

**ST IVE PARISH COUNCIL**

**Minutes of the Meeting of St Ive Parish Council held on Monday, 13 January 2025 at 7.00pm in the Millennium House, Pensilva.**

| Item No. |                                                                                                                                                                                                                                                                                                                                   | Action by |
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| 1        | <p><b>Those present.</b> Cllrs. S Willis (Chairman), P Mann, P Steer, T Hodson, J Bruce, M Carr, N Libby, M Corney, C Vaughnley.</p> <p><b>Also attending.</b> Mrs J Hoskin (Parish Clerk)<br/>One member of the public</p>                                                                                                       |           |
| 2        | <p><b>Apologies</b> for absence were received from Cllrs. I Vaughan, N Gisby, A Moss and R Farley.</p>                                                                                                                                                                                                                            |           |
| 3        | <p><b>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.</b> Cllr Bruce declared an interest in agenda item 9 and any matters relating to the Parish Pump magazine, the Pensilva Community Association (PCA) and the Mel Bar staff.</p>                                           |           |
| 4        | <p><b>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to the Closed Session when confidential matters may be discussed).</b> The member of the public had attended to observe the meeting.</p>                       |           |
| 5        | <p><b>Report from Cornwall Council Ward Member – Cllr P Seeva.</b> No report received. Having taken on the increased workload and parishes from Cllr S Daw, Cllr Seeva will be asked to attend or report to every other parish council meeting.</p>                                                                               | Clerk     |
| 6        | <p><b>To receive and approve the Minutes of the Meeting held on the 11 November 2024.</b> The minutes of the meeting held on the 11 November 2024 were approved and signed by the Chairman; proposed by Cllr Carr, seconded by Cllr Bruce and agreed by those who attended.</p>                                                   |           |
| 7        | <p><b>Matters arising from the Minutes.</b><br/><b>Item 13 road closures for the Cornish marathon.</b> Cllr Vaughnley explained the reasons for not having road closures for the marathon given the relatively short period of time the runners passed through various areas of the village. The route was always marshalled.</p> |           |
| 8        | <p><b>Planning Applications / Planning Matters.</b> There were no applications for this meeting.<br/>The Chairman reported the deterioration of the buildings at Bicton Manor and no evidence of any work being done on the site.</p>                                                                                             |           |

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|    | <p>Cllr T Hodson questioned the timing of the planning committee meetings and suggested they be held at regular times of the month (ie fourth Tuesday). The Clerk and Cllr Steer explained these committee meetings had been held to coincide with the Neighbourhood Development Plan meetings, as responses to planning applications could now reflect matters written the in draft NDP document. The planning and NDP committees remained separate although some Councillors were on both.</p>                                                                                                                                      |  |
| 9  | <p><b>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</b><br/> <b>a) Authorisation of payments / payroll b) Direct Debits c) Creditors and Debtors.</b> It was proposed by Cllr Mann, seconded by Cllr Willis and unanimously agreed items (a) to (c) be approved. Cllr Bruce declared an interest and abstained.</p> <p>Cllr Bruce reported the delays in the delivery of the Tesla power wall battery storage unit and how work in installing this would enable the post office to remain open.</p> <p>Cllr Steer had carried out a financial audit in December 2024.</p>         |  |
| 10 | <p><b>Correspondence to be noted.</b> Reported and noted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 11 | <p><b>Report from Committees and to consider and approve any recommendations from their meetings.</b></p> <ul style="list-style-type: none"> <li>• <b>Parks &amp; Open Spaces Committee.</b> Nothing to report. The meeting in November had been cancelled due to snow. The next meeting was scheduled for the 24 January 2025. Matters for this meeting were reported by Cllr Corney.</li> <li>• <b>Neighbourhood Development Plan Working Group.</b> Nothing to report. The last meeting had been postponed and rescheduled for the 23 January 2025.</li> </ul>                                                                     |  |
| 12 | <p><b>Millennium House – to note the Managers monthly report.</b> The manager’s report, as circulated, was noted. Cllr Vaughnley asked if the report could be received a little earlier. Matters to be addressed with the manager were the missing section of skirting board in the function room, no fire extinguisher in the coffee shop and the work previously suggested to install sensor activated lights in the toilets.</p> <p><b>Review of room hire charges.</b> It was proposed by Cllr Bruce, seconded by Cllr Corney and unanimously agreed the revised room hire charges, as presented by the Manager, be accepted.</p> |  |
| 13 | <p><b>Community Vehicle – update.</b> Cllr Carr reported the community vehicle had now been fixed, returned to Millennium House and available for use.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |

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| 14 | <p><b>Matters to be reported and noted by the Clerk / Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>○ <b>Grit bins.</b> Councillors noted the location of the existing grit bins in Pensilva and suggested additional bins be purchased and placed at the bottom of Church Hill, Wesley Terrace, Glen Park and Quarry Lane. A bin to also be provided at St Ive cross by the recreation field entrance. The Clerk to contact Cormac for costs. The bin already in place at Church Hill was nearly empty. The usage of road salt was discussed and the Chairman agreed to include this in his monthly article for the Parish Pump magazine stating only a small amount was required to cover the road surface.</li> <li>○ <b>Emily Hobhouse Museum and Butchers Arms, St Ive.</b> It was noted the former public house appeared to be linked to the newly developed museum. Cllr Hodson suggested the business be asked to give the parish council an update on their plans for the site.</li> <li>○ <b>Flooding near Gang.</b> It was agreed to contact Cormac about the ongoing flooding / surface water on the section of road near gang.</li> </ul> | Clerk<br><br>Clerk<br><br>Clerk |
| 15 | <p><b>Date of next Full Council Meeting – Monday, 10 February 2025.</b><br/>Cllr Carr gave her apologies for this meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                 |
| 16 | <p><b>Closed Session, if required to discuss staffing, contracts and confidential matters.</b> The meeting closed to the public. The Clerk and Councillors remained to note the staffing situation at the Mel Bar.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |
| 17 | <p><b>To close the meeting.</b> There being no further business the meeting closed at 8.05pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                 |

Dated

Signed