

## St Ive Parish Council

**Minutes of the St Ive Parish Council Parks & Open Spaces Committee Meeting held on Friday, 28<sup>th</sup> April 2023 at 11.00am in the Millennium House, Pensilva.**

Item No.		Action by
1	<p><b>Present.</b> Cllrs. M Corney (Committee Chair), I Vaughan, N Libby, M Carr, P Mann, Mr P Dipper.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) One member of the public.</p>	
2	<p><b>Public session (members of the public may address the committee if they so wish).</b> The Chairman invited the member of the public to address the committee. Matters reported included –</p> <ul style="list-style-type: none"> <li>○ the installation of the posts (agenda item 10) and the hedge at Trelawney Park.</li> <li>○ the weed clearance work (agenda item 13)</li> <li>○ a defect by the roundabout in the Pensilva play area (agenda item 8) and the “No Dog” signage around Millennium House. Also the condition of some rubber matting.</li> <li>○ The garden clearing at Millennium House (a matter for the Millennium House Management Committee) and noting the work carried out on the 26<sup>th</sup> April 2023.</li> </ul>	
3	<b>Apologies for absence.</b> None.	
4	<b>Declarations of Interest on items on the Agenda.</b> None declared at this stage of the meeting.	
5	<b>Minutes – to approve the Minutes of the Committee Meeting held on the 24<sup>th</sup> March 2023.</b> The minutes of the meeting held on the 24 <sup>th</sup> March 2023 were approved and signed by the Chair, proposed by Cllr Vaughan, seconded by Cllr Carr and unanimously agreed by those who attended the meeting.	
6	<b>Matters arising / outstanding not included on this agenda.</b> None.	
7	<p><b>Recreation Fields – matters to be reported to include feedback from the ROSPA annual inspections, repairs and repainting of the skate ramp, hedge trimming around the Pensilva fields, outstanding upgrade of the Pensilva fields.</b></p> <p>Cllr Libby had looked at the hedge adjacent to the football field, but the growth was too high for him to carry out any work. It was noted the birds were now nesting. Agreed to defer this matter until the winter season.</p> <p>The ROSPA report had not yet been received.</p> <p>Work to carry out minor repairs and the repainting of the skate ramp to be completed once the weather improves. Cllr Vaughan and Clerk to organise.</p>	<p>Clerk</p> <p>IV/ Clerk</p>

8	<p><b>Play areas –</b></p> <ul style="list-style-type: none"> <li>○ <b>Update on the delivery of the new picnic table for St Ive.</b> Delivery date had not been confirmed.</li> <li>○ <b>Fencing at St Ive and obtaining quotes for this work.</b> Seven companies had been contacted and two quotations had been received. It was proposed by Cllr Corney, seconded by Cllr Vaughan and unanimously agreed to recommend the acceptance of a quotation for £ 2502.67 to have the whole section of fence replaced.</li> <li>○ <b>Weekly inspections of the Pensilva play equipment.</b> Cllr Vaughan had no major issues to report and awaited the ROSPA report. No matters had been identified at St Ive.</li> <li>○ <b>Off street public open spaces contribution for Pensilva play equipment.</b> The money from the Roseveare Close development was now being held by Cornwall Council. The 26,103.11 to be used to upgrade the play area at Pensilva. This being part of the planning conditions. Cllr Vaughan had previously carried out a study with users of the park to establish the type of equipment they would like and offered to update this.</li> </ul>	IV
9	<p><b>Footpaths – to approve the public rights of way survey report.</b> P Dipper put forward some amendments and it was agreed to re-date the survey 2022/2023. Cllr Corney to make the amendments, as suggested. The committee agreed to accept the survey.</p> <p>Cllr Libby had spoken to the landowner at Lower Middle Hill who was keen to have the stile replaced. P Dipper suggested a site meeting be held to look at the best location for the stile, with a view to moving it back to prevent horses using the path.</p>	MC
10	<p><b>Reply from Cormac following a request for black and white posts to protect the grass verge near the cattle grid as you leave Pensilva (entrance to Trelawney Gardens).</b> P Dipper had taken delivery of the posts. The volunteer group will install the posts under the Cormac agreement.</p>	PD
11	<p><b>St Ive Cross – repairs to the arm on the cast iron directional sign.</b> P Dipper had contacted the foundry in Wadebridge and established they were one of the three foundry’s used to make original cast iron directional signs many years ago. The arms were approximately £620 each to replace, or approximately £ 2480 to have all the work completed. P Dipper will try and remove the arms leaving the main post in situ to be repainted.</p> <p>It was suggested that an arm be added to include Blunts and Landrake so the metal sign giving this information that was positioned alongside the cast iron sign could be removed.</p> <p>It was agreed to investigate funding options for this work.</p>	PD  Clerk
12	<p><b>To receive costs and action the repairs needed to the bus shelter at Glen Park.</b> The committee approved the cost of £ 227.46 to replace the two broken windows in the bus shelter. Proposed by Cllr Vaughan, seconded by Cllr Corney and unanimously agreed.</p>	

13	<p><b>Spring weed clearance – dates to be arranged.</b>  Cllr Corney had contacted Merryhue Farm in relation to their service users assisting with weed clearance and had passed this information on to P Dipper.  Cllr Libby and P Dipper to arrange the date for the next working group. P Dipper will complete the new risk assessments and toolbox talk information.</p>	NL/PD
14	<p><b>Tokenbury Cemetery – report recent water tap leak and SWWA disconnection.</b>  It was noted the tap had been replaced and South West Water had once again been notified the supply is not required. Cllr Vaughan was thanked for arranging the repair.</p> <p>Cllr Libby had been contacted by someone who researches old graves, asking if the fallen headstones at Tokenbury could be turned over to show the wording on the monument. The committee agreed that the parish council would not be responsible for any headstones that were moved.</p>	
15	<p><b>Matters requiring urgent attention / Items for the next meeting.</b>  <b>Trough</b> – It was noted that the trough on the road to St Ive was now visible and needed another black and white post to highlight it's position adjacent to the road.</p>	
16	<p><b>To confirm the date of the next committee meeting</b> – Friday, 26<sup>th</sup> May 2023.  Cllr Vaughan gave his apologies for this meeting.</p>	
16	<p><b>To close the Meeting.</b> There being no further business the meeting closed at 12.04pm.</p>	

Dated: 26<sup>th</sup> May 2023

Signed: