

St Ive Parish Council

Minutes of the Meeting of St Ive Parish Council held on Wednesday, 15th September 2021 at 7.30pm in the Millennium House, Pensilva.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), J Bruce, C Vaughnley, M Corney, N Libby, N Gisby, M Carr.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Three members of the public</p>	
2	<p>Apologies for absence were received from Cllrs. I Vaughan (Vice Chairman), T Hodson, R Greenhough, R Farley, S Doe, P Mann.</p>	
3	<p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.</p> <p>Cllr J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA) and the Parish of St Ive Community Resilience Project (Climate Change).</p> <p>Cllr M Corney declared an interest on any matters relating to the St Ive Community Resilience Project.</p> <p>Cllr R Farley declared an interest on any matters relating to PCA.</p>	

4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 20 when confidential matters may be discussed). The Chairman welcomed the members of the public and invited them to address the council, if they so wished.</p> <ul style="list-style-type: none"> ○ Joe, the editor of the Parish Pump magazine put forward his suggestions for advertising costs in reflection to those previously discussed by the council; along with a proposal that a discount is provided for 12 month advertising. Advertising was an important part of the magazine that subsidised printing costs and offered information for those unable to access the internet. Payment methods for advertisers was also discussed. Joe also asked that the option for monthly advertising / paying be retained. ○ Joe was also the manager of the All Being Well Fitness Centre and spoke about his intention for the future to give up the role after 21 years. Following covid the gym had now reopened and provided a service to the local Pensilva and Oak Tree Health Centres and the Patient Participation Groups (PPG). The question was asked if the parish council or PCA would consider taking on the management of this business. The All Being Well Centre had charitable status and a board of Trustees. ○ Two ladies representing the Pentiddy Community Woodland and Pasadena Community Farm spoke about their aims to address Climate Change and invited councillors along to a meeting on Monday, 20th September 2021 at Pasadena Barn. The aim was to offer the facilities to the wider community and build on resilience and engagement opportunities. A Community Benefit Society was being set up for the Community Farm 	
5	<p>Report from Cornwall Council ward member – Cllr S Daw. No report received.</p>	
6	<p>To receive and approve the Minutes of the Meetings held on the 12th July 2021. The Minutes of the Meeting held on the 12th July 2021 were approved and signed by the Chairman; proposed by Cllr J Bruce, seconded by Cllr M Corney and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes.</p> <ul style="list-style-type: none"> ○ Item 7 Bus Stop – the bus stop had now been re-glazed. ○ Item 12 Dishwasher – the new dishwasher had been installed. ○ Item 12 Computer – Cllr J Bruce and Martin were looking at options for the new computer in the reception office. ○ Item 12 Roof Repairs - work on replacing the roof was going well and the contractor hoped to finish next week. ○ Item 13 Financial Regulations – an amendment to be made to change the number of councillors required to authorise payments. 	

