

## St Ive Parish Council

**Minutes of the Meeting of St Ive Parish Council held on Monday, 9<sup>th</sup> October 2023 at 7.00pm in the Millennium House, Pensilva.**

Item No.		Action by
1	<p><b>Those present.</b> Cllrs I Vaughan (Vice Chairman), P Mann, T Hodson, M Corney, C Vaughnley, P Steer, M Carr, J Bruce.</p> <p><b>Also attending.</b> Mrs J Hoskin (Parish Clerk) PCSO Steve Edser</p>	
2	<p><b>Apologies</b> for absence were received from Cllrs. A Moss (Chairman), N Gisby, S Willis, N Libby.</p> <p>In the absence of the Chairman, Cllr I Vaughan conducted the business for this meeting.</p>	
3	<p><b>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.</b> Cllr Bruce declared an interest in any matters relating to the Pensilva Community Association (PCA).</p>	
4	<p><b>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 23 when confidential matters may be discussed).</b> There were no members of the public present.</p> <p>PCSO Steve Edser spoke about crime figures for the previous month, and his monthly attendance at the coffee shop to address any local issues with members of the public. Problems with parking in areas of the village were discussed. PCSO Edser remained for the rest of the meeting.</p>	
5	<p><b>Report from Cornwall Council Ward Member – Cllr S Daw.</b> No report received.</p>	
6	<p><b>To receive and approve the Minutes of the Meeting held on the 11<sup>th</sup> September 2023.</b> The minutes of the meeting held on the 11<sup>th</sup> September 2023 were approved and signed by the Vice Chairman; proposed by Cllr Vaughnley, seconded by Cllr Hodson and unanimously agreed.</p>	
7	<p><b>Matters arising from the Minutes.</b> There were no matters arising from the minutes.</p>	
8	<p><b>Planning Applications / Planning Matters – to note and record planning applications received before and after the publication of the agenda, and the response from the planning committee.</b></p> <p>a) <b>PA23/07078 Snowy Mepsil, Gooseberry Lane, Pensilva – Household application for rear extension and re-modelling to include removal of existing conservatory and provision for roof mounted solar panels.</b> Cllr Hodson reported the planning committee had supported this application.</p>	

9	<p><b>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</b></p> <ul style="list-style-type: none"> <li>a) <b>Authorisation of payments / payroll.</b></li> <li>b) <b>Direct Debits.</b></li> <li>c) <b>Creditors and Debtors.</b></li> </ul> <p>It was proposed by Cllr Vaughnley, seconded by Cllr Corney and unanimously agreed items (a) to (c) be approved.</p>	
10	<p><b>Correspondence to be noted.</b> Noted.</p>	
11	<p><b>Report from Committees and to consider and approve any recommendations for their meetings.</b></p> <ul style="list-style-type: none"> <li>• <b>Millennium House Management and Personnel Committee. To consider the quotation for the installation of new gas boilers.</b> Cllr Vaughan outlined the history of the gas boilers and their current condition. Alternative sources of heat had been considered but were found to be hugely expensive or not suitable for the building. It was proposed by Cllr Hodson, seconded by Cllr Carr and unanimously agreed to accept the quotation for two new gas boilers. This would hopefully save 20%-25% on the gas bills. Cllr Steer asked if any more quotes were being sourced.</li> <li>• <b>Parks &amp; Open Spaces Committee.</b> Cllr Corney reported the committee had recommended the maintenance repairs to the skate ramp. The new fencing at St Ive had been completed and the new picnic table had been fitted. Pensilva WI wished to plant two trees and a location will be decided. The committee had agreed to fit the new parish council notice board on the fence at the St Ive Recreation Field instead of putting one back on the village hall. It was noted that the parish councils ride on mower had once again broken down and the committee had appointed the grass cutting contractor to cut the Pensilva recreation field until a decision about the future of the mower had been confirmed.</li> <li>• <b>Neighbourhood Development Plan Working Group and funding for the project.</b> Cllr Steer advised of the next meeting on the 10<sup>th</sup> October 2023.</li> <li>• <b>To arrange a date for a Finance Committee meeting.</b> A provisional date for the 25<sup>th</sup> October was set, subject to this being changed. Cllr Vaughan presented his apologies for this meeting.</li> </ul>	
12	<p><b>Parish Magazine editing and printing. To decide if the magazine is to continue.</b> Cllr Bruce offered to edit a December issue.</p>	JB
13	<p><b>Update on the provision of a community vehicle.</b> The Clerk, Finance Officer and Cllr Moss had attended an online meeting with the Lottery funding officer. The costs for the purchasing of a wheelchair accessible vehicle were discussed and it was proposed by Cllr Vaughnley, seconded by Cllr Carr and unanimously agreed the quote for a Vauxhall Vivara be accepted and the order placed. An external evaluator was to be appointed to monitor the project and fund payments. It was agreed the vehicle be sign written “Millennium House Community Transport” with a wheelchair symbol.</p>	AM/ Clerk

14	<b>Parish Council website – update on the provision of a page for the NDP.</b> Cllr Corney had set up a page on the parish council website specific to the Neighbourhood Development Plan.	
15	<b>Update on the future of the All Being Well Fitness Centre based at Millennium House / feedback from the meeting held on the 20<sup>th</sup> October 2023.</b> Councillors Moss, Vaughan, Corney and Libby along with the Parish Clerk had met with Joe at the informal meeting to discuss the current financial situation, management and opening times of the All Being Well Fitness Centre, and how it could be operated in the future. It had been agreed that the parish council needed to look at their own budget before they would consider having a conversation about the gym. It was noted that the All Being Well trustees would consider options and make the final decision. It was agreed that further information was needed. Item deferred.	
16	<b>Future of the coffee shop and response from PCA following their recent meeting.</b> There had been no official response from PCA, having held a meeting that morning. However, Cllr Bruce had attended the meeting and hoped PCA had now established a way forward.	
17	<b>Charity land – valuation review. A meeting of the trustees to be held.</b> The four named trustees were at the meeting and agreed that an updated valuation and rent review should be carried out.	Clerk
18	<b>Councillors email addresses specific for parish council business.</b> Councillors were reminded to conform to the recommendation of the auditor that their email addresses be specific to them for parish council business and not available to anyone else.	
19	<b>Emergency Plan – review and update.</b> It was noted the emergency plan needed updating. Cllr Corney to provide the electronic copy. The Clerk and Cllr Vaughan will look at the plan and what is required. Once completed this will be circulated and information placed on the parish council website.	Clerk/ IV
20	<b>St Ive Village Hall – update from Village Hall committee on proposals for a new building.</b> Item deferred, nothing to report.	
21	<b>Matters to be reported and noted by the Clerk – None.</b> <b>Items for the next agenda</b> <ul style="list-style-type: none"> <li>○ To appoint a representative for the CC Tamar to Moors CAP Meetings.</li> <li>○ Pensilva Village Hall</li> </ul>	
22	<b>Date of the next Full Council Meeting – Monday, 13<sup>th</sup> November 2023.</b>	
23	<b>Closed Session, if required to discuss staffing, contracts or confidential matters.</b> Closes session not required. There being no further business the meeting closed at 8.10pm.	

Dated

Signed