**St Ive Parish Council**

**Minutes of the Meeting of the St Ive Parish Council Finance & Admin Committee held on Wednesday, 27th October 2021 in the Millennium House, Pensilva at 7.00pm.**

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| **Item**  **No.** |  | **Action**  **by** |
| **1** | **Present.** Cllrs A Moss (Committee Chairman), I Vaughan, M Corney.  Also attending: Mrs J Hoskin (Parish Clerk)  Mr J Body (Finance Officer). |  |
| **2** | **To agree that Cllr T Hodson joins the Committee as a voting member.** It was proposed by Cllr A Moss, seconded by Cllr I Vaughan and unanimously agreed Cllr T Hodson joins this committee. |  |
| **3** | **Public Session (member so the public may address the committee, if they so wish).** There were no members of the public present. |  |
| **4** | **Apologies for absence** were received from Cllr C Vaughnley, T Hodson and Cllr P Mann (non-committee member). |  |
| **5** | **Declarations of Interest on items on the agenda.** None declared at this stage of the meeting . |  |
| **6** | **Minutes – to approve the Minutes of the Meeting held on the 2nd June 2021.** Item deferred, minutes not available. |  |
| **7** | **Accounts 2021/2022 – to review the current year’s budget and accounts up to the 30th September 2021.** The committee looked at the figures for the first half of the current financial year. The Finance Officer answered questions raised.  It was noted that the figures also reflected the effects of the covid pandemic but bookings were now returning to Millennium House. |  |
| **8** | **Budget for 2022/2023 and the proposed precept.** The budget had been prepared by the Finance Officer. It was agreed some amendments be made and the precept for 2022/2023 remains the same as the current year, at £94,00 (ninety- four thousand pounds). Proposed by Cllr I Vaughan, seconded by Cllr A Moss and unanimously agreed. |  |
| **9** | **To note that financial risk assessments are being completed to ensure compliance with the audit requirements.** The Finance Officer confirmed that the financial risk assessments were carried out by Councillors, and up to date. |  |
| **10** | **To close the Meeting.** There being no further business the meeting closed at 8.15pm. |  |

Dated Signed