**St Ive Parish Council**

**Minutes of the Meeting of St Ive Parish Council held on Monday, 11th October 2021 at 7.30pm in the Millennium House, Pensilva.**

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| **Item**  **No.** |  | **Action**  **by** |
| **1** | **Those present.** Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), M Carr,  C Vaughnley, J Bruce, T Hodson, S Doe, R Farley, N Libby, R Greenhough, P Mann.  **Also attending.** Mrs J Hoskin (Parish Clerk)  Two members of the public |  |
| **2** | **Apologies** for absence were received from Cllrs. N Gisby, M Corney. |  |
| **3** | **Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.** Cllrs. R Farley and J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).  Cllr J Bruce declared an interest on any matters relating to the St Ive Community Resilience Project. |  |
| **4** | **Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 18 when confidential matters may be discussed).**   * A parishioner asked why the Mel Bar was not opening on a Sunday and requested that boxed beer be stocked (this having a shelf life of six weeks). The Chairman thanked the gentleman for his comments stating the bar opening times were under review. |  |
| **5** | **Report from Cornwall Council ward member – Cllr S Daw.** No report received. |  |
| **6** | **To receive and approve the Minutes of the Meetings held on the 15th September 2021.** The minutes of the meeting held on the 15th September 2021 were approved and signed by the Chairman following an amendment to Item 3 (deleting a declaration of interest for Cllr R Farley as she was not present at the meeting).  Proposed by Cllr C Vaughnley, seconded by Cllr N Libby and agreed by those who attended. |  |
| **7** | **Matters Arising from the Minutes.**   * **Item 4 Pentiddy Community Woodland and Pasadena Community Farm–** Cllrs N Libby and J Bruce had attended the Climate Change meeting on the 20th September 2021. |  |
| **8** | **Planning Applications – to be recorded.**   1. **PA21/08003 Mr & Mrs Carnegie-Rance, Moorgate, Higher Road, Pensilva – Erection of a timber single storey granny annexe for ancillary use to main dwelling.** Support, proposed by Cllr T Hodson, seconded by Cllr I Vaughan and unanimously agreed. |  |
| **9** | **Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.**   1. **Authorisation of payments / payroll.** 2. **Direct Debits.** 3. **Creditors and Debtors.**   The Council accepted the figures in (a) to (c) and agreed to accept these reports but raising questions on the payroll calculations and recommending that miscellaneous should only be recorded for items under £10. Proposed by Cllr C Vaughnley, seconded by Cllr R Farley and unanimously agreed.   1. **To agree the Finance Committee looks at the budget and precept for 2022/2023.** The Finance Committee were authorised to look at the budget for the current year and recommend a precept for 2022/2023. A meeting of the committee was scheduled for 27th October 2021 at 7.00pm. |  |
| **10** | **Correspondence – forwarded to Councillors / Clerks report.** Noted.  The bus shelter at Keason, St Ive was confirmed a being the responsibility of the Parish Council (report on overgrown trees and the dirty exterior received via Cornwall Council). A letter will be sent to the landowners regarding the trees. Ultraclean will be asked to clean the structure. | Clerk |
| **11** | **Play Areas / Recreation Fields (Pensilva and St Ive) – to report any matters needing attention.** No matters reported. |  |
| **12** | **Millennium House –**   * **To review the opening times of the Mel Bar.** The Chairman suspended Standing Orders for this item and invited the member of bar staff to speak. He stated that the current opening times on a Saturday were not productive and a very long shift. Having received the recommendation that the bar opens at 5.00pm and closes at 11pm on a Saturday the council agreed to accept this revised time. Proposed by Cllr M Carr and seconded by Cllr C Vaughnley. It was agreed the Millennium House Management Committee review other opening times including the options to open or close on a Sunday.   Cllr M Carr notified the meeting that the ladies darts were starting on Wednesday evenings and would require the bar every other week. Skittles were now back each Tuesday evening for the Function Room bar.  Cllr I Vaughan advised the council to look at appointing a second bar person should the existing member of staff need time off. It was agreed a zero hours contract be given with a 12 week trial period, if required. An advert will be placed in the Parish Pump magazine.  The Mel Bar signage to be reinstated.   * **Volunteers needed for the manning of reception and setting up rooms etc.** Cllr M Carr reiterated her comments that more volunteers were needed to cover for Tuesday evenings and to help with moving and carrying. Discussions were held on the need for a receptionist, the duty of care for loan workers and was the position productive? Would an existing member of staff wish to increase their hours? The Chairman offered to research this. * **Update on the future of the All Being Well Fitness Centre and its management.** Item deferred, nothing to report.      * **Fibre Broadband for the building.** Nothing to report for Millennium House. Cllr M Corney advised the council that the provision of a hub for St Ive Village Hall was being pursued. * **To feedback comments on the roof repairs and replacement of the solar panels.** The roof repairs were now finished. The Chairman thanked Cllr I Vaughan for his work on this project. Money had been saved as the cowlings did not require replacing but were cleaned and painted. The guttering joints had been sealed. The Chairman would contact Ultraclean to ensure the solar panels are cleaned before the scaffolding is removed. * **Disposal of fluorescent tubes.** It was noted that a number of old fluorescent tubes had been stored and needed to be disposed of. Options were discussed. It was agreed arrangements be made to have them collected. Proposed by Cllr C Vaughnley and seconded by Cllr I Vaughan. | AM  AM  AM |
| **13** | **To agree the purchasing of a new notice board for St Ive.** Councillors agreed to replace the old notice board situated on the wall of St Ive Village Hall. Proposed by Cllr C Vaughnley, seconded by Cllr I Vaughan.  The Clerk requested a notice board for the reception area at Millennium House specifically for notices the parish council were legally obliged to publish. Councillors felt the board currently used was sufficient. | AM |
| **14** | **Remembrance Sunday – 14th November 2021.** Councillors were reminded on the Remembrance Sunday service. Cllrs R Farley and S Doe offered to provide hand made wreaths. The council would consider giving a donation to the Royal British Legion Poppy Appeal. |  |
| **15** | **Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.**   * **Queens Platinum Jubilee 2nd – 5th June 2022.** Cllr R Farley felt the council needed to start planning for the Jubilee should they wish to mark the occasion. A committee could be established to organise events. Cllr S Doe had contacted the school. Individual businesses and householders could be asked to sponsor or decorate their properties. It was agreed that a public meeting be held at Millennium House on the 4th November 2021 at 6.00pm. Cllr J Bruce to produce posters and publicise the meeting. * **Age UK Electric Community Car –** The Chairman notified the meeting that Age UK had decided to take the car away from Pensilva at the end of October and give it to another area. Since January 2021 the car had proved an invaluable service to the community and was well used. An option to purchase a car could be considered with a 100% grant up to the value of £40,000 and Age UK had offered to help with an application should the council agreed to pursue this. It was proposed by Cllr M Carr, seconded by Cllr P Mann and unanimously agreed to submit a bid for the purchasing of a vehicle. It was noted that volunteer drivers had shown an interest in using their own vehicles in the interim period. Their insurance companies to be notified. | JB |
| **16** | **Date of the next Full Council Meeting –** Monday, 8th November 2021 |  |
| **17** | **To close the Meeting to the press and public.** There being no further business the meeting closed at 9.35pm. |  |
| **18** | **Closed session, if required to discuss staffing, contracts or confidential matters.**  No closed session needed. |  |

Dated. 8th November 2021 Signed