**St Ive Parish Council**

**Minutes of the Meeting of St Ive Parish Council held on Monday, 9th May 2022 at 7.35pm in the Millennium House, Pensilva.**

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| **Item**  **No.** |  | **Action**  **by** |
| **1** | **Those present.** Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), M Carr,  N Libby, R Greenhough, T Hodson, M Corney, J Bruce, S Doe.  **Also attending.** Mrs J Hoskin (Parish Clerk)  One member of the public. |  |
| **2** | **Apologies** for absence were received from Cllrs. N Gisby, C Vaughnley, P Mann and R Farley. |  |
| **3** | **Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.** Cllr Bruce declared an interest in any matters relating to the Pensilva Community Association (PCA). |  |
| **4** | **Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 20 when confidential matters may be discussed).** No matters reported. |  |
| **5** | **Report from Cornwall Council ward member – Cllr S Daw.** No report received.  Councillors were again disappointed that Cllr Daw had not attended. It was suggested a letter be sent to the Leader of Cornwall Council. |  |
| **6** | **To receive and approve the Minutes of the Meetings held on the 11th April 2022.**  The minutes of the meeting held on the 11th April 2022 were approved and signed by the Chairman, proposed by Cllr Doe, seconded by Cllr Vaughan and unanimously agreed. |  |
| **7** | **Matters Arising from the Minutes.** None. |  |
| **8** | **Planning Applications / Planning Matters to be reported.**   1. **PA22/ 03038 Mr Foster-Eaton, Tregollas, Fore Street, Pensilva – Proposed two-storey extension to side of dwelling.** Support, proposed by Cllr Hodson, seconded by Cllr Vaughan and unanimously agreed. 2. **PA22/03249 AJ Wilson & Co, Pensilva Industrial Estate, St Ive Road,**   **Pensilva – Non material amendment in relation to decision notice PA21/10415 dated 09.12.2021 for extension extents increase, new windows, incorporation of kitchen and changed position of meeting room.** Support, proposed by Cllr Hodson, seconded by Cllr Vaughan and unanimously agreed.   1. **PA22/03262 Ms S Seager, Emily Esate (UK) Ltd, The Chantry, The Rectory, Blackthorn Grange, St Ive – Change of use of two single dwellings and their associated outbuildings to a museum use (use class D1) with associated ancillary uses, alterations and extension to The Grange associated with change of use to museum, erection of new museum building to the south of The Grange, redevelopment of The Rectory to provide three single dwellings, and associated site landscape, parking and access work without compliance with conditions 2, 9, 10, 11, 17, 18 and 19 of decision PA19/07964 dated 31/07/2020.** The council resolved to make “no comment” on this application. Proposed by Cllr I Vaughan, seconded by Cllr T Hodson and unanimously agreed.      1. **PA22/03423 Ms S Seager, Emily Estate (UK) Ltd, The Chantry, St Ive –**   **Listed Building Consent for erection of small glasshouse and potting shed attached to inner garden wall of The Chantry and rebuilding of associated garden wall, and new café building with glazed element attached to existing hedge bank at south end of site (revised application following approval of PA19/07965).** The council resolved to make “no comment” on this application. Proposed by Cllr I Vaughan, seconded by Cllr T Hodson and unanimously agreed.   1. **PA22/03869 Mr & Miss Lucas, Lower Tokenbury Riding School, Land**   **south west of Bramble Cottage. Lower Tokenbury Road, Pensilva – Proposed new equestrian dwelling with variation of condition 3 in relation to decision notice PA20/07408 dated 22.01.21 (as amended by**  **application PA21/02014 dated 28.06.2021).** It was proposed by Cllr Bruce  the council make “no comment” on this application. There was no  seconded for this proposal.  It was proposed by Cllr Greenhough, seconded by Cllr Corney and agreed  by the majority the application be supported. Cllrs. Doe and Bruce  abstained. |  |
