

St Ive Parish Council

Minutes of the Meeting of St Ive Parish Council held on Monday, 12th June 2023 at 7.00pm in the Millennium House, Pensilva.

| Item No. | | Action by |
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| 1 | <p>Those present. Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), M Carr, N Libby, P Steer, C Vaughnley, N Gisby, M Corney.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) One member of the public.</p> | |
| 2 | <p>Apologies for absence were received from Cllrs. R Farley, J Bruce, T Hodson, P Mann.</p> | |
| 3 | <p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllr. Vaughnley declared an interest on item 8c) – planning application PA23/03640.</p> | |
| 4 | <p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 17 when confidential matters may be discussed). The member of the public raised her concerns in relation to the road works being carried out by the ontractors on behalf of Wildanet and the disruption and restricted access issues.</p> | |
| 5 | <p>Report from Cornwall Council ward member – Cllr S Daw. No report received.</p> | |
| 6 | <p>To receive and approve the Minutes of the Meetings held on the 9th May 2023. The minutes of the Annual meeting held on the 9th May 2023 were approved and signed by the Chairman following an amendment to Item 6. Proposed by Cllr Vaughan, seconded by Cllr Vaughnley and unanimously agreed.</p> <p>The minutes of the Full Council meeting held on the 9th May 2023 were approved and signed by the Chairman, proposed by Cllr Vaughnley, seconded by Cllr Gisby and unanimously agreed.</p> | |
| 7 | <p>Matters Arising from the Minutes. There were no matters arising from the minutes.</p> | |
| 8 | <p>Planning Applications – to note and record planning applications received before and after the publication of the agenda and the responses from the planning committee.</p> <p style="padding-left: 40px;">a) PA23/03930 Plot 5 Snowdon Court, Shute Lane, Pensilva – Proposed construction of 1 detached dwelling house. Object – the proposal is out of character with surrounding buildings, the site is too small and there is no pedestrian access (footpath) to the centre of the village. Proposed by Cllr Corney, seconded by Cllr Carr and supported by the majority. Cllr</p> | |

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| | <p>Vaughnley abstained.</p> <p>b) PA23/04415 1 Glenlyn, Lower Middle Hill, Pensilva – Non material amendment in relation to decision notice PA20/03067 dated 24.06.2020. Variation to existing design. Reduce footprint of extension. Vary elevation fenestration and materials. To vary render to stone external finish. Support, proposed by Cllr Vaughan, seconded by Cllr Moss and agreed by the majority. Cllr Vaughnley abstained.</p> <p>c) PA23/03640 Land adj to The Moorings, Middle Hill, Pensilva – Outline planning permission with all matters reserved – Demolition and construction of dwelling. Cllr Vaughnley declared an interest and left the meeting for this item. Support, proposed by Cllr Vaughan, seconded by Cllr Steer and unanimously agreed.</p> <p>Planning Matters – None.</p> | |
| 9 | <p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll. b) Direct Debits. c) Creditors and Debtors.</p> <p>It was proposed by Cllr Vaughnley, seconded by Cllr Vaughan and agreed by the majority that (a) to (c) be approved. Cllrs Carr and Libb abstained. The Finance Officer will be asked to chase debtors.</p> <p>d) To approve the accounts for the 2022/2023 financial year. e) To approve the Annual Governance Statement Section 1. f) To approve the Annual Governance Statement Section 2.</p> <p>It was proposed by Cllr Corney, seconded by Cllr Vaughan and unanimously agreed (d) (e) and (f) be approved and signed.</p> <p>g) To address the contents of the Internal Audit Report. Councillors had noted the contents of the auditors report. Councillors to declare they are the only ones using their own email addresses.</p> | Clerk |
| 10 | Correspondence to be noted – forwarded to Councillors / Clerks report. Noted. | |
| 11 | St Ive Village Hall proposed new building -update and information needed for the from the Charity Commission. Nothing to report. The council agreed to take no further action until a formal detailed proposal had been received from the Hall Committee. Item to be removed from future agendas until information is received. | |
| 12 | Parish Council Vacancy (Pensilva Ward) and co-option process. The Clerk confirmed that no election had been called and the co-option notices were available. The closing date for applications was the 7 th July 2023. The Council will meet candidates at the next meeting on the 10 th July 2023. | |

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| 13 | <p>Report from Committees and to consider and approve recommendations from their meetings.</p> <ul style="list-style-type: none"> ○ Millennium House Management and Personnel Committee. Cllr Vaughan reported the manager was completing the bar licence training and application to have the licence transferred. The remainder of the lights in the function room will be upgraded to LED. Some had already been done. ○ Parks & Open Spaces. The Clerk had contacted the contractor appointed to replace the fencing at St Ive. Work had started to refurbish the cast iron directional sign at St Ive. The football club had indicated a ten year maintenance plan for the pitch area of the field (details to follow). ○ Neighbourhood Development Plan. It was agreed that Colin Buck be appointed onto the NDP working group; proposed by Cllr Steer, seconded by Cllr Corney. Meetings to be held on the first Monday of the month at 8.00pm. The parish clerk to take the minutes. ○ To appoint a Chairman for the Planning Committee. It was proposed by Cllr Vaughnley, seconded by Cllr Carr and unanimously agreed to appoint Cllr Tony Hodson as Chairman of the planning committee. ○ Fiance. The Chairman will arrange a FAC meeting once the first quarter (March – June) figures were available. | AM |
| 14 | <p>Problems with road closures in Pensilva during utility work on behalf of Wildanet. Discussed under Item 4 of this meeting. The Clerk will contact Wildanet and invite them to attend the next meeting to address the problems being caused by the contractors carrying out the work on the roads.</p> | Clerk |
| 15 | <p>Matters to be reported and noted by the Clerk / Items for the next Agenda. A meeting of the Trustees of the Unknown Donor and the two fields to be arranged after the July meeting.</p> | |
| 16 | <p>Date of the next Full Council Meeting – Monday, 10th July 2023. Cllr Vaughan presented his apologies for this meeting.</p> | |
| 17 | <p>To close the Meeting. There being no further business the meeting closed at 8.05pm</p> | |
| 18 | <p>Closed session, to discuss staffing, contracts or confidential matters. None required.</p> | |

Dated 10th July

Signed