

# ST IVE PARISH COUNCIL

Millennium House, Century Square, Princess Road, Pensilva, Liskeard, Cornwall, PL14 5NF.

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Councillors and Committee Members are summoned to attend:-

**A Meeting of the St Ive Parish Council Millennium House Management Committee on  
Monday, 8<sup>th</sup> January 2024 at 7.00pm in the Millennium House, Pensilva.**

The meeting will be open to public

## AGENDA

1. Present.
2. Public session (members of the public may address the committee if they wish).
3. Apologies for absence
4. Declarations of Interest on items on the agenda.
5. Minutes – to approve the Minutes of the Meeting held on the 6<sup>th</sup> November 2023.
6. Matters arising not included on the agenda.
7. Managers monthly report – Receive an update from the Centre Manager, detailing December and New Year business trends. Current staffing situation, onward booking progress.
8. To establish an outline of staffing requirements to enable the business to operate smoothly and profitably.
9. Epos system upgrade
10. Date for the next committee meeting – Monday, 5<sup>th</sup> FEBRUARY 2024, if required.
11. Closed Session for the personnel committee to discuss staff updates, appraisals, files.
12. To close the meeting.
13. Closed Session - to allow the personnel committee to discuss matters relating to staff or contracts, if needed.

I Vaughan

MHM Chairman

Dated: 8<sup>th</sup> January 2024