

**St Ive Parish Council**

**Minutes of the Meeting of St Ive Parish Council held on Monday, 11<sup>th</sup> September 2023 at 7.00pm in the Millennium House, Pensilva.**

Item No.		Action by
1	<p><b>Those present.</b> Cllrs. I Vaughan (Vice Chairman), C Vaughnley, S Willis, N Libby, M Carr, T Hodson, P Steer, M Corney, J Bruce. R Farley.</p> <p><b>Also attending.</b> Mrs J Hoskin (Parish Clerk) Three members of the public (Joe – All Being Well Fitness Centre).</p> <p><b>Councillor S Willis to sign his declaration of Acceptance of Office.</b> Cllr Willis signed his declaration of acceptance.</p> <p>In the absence of the Chairman Cllr Vaughan conducted the business for this meeting.</p>	
2	<p><b>Apologies</b> for absence were received from Cllrs. A Moss (Chairman), P Mann, N Gisby.</p>	
3	<p><b>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.</b> Cllrs J Bruce and R Farley declared an interest in any matters relating to the Pensilva Community Association (PCA)</p>	
4	<p><b>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 21 when confidential matters may be discussed).</b> Joe from the All Being Well Fitness Centre had come along to answer any questions in relation to Agenda Item 15. Cllr Vaughan brought this item forward for discussion.</p> <p>On behalf of the Pensilva WI, Cllr S Willis asked the council if they wished to support the NFWI National Tree Week to plant a tree in the grounds of Millennium House or a suitable location in the parish. Councillors were happy to support this project and once the species of the tree had been confirmed a location would be decided.</p>	
5	<p><b>Report from Cornwall Council ward member – Cllr S Daw.</b> No report received.</p>	
6	<p><b>To receive and approve the Minutes of the Meetings held on the 10<sup>th</sup> July 2023.</b> The Minutes of the Full Council Meeting held on the 10<sup>th</sup> July 2023 were approved and signed by the Vice Chairman. Proposed by Cllr Libby, seconded by Cllr Corney and unanimously agreed.</p> <p><b>To receive and approve the Minutes of the Extraordinary Meeting held on the 10<sup>th</sup> August 2023.</b> The minutes of the meeting held on the 10<sup>th</sup> August 2023 were approved and signed by the Vice Chairman ; proposed Cllr Corney, seconded by Cllr Steer and unanimously agreed.</p>	

7	<p><b>Matters Arising from the Minutes.</b> There were no matters arising from the minutes.</p>	
8	<p><b>Planning Applications – to note and record planning applications received before and after the publication of the agenda and the responses from the planning committee.</b></p> <p>a) PA23/05133 Slade Park Farm, Slade Park Road, Pensilva – Erection of agricultural building with associated access. Supported.</p> <p>b) PA23/05527 Mount Pleasant, St Ive – Minor extension, re-modelling and improved access. Obejct.</p> <p>c) PA23/05712 Oakville House, Church Hill, Pensilva – Proposed two storey extension to rear of property. Supported.</p> <p>d) PA23/02139 Harold Cottage, Jubilee Road, Pensilva – Extension to front elevation of cottage to provide additional living accommodation for young family. Supported.</p> <p>e) PA23/05552 Land at Highertown Farm, Charaton Road, Pensilva – Erection of new agricultural building for the storage of machinery and fodder as well as associated landscaping to achieve standing. Supported.</p> <p>f) PA23/06342 Land on the south west side of Slade Park Road, Pensilva – Construction of an agricultural and equestrian storage barn and associated works. Object – too large for the site.</p> <p>g) PA23/06751 £ The Beeches, Slade Park Road, Pensilva – Construction of a new shower room within existing garage. External work include extension of existing mono pitch roof over porch area and installation of two rooflights. The existing garage flat roof is to be replaced. Supported.</p> <p><b>Planning Matters – None.</b></p>	
9	<p><b>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</b></p> <p>a) Authorisation of payments / payroll.</p> <p>b) Direct Debits.</p> <p>c) Creditors and Debtors.</p> <p>It was proposed by Cllr Hodson seconded by Cllr Vaughnley and agreed by the majority that (a) to (c) be approved. Cllr Willis abstained.</p> <p>d) <b>To revisit the rent review for the post office based in Millennium House.</b> Having been made aware that the post office opening times and days were under review it was agreed to withdraw the previous decision to increase the rent and therefore the rent would remain the same. Proposed by Cllr Vaughnley, seconded by Cllr Carr and agreed by the majority. Cllr Bruce abstained. Councillors recognised the importance of this facility and would not wish it to be withdrawn.</p>	