| **9** | **Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.**   1. **Authorisation of payments / payroll.** 2. **Direct Debits.** 3. **Creditors and Debtors.**   The procedure for purchasing items on behalf of PCA for the coffee shop were confirmed.  It was proposed by Cllr Vaughan, seconded by Cllr Greenhough and unanimously agreed to accept (a)-(c).  Cllr Vaughan suggested a review is carried out of payroll and working hours.   1. **To agree that funds be allocated for the provision of a new computer and printer in the parish council office.** The clerk reported on condition of the computer and printer in the parish council office. Cllr Bruce offered to have a look at the equipment. 2. **To record the contents of the external 2020/2021 audit report were circulated and noted.** The council confirmed they had seen a copy of the audit report and noted the comments, proposed by Cllr Vaughan, seconded by Cllr Cornmey and unanimously agreed. |  |
| **10** | **Correspondence – forwarded to Councillors / Clerks report.** Noted. |  |
| **11** | **Play Areas / Recreation Fields – to report any matters needing attention.**  Cllr Vaughna reported the goal posts at St Ive were in need of repair / replacing. The rainbow bench was to be fitted at St Ive.  Cllr Moss asked for a review of all the parish benches in St Ive. |  |
| **12** | **Millennium House –**   * **To review the telephone system / BT Essentials – update if available.** Cllr Vaughan had spoken with BT and the current analogue system (copper) will eventually go. Cllr Carr will speak to the NHS regarding the wi-fi system they brought into the building for the Covid vaccinations and ask if this would be retained by the parish council once they no longer had a use for it. Cllr Corney proposed that £1,000 be allocated to upgrading the wi-fi if needed, This was seconded by Cllr Vaughan and unanimously agreed. Following the upgrading of the wi-fi the phone system could be upgraded. | MC |
| **13** | **Queens Platinum Jubilee 2nd -5th June 2022. Update on the planning of events for this occasion.** Cllr Doe reported on the final arrangements being made for the Jubilee celebrations. |  |
| **14** | **Allotments – to discuss the availability of land for an allotment site.** Cllr Corney stated that the previous Neighbourhood Development Plan had raised the question on allotments and many residents at the time were in favour of this. A site needed to be identified before the project could move forward. Various locations were discussed and the suitability of the land. |  |
| **15** | **Neighbourhood Development Plan – to receive an update on resurrecting the plan.** Cllr Greenhough stated that conversations with Cornwall Council were frustrating. Volunteers needed to come forward to join a new committee. |  |
| **16** | **To review the Parish Council asset register – timescale for this to be decided.**  It was noted the updating of the asset register was an ongoing process. |  |
| **17** | **Reports from Committees, if any.** None. |  |
| **18** | **Matters to be reported and noted by the Clerk / Items for the next Agenda.**   * **Cemetery –** Cllr Vaughan notified the council on problems that had arisen trying to locate a burial in the old part of the cemetery dating back to the 1930’s. Graves in this area had no defined plot rows and dates on memorials clearly showed that burials were placed at random with only some in date rotation. * **Public Rights of Way –** Cllr M Corney advised that he was working with P Dipper from the Parks & Open Spaces Committee to update the 2018 footpath survey. * **Annual Parish Meeting –** The Chairman reminded the council that the Annual Parish Meeting was being held on Monday, 23rd May 2022. * **St Ive Climate Resilience Group –** The group were planning to hold an open event at Millennium House to address rising energy costs, and alternative systems (heat pumps, solar panels etc). It was proposed by Cllr M Corney, seconded by Cllr N Libby and unanimously agreed the room be offered rent free. |  |
| **19** | **Date of the next Full Council Meeting –** Monday, 13th June 2022. |  |
| **20** | **To close the Meeting.** There being no further business the meeting closed at 8.54pm. |  |
| **18** | **Closed session, to discuss staffing, contracts or confidential matters.**   * **To consider the recommended NALC pay award for council staff backdated to the 1st April 2022.** Approved. |  |

Dated Signed