

St Ive Parish Council

Minutes of the Meeting of St Ive Parish Council held on Monday, 13th March 2023 at 7.00pm in the Millennium House, Pensilva.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), M Carr (Vice Chairman), N Gisby, R Farley, T Hodson, M Corney, N Libby, P Steer, S Doe, J Bruce.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	Apologies for absence were received from Cllr C Vaughnley, I Vaughan.	
3	Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley, J Bruce and M Carr declared an interest on any matters relating to the Pensilva Community Association (PCA).	
4	Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 17 when confidential matters may be discussed). There were no members of the public present.	
5	Report from Cornwall Council ward member – Cllr S Daw. No report received.	
6	To receive and approve the Minutes of the Meetings held on the 13th February 2023. The minutes of the meeting held on the 13 th February 2023 were approved and signed by the Chairman; proposed by Cllr Gisby seconded by Cllr Corney and unanimously agreed by those who attended.	
7	Matters Arising from the Minutes. None.	
8	<p>Planning Applications – to record planning applications received and responses from the planning committee.</p> <p>a) PA23/00694 Mr Welch, Land north west of Slade Park Road, Pensilva – Construction of an agricultural and equestrian storage barn and associated works. Object – the barn is considered too large for the site.</p> <p>a) PA23/00834 Mr & Mrs A Batten, Land north of Vidare, School Road, Pensilva – Construction of 3 new dwellings and the formation of a new 5m wide field entrance. Deferred, to give the committee more time to consider the proposal.</p> <p>b) PA23/00877 Mr & Mrs G Sorrell, Parc Mengweth, Quarry Lane, Pensilva – Conversion of existing gym to self-contained annexe and associated works. Support.</p>	

	<p>c) PA23/01052 Mrs Nicola Marker, Trefor Cottage, Shute Lane, Pensilva – Replacement of existing fence and garage (now removed) and new extension of fence to cover other half of same property. Application not found on the Cornwall Council planning portal. Deferred.</p> <p>d) PA23/01675 Mr & Mrs Riggs, Acre Wood Cottage, Quarry Lane, Pensilva – Proposed extension and alterations. Support.</p> <p>e) PA23/01712 Mr Paul Lambert, 2 Springfield, Lower Middle Hill, Pensilva – Proposed single storey extension and detached single garage. Support.</p> <p>f) PA23/01934 Mrs R Dyer, Oakleaf Cottage, Church Hill, Pensilva – Proposed first floor side and rear extension (resubmission of previous application PA22/08153). Support.</p> <p>Planning Matters – Higher Charaton – Cllr Hodson notified the meeting that an appeal to remove certain conditions from the original planning approval at Higher Charaton had been dismissed by the planning inspector.</p>	
9	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll.</p> <p>b) Direct Debits.</p> <p>c) Creditors and Debtors. It was proposed by Cllr Hodson, seconded by Cllr Libby and agreed by the majority that items (a)-(c) be approved. Cllr Doe abstained. Cllr Hodson questioned the cost of the managers job advert and who had authorised this. The finance officer will be asked to confirm.</p> <p>d) To approve the transfer of £15,000 from the deposit to current account. It was proposed by Cllr Moss, seconded by Cllr Corney and unanimously agreed the money be transferred.</p> <p>e) Appointment of Auditor for the 2022/2023 financial year. It was proposed by Cllr Moss, seconded by Cllr Carr and unanimously agreed to appoint Aalgard Renshaw as the internal auditors for the 2022/2023 financial year.</p> <p>f) 2021/2022 External Audit Report – to note Councillors have seen the report. Councillors had noted the contents of the 2021/2022 external audit report. Proposed by Cllr Corney, seconded by Cllr Moss and unanimously agreed.</p> <p>Cllr Moss notified the meeting he would carry out the next financial audit.</p>	<p>Clerk</p> <p>RFO</p>
10	<p>Correspondence – forwarded to Councillors / Clerks report. It was noted the police report had not listed the recent break in at the Butchers Arms. This had not been reported by the Emily Hobhouse Trust.</p>	

11	St Ive Village Hall proposed new building -update from the Charity Commission, if available. Cllr Farley had nothing to report from the Hall Committee. Cllr Corney had requested further information from the committee before responding to the Charity Commission including signed minutes and the result of a public consultation previously held.	
12	<p>Report from Committees and to consider and approve recommendations from their meetings.</p> <ul style="list-style-type: none"> ○ Millennium House Management Committee and to note the bar stock valuation is being carried out on the 31st March 2023. Noted. Councillors considered the cost to replace the ramp leading to the upper level of the building and the different options available comparing timber with fibre glass or a composite recycled material. Anti-slip material could be used on the decking surfaces. Cllr Farley proposed the ramp be replaced with the composite material and the anti-slip material be used on the decking. This was seconded by Cllr Bruce and unanimously agreed. Costs to be confirmed and approved. ○ Parks & Open Spaces. The new zip wire and swing brackets had been fitted. Cornwall Council had been notified of the poor repair job carried out to the hedge in Piggy Lane and this had now been redone. The updated public rights of way survey had now been completed, and once proof read will be circulated to Councillors. Cllr Corney will continue to talk with Highline contractors who had offered to trim back the ash dieback trees at St Ive Recreation Field when trimming out branches from overhead power lines. It was proposed by Cllr Moss, seconded by Cllr Farley and unanimously agreed a new parish council notice board be purchased for St Ive. ○ Personnel Committee. Nothing to report. ○ Committee processes and procedures. The Chairman had circulated a template showing the structure of the parish councils committees, how they work and report back to full council. The procedures for personnel reviews was discussed. 	SD MC MC/ Clerk
13	Disposal of old computers. Cllr Bruce offered to dismantle and dispose of the hard drivers in the old computers before they were taken out of the building.	JB
14	Parish Matters to be reported and noted by the Clerk / Items for the next Agenda / Any other business. None.	
15	Date of the next Full Council Meeting – Tuesday, 11 th April 2023 owing to the Easter Bank Holiday Monday.	
16	To close the Meeting. This public part of the meeting closed at 8.30pm.	
18	Closed session, to discuss staffing, contracts or confidential matters. Councillors were asked to send any proposed amendments for the minutes of the EGM held on the 1 st March 2023 back to the Clerk and Chairman. Matters relating to staff and volunteers were discussed and how issues between both parties had been dealt with. Cllr Bruce stated matters should have been	

	shared with the personnel committee.	
	There being no further business the meeting closed at 9.10pm.	

Dated 11th May 2023

Signed