	<p>e) <b>Public Inspection of Accounts.</b> The procedure for posting the public rights notice for the audited accounts was explained.</p> <p>f) <b>To consider a request from the St Ive Methodist Church for a grant towards the upkeep of the burial ground.</b> It was agreed to grant the £400 annual donation for the upkeep of St Ive burial ground. Proposed by Cllr Vaughnley, seconded by Cllr Corney and agreed by the majority. Cllr Bruce was against this decision.</p>	
10	<p><b>Correspondence to be noted – forwarded to Councillors / Clerks report.</b> Noted. As a result of correspondence received it was agreed to ask Cormac to repaint the yellow lines around areas of Pensilva village.</p>	Clerk
11	<p><b>Report from Committees and to consider and approve recommendations from their meetings.</b></p> <ul style="list-style-type: none"> <li>o <b>Millennium House Management and Personnel Committee.</b> Nothing to report.</li> <li>o <b>Parks &amp; Open Spaces.</b> No meeting held in July.</li> <li>o <b>Neighbourhood Development Plan.</b> Cllr Steer reported on the progress of the NDP working group who had instructed Steve Beresford-Foster from planning support to put together the NDP for St Ive and Pensilva. His fees will be met by the grant that is being applied for from Locality.</li> </ul>	
12	<p><b>Parish magazine editing and printing for future editions.</b> Item deferred.</p>	
13	<p><b>Update of the provision of a community vehicle.</b> Item deferred, nothing to report.</p>	
14	<p><b>Parish Council website – to include a page for the NDP.</b> Cllrs Bruce and Corney offered to reinstate a page for the NDP.</p>	
15	<p><b>Update on the future of the All Being Well Fitness Centre based at Millennium House.</b> Cllr Vaughan outlined the current arrangements with the gym and asked Councillors to consider the questions raised by Joe as to whether or not the parish council would wish to, or be able to, take on the responsibility of this facility as part of Millennium House or whether or not it should remain independent to the remainder of the building. The current usage figures and opening times were noted. The status of the gym, including the current trustees and management procedures were discussed.</p> <p>It was agreed that an informal meeting to discuss this specific subject be held on Wednesday, 20<sup>th</sup> September 2023 at 7.00pm.</p>	
16	<p><b>Future of the Coffee Shop and response from PCA, if received.</b></p> <p>Item brought forward (discussed after item 6) as Cllr Farley needed to leave early. Cllrs R Farley and J Bruce declared an interest.</p> <p>Cllr Farley as PCA Chair notified the meeting that PCA were not prepared to relinquish the lease on the coffee shop until all the PCA accounts were up to date. A PCA meeting was arranged for a date in October 2023 which Cllr Vaughan will attend.</p>	IV

<b>17</b>	<b>Charity land – valuation review.</b> A meeting of the trustees to be arranged in October 2023.	
<b>18</b>	<b>Matters to be reported and noted by the Clerk / Items for the next Agenda.</b> A discussion was held about the setting up of Coucnillors email addresses specific to the parish council.	
<b>19</b>	<b>Date of the next Full Council Meeting –</b> Monday, 9 <sup>th</sup> October 2023.	
<b>20</b>	<b>To close the Meeting.</b> There being no further business the meeting closed at 8.35pm and the Clerk left the meeting.	
<b>21</b>	<b>Closed session, to discuss staffing, contracts or confidential matters.</b> Councillors remained for a closed session and approved the NALC recommended pay increase for the Clerk effective from April 2022.	

Dated 9<sup>th</sup> October 2023

Signed