

ST IVE PARISH COUNCIL

Millennium House, Century Square, Princess Road, Pensilva, Liskeard, Cornwall, PL14 5NF.

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Councillors and Committee Members are summoned to attend:-

**A Meeting of the St Ive Parish Council Millennium House Management Committee on
Monday, 4th September 2023 at 7.00pm in the Millennium House, Pensilva.**

The meeting will be open to public

AGENDA

1. Present.
2. Public session (members of the public may address the committee if they wish).
3. Apologies for absence
4. Declarations of Interest on items on the agenda.
5. Minutes – to approve the Minutes of the Meeting held on the 3rd July 2023.
6. Matters arising not included on the agenda.
7. Managers monthly report – update on bookings.
8. Mel Bar – to receive an update on the current situation with the bar licence
 - to receive a progress report on the use of the EPOS system.
 - update on the recruitment of casual bar staff
9. Feedback on risk assessments for the building and identify any work required.
10. To consider costs for the provision of a gate to prevent access to the upper floor.
11. To receive an update on the planned maintenance for the access ramp.
12. To identify problems with the current card payment system and solutions.
13. Wi-fi upgrade – to discuss the appointment of a suitable contractor.
14. Update on the refit of the kitchen.
15. Fixed wire testing.
16. To discuss the health centre parking.
17. Disposal of abandoned equipment from the vaccination programme.
18. Any other business for this part of the meeting.
19. Date for the next committee meeting – Monday, 2nd October 2023.
20. Closed Session for the personnel committee to discuss staff updates, appraisals, files.
21. To close the meeting.
22. Closed Session - to allow the personnel committee to discuss matters relating to staff or contracts, if needed.

J. Hoskin

Parish Clerk

Dated: 29th August 2023