

ST IVE PARISH COUNCIL

Millennium House, Century Square, Princess Road, Pensilva, Liskeard, Cornwall, PL14 5NF.

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Councillors and Committee Members are summoned to attend:-

A Meeting of the St Ive Parish Council Millennium House Management Committee on Monday, 3rd July 2023 at 7.00pm in the Millennium House, Pensilva.

The meeting will be open to public and will adhere to the current Covid 19 guidelines.

AGENDA

1. Present.
2. Public session (members of the public may address the committee, if they wish).
3. Apologies for absence
4. Declarations of Interest on items on the agenda.
5. Minutes – to approve the Minutes of the Meeting held on the 5th June 2023.
6. Matters arising not included on the agenda.
7. Managers monthly report – update on bookings.
8. Mel Bar – to receive an update on the current situation with the bar licence.
 - to receive a progress report on updating the EPOS system.
9. Feedback on risk assessments for the building and identify any work required.
10. To consider costs for the provision of a gate to prevent access to the upper floor.
11. To consider the cost of renewing the main lights in the Function Room with LED equivalents.
12. To receive an update on the planned maintenance for the access ramp.
13. To evaluate the current card payment system.
14. To discuss the new telephone system and how this is working.
15. To consider the purchase of available kitchen equipment.
16. Consideration of the usefulness of the Millennium House website.
17. Any other business for this part of the meeting.
18. Date for the next committee meeting -to be decided.
19. Closed Session for the personnel committee to discuss staff updates, appraisals, files.
20. To close the meeting.

J. Hoskin

Parish Clerk

Dated: 27th June 2023