

ST IVE PARISH COUNCIL

Minutes of the Meeting of St Ive Parish Council held on Monday, 9 September 2024 at 7.00pm in the Millennium House, Pensilva.

Item No.		Action by
1	<p>Those present. Cllrs. S Willis (Chairman) M Carr, N Libby, T Hodson, P Steer, J Bruce, M Corney.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Apologies for absence were received from Cllrs. A Moss, P Mann, C Vaughnley, R Farley, N Gisby and Cllr P Seeva (Cornwall Council)</p>	
3	<p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllr Bruce declared an interest in agenda items 8a and any matters relating to the Parish Pump magazine or the Pensilva Community Association (PCA).</p>	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to the Closed Session when confidential matters may be discussed). There were no members of the public present.</p>	
5	<p>Report from Cornwall Council Ward Member – Cllr P Seeva. Cllr Seeva was unable to attend the meeting.</p>	
6	<p>To receive and approve the Minutes of the Meeting held on the 8 July 2024. The minutes of the meeting held on the 8 July 2024 were approved and signed by the Chairman; proposed by Cllr Libby, seconded by Cllr Carr and agreed by the majority following an amendment to Item 8h). Cllrs Hodson and Steer abstained.</p>	
7	<p>Matters arising from the Minutes.</p> <p>8f) Pensilva Village Hall – A projector, no longer used at Millennium House had been given to Pensilva Village Hall.</p>	
8	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <ul style="list-style-type: none"> a) Authorisation of payments / payroll. b) Direct Debits. c) Creditors and Debtors. <p>It was proposed by Cllr Libby, seconded by Cllr Steer and unanimously agreed items (a) to (c) be approved noting the selected aged debtors had not yet been written off. Cllr Bruce declared an interest and abstained.</p> <ul style="list-style-type: none"> d) To consider the request for a donation to the St Ive Parish Church, and approve the annual donation to the St Ive 	

	<p>Methodist Church towards the upkeep of both burial grounds. It was proposed by Cllr Willis, seconded by Cllr Libby and agreed by the majority both churches be given the £400 annual donation towards the upkeep of their burial grounds. Cllr Bruce abstained.</p> <p>e) To consider and approve the quote for the Tesla Powerwall. Councillors agreed to accept a quotation for the Tesla Powerwall (battery) that will work a 3-phase system. Proposed by Cllr Corney, seconded by Cllr Carr and unanimously agreed, subject to confirmation of funds for the purchasing this equipment. It was noted the money donated from the Friends of Pensilva Health Centre had been earmarked for the future maintenance and replacement of the community car.</p> <p>f) To approve and sign the BDO auditors form stating there is no conflict of interest between the parish council and BDO. The BDO form was approved and signed. Proposed by Cllr Libby, seconded by Cllr Bruce and unanimously agreed.</p> <p>g) 2024/2025 Financial Risk Assessments update and outstanding. Councillors to complete. To note the 2023/2024 financial risk assessments have all been completed. The RFO will contact Councillors to carry out the financial risk assessments, when required. It was noted the 2023/2024 assessments had been completed.</p> <p>h) To arrange a meeting of the Finance & Administrative Committee. Budget and precept. To be arranged. Committee members were confirmed, Cllrs A Moss, C Vaughnley, M Corney.</p> <p>i) To note the renewal of the energy contracts. A table of the figures was circulated by the Clerk. Cllr Moss was not at the meeting to clarify.</p>	<p>JB</p> <p>RFO</p>
9	Correspondence to be noted. Reported and noted	
10	<p>Report from Committees and to consider and approve any recommendations from their meetings.</p> <ul style="list-style-type: none"> • Parks & Open Spaces Committee. The work in restoring the cast iron directional sign from St Ive had now been completed by the foundry, who had made the original sign many years ago. Cllr Corney outlined the work on the public rights of way survey and the work in progress. The Clerk had chased Cornwall Council to come back, as promised, to resolve the flooding issues in Shute Lane created by the resurfacing of Quarry Road. • Neighbourhood Development Plan Working Group. Cllr Steer reported on the work in progress and asked the Council to approve and sign the terms of reference, as circulated. Aspects 	

	<p>of the planning committee and NDP group working together were noted, but agreed to keep the two committees separate. Councillors on the planning committee will be asked to attend the NDP meetings. Cllrs Corney and Steer were currently on both.</p> <ul style="list-style-type: none"> • Planning Committee. Nothing to report. • Personnel Committee. A meeting will be arranged, and a Committee Chairman appointed. 	Cllrs.
11	<p>Millennium House – to note the Managers monthly report. Councillors had received a copy of the Managers report. Having been given the option to purchase the tables from the Antiques Fare, it was agreed to buy the number needed and not all the tables that were being sold. Following a discussion, it was agreed by the majority that M2 catering be charged for the hire of the kitchen and function room and this applied to any other commercial organisation using the facilities. Proposed by Cllr Hodson, seconded by Cllr Willis. Cllr Bruce abstained. Any exceptions to be approved by the parish council prior to the event. The Chairman will speak to Vanessa.</p> <p>Councillors became aware of some events in the building being organised by PCA. Clarification of events and room hire charges to be discussed with the manager.</p>	SW SW
12	<p>St Ive Village Hall – update on plans for building a new village hall at St Ive . Nothing to report.</p>	
13	<p>Community Vehicle – to note the delivery of the car, insurance and charging points. Cllr Moss was thanked for his work in obtaining funding and sourcing a community vehicle.</p> <p>Having considered the use of the charging points it was agreed that costs would be incurred to adapt the points for public use so, for the time being, they would remain for commercial use only.</p>	
14	<p>Matters to be reported and noted by the Clerk / Items for the next agenda. The Clerk notified councillors of the Cornwall Association of Local Councils training programme for the Autumn 2024 should anyone be interested in attending and event.</p>	
15	<p>Coffee Shop – the future. The future of the coffee shop was once again mentioned but was currently leased to the PCA until the 31 March 2025. The council tax relating to the coffee shop was also noted and the RFO will be asked to review this.</p>	RFO
16	<p>Business monitoring. Item deferred.</p>	
17	<p>Date of next Full Council Meeting – Monday, 14 October 2024</p>	

18	Closed Session, if required to discuss staffing, contracts and confidential matters. None required.	
19	To close the meeting. There being no further business the meeting closed at 9.10pm	

Dated

Signed