

St Ive Parish Council

Minutes of the Millennium House Management Committee Meeting held on Monday, 4th July 2022 at 7.30pm in the Millennium House, Pensilva.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss, J Bruce, R Farley, C Vaughnley, R Goodenough, M Carr.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Election of Committee Chairman. It was proposed by Cllr Vaughnley, seconded by Cllr Bruce and unanimously agreed that Cllr Moss be elected at Committee Chairman.</p>	
3	<p>Public Session. No members of the public present.</p>	
4	<p>Apologies for absence were received from Cllr Doe and Mrs Hicks.</p>	
5	<p>Declarations of interest on items on the agenda. Cllrs. Bruce and Farley declared an interest in any matters relating to the Pensilva Community Association (PCA).</p>	
6	<p>Minutes -to approve the Minutes of the Meeting held on the 6th June 2022. The minutes of the meeting held on the 6th June 2022 were approved and signed by the Chairman; proposed by Cllr Vaughnley, seconded by Cllr Goodenough and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes not included on the agenda.</p> <p>Item 6 Cornwall Car Boot – The Clerk was awaiting a reply from Cornwall Car Boot.</p> <p>Item 10 YMCA – The Chairman announced that YMCA were not going to pursue enquiries to use Millennium House. Alternative organisations could be asked.</p>	
8	<p>Update on the repairs to the heating in the Sports Hall. The Clerk reported the repairs to the heating were being carried out on the 22nd July 2022.</p>	
9	<p>Parish Lunch – to discuss the options of holding a parish lunch. It was agreed a parish lunch was a winter event. Cllr Carr had received an offer of help.</p>	
10	<p>Youth Group – update and start date for the youth group. The youth group was starting on Tuesday, 6th September 2022. It was agreed to offer them free room hire for the 12 weeks trial period.</p>	

11	Review of room hire charges. Cllr Carr notified the meeting that hourly charges had now stopped and a schedule of rates for morning, afternoon or evening sessions had replaced this. An increase had been made to accommodate rising costs and utility bills within the building. These charges will be subject to change for some regular user groups (use of the kitchen etc) and will be monitored.	
12	Staffing arrangements for the bar and reception. Recruitment of staff. Two additional members of staff had been recruited for the bar, to work as and when required. It was suggested that a manager be appointed for Millennium House, to work 4 x 8 hour days and 1 x 7.5 hour day with a salary of £28,000 - £32,000. A comment was made that the Clerk and RFO would not be involved in this recruitment. The Clerk reminded to the committee that the salary would need to be found within the councils reserves as no budget had been set in the 2022/2023 financial year.	
13	Repainting the exterior of the building; update on work. It was noted that work was ongoing.	
14	Any other business for this meeting. <ul style="list-style-type: none"> Pensilva Football Club. The football club were coming back to the Mel Bar after home matches, and arrangements had been made to provide food. The football club will be asked to fit the two new rubbish bins. 	
15	To close the meeting. There being no further business the meeting closed at 8.48pm.	

Dated

Signed