8	<p>Planning Applications – planning applications will continue to be circulated to all Councillors and the planning committee will address any issues.</p> <p>a) PA21/07595 Mr A Hoare, 3 Snowdon Court, Shute Lane, Pensilva. Non-material amendment (NMA) for replacement of Cedral cladding with white render on North (rear) , East (side) and West (side) elevations and Cedral cladding to be retained on South (front) elevation to decision PA18/10069 dated 20/12/18. No objections / Support. Proposed by Cllr C Vaughnley, seconded by Cllr M Carr and unanimously agreed.</p> <p>b) PA21/08130 Mr A Borlase, land west of Rsoeveare Close, Pensilva. Non-material amendment (NMA1) for Plot 18 garage to two storey in respect of decision PA18/08162 dated 03/04/2019. No objections / Support. Proposed by Cllr C Vaughnley, seconded by Cllr A Moss and unanimously agreed.</p> <p>c) PA21/07501 Mr & Mrs Turner, Middle Hill Farm, Shute Lane, Pensilva – The proposed construction of a replacement dwelling house , the demolition of an existing barn and the erection of a detached garage / workshop together with associated works. The council resolved to object to this application. The proposals for this development in the countryside are considered inappropriate and not in-keeping with the surrounding area.</p> <p>d) PA21/08058 Pathfinder Homes Ltd, Higher Charaton Farmhouse, road from Penharget Cottage to Golberdon Raod, Pensilva – Lift condition 3 (holiday use) of permission PA11/03319 (for the construction of six units of disabled holiday accommodation lodges with ancillary supervision unit and hydrotherapy pool with associated changing rooms and toilets. Formation of new vehicular / pedestrian access to highway). The original application was supported by the parish council owing to its purpose to provide holidays for disabled people and those with complex needs. The parish council OBJECT to the lifting of condition 3 to allow the general use of the site for permanent accommodation. It is also noted that the applicant failed to provide facilities in the original application including the pool. Proposed by Cllr C Vaughnley, seconded by Cllr M Carr and unanimously agreed.</p> <p>e) PA21/08059 Pathfinder Homes Ltd, Higher Charaton Farmhouse, road from Penharget Cottage to Golberdon Road, Pensilva – Lift condition 3 (holiday use only) of permission PA19/08006 (proposal for three accessible lodges and associated landscaping). The original application was supported by the parish council owing to its purpose to provide holidays for disabled people and those with complex needs. The parish council OBJECT to the lifting of condition 3 to allow the general use of the site for permanent accommodation. It is also noted that the applicant failed to provide facilities in the original application including the pool. Proposed by Cllr C Vaughnley, seconded by Cllr M Carr and unanimously agreed.</p>	
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9	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll.</p> <p>b) Direct Debits.</p> <p>c) Creditors and Debtors.</p> <p>The Council accepted the figures in (a) to (c) and agreed to approve these reports. Proposed by Cllr C Vaughnley, seconded by Cllr M Corney. Cllr J Bruce proposed arrangements are made to cancel BT Sport as soon as possible. This was seconded by Cllr C Vaughnley and unanimously agreed.</p> <p>d) To agree the transfer of £40,000 from the deposit account to the current account. Transfer approved; proposed by Cllr M Corney, seconded by Cllr C Vaughnley and unanimously agreed.</p> <p>e) Passcode update for the Co-op bank (MC/CV/JB) and security code.</p> <p>Noted – Councillors M Corney, C Vaughnley and J Bruce to liaise with the Finance Officer.</p> <p>f) To note the internal auditors report for the 2020/2021 financial year and any actions required. Councillors had noted the contents of the internal auditors report and raised no comments about the report.</p> <p>g) To agree to “write off” the 2020 invoice to Pensilva Football Club (premises not used). It was proposed by Cllr M Carr, seconded by Cllr M Corney and unanimously agreed the invoice be “written off”.</p>	<p>Clerk/ RFO</p> <p>MC/CV/ JB</p>
10	<p>Correspondence – forwarded to Councillors / Clerks report. Noted. Councillors did not wish to attend the CALC Code of Conduct training. It was suggested the Wildanet Digital Community Hub, based in Liskeard be invited to come along to a future meeting.</p>	
11	<p>Play Areas / Recreation Fields (Pensilva and St Ive)– to report any matters needing attention. No matters requiring attention. The rainbow bench will be fitted in the St Ive recreation field.</p> <p>It was also noted that two new benches had been ordered for Tokenbury cemetery.</p>	

12	<p>Millennium House –</p> <ul style="list-style-type: none"> ○ Update on regular bookings and use of the building for covid and flu vaccinations. Bookings and events were now returning to the building with some new groups expressing an interest. ○ Times for the reopening of the Mel Bar from the 17th September 2021. It was agreed that the opening times be on a trial basis for the first month and reviewed by the Millennium House Management Committee. Thursdays 5.00pm to 10.00pm. Fridays 5.30pm to 11.00pm (last orders at 10.30pm) Saturdays 3.00pm to 11.00pm (last orders at 10.30pm) Hours to be updated on the Millennium House Facebook page. ○ Replacement phone system – to look at options and costs. Having discussed the options available, it was proposed by Cllr C Vaughnley, seconded by Cllr J Bruce and unanimously agreed the BT digital system be purchased (one base station, 4 mobile handsets , answerphone facility and 50 metre indoor range). The cost being £ 99.99 ○ Volunteers needed for the manning of reception and setting up rooms etc. Cllr M Carr reiterated the need for volunteers to help cover the reception on certain nights and the setting up of rooms for the forthcoming covid and flu vaccination clinics. Cllr Corney suggested PCA could be asked to provide voluntary help. ○ To consider making a charge to the NHS for storage. Cllr M Carr notified the meeting that the charges were being calculated. ○ To discuss the future of the All Being Well Fitness Centre and its management. The meeting agreed the parish council could not take on the management of the All Being Well Centre. ○ To receive feedback from PCA on changing the organisation to a Community Interest Organisation (CIO). Cllr R Farley was dealing with this matter and how the status of the organisation could be changed. PCA had agreed to changing to a CIO. Cllr J Bruce stated the constitution would need to be redrafted 	RF
13	<p>Review of Parish Council Policies – Financial Regulations. Amendment had been agreed to allow for the changes in the way payments are authorised through the online banking system (Item 7 of this meeting).</p>	
14	<p>Tokenbury Cemetery –</p> <ul style="list-style-type: none"> ○ To receive an update on the refurbishment of the cemetery gates. Cllr N Libby had applied a rust cure treatment to the gates. Cllr P Mann will carry out the refurbishment works, when available to do so. 	PM

15	Parish Pump Magazine – Councillors to submit their preferred contact number to be published in the magazine. Councillors had submitted their preferred contact numbers. It was proposed by Cllr M Corney, seconded by Cllr C Vaughnley and unanimously agreed the advertised costs, as recommended by the editor, be accepted.	
16	Community Infrastructure Levy (CIL) money available to the parish and how this could be spent. Nothing to report, item deferred.	
17	Parish Matters to be reported and noted by the Clerk / Items for the next Agenda. No matters reported.	
18	Date of the next Full Council Meeting – Monday, 11th October 2021. Venue to be decided. It was agreed to hold future meetings throughout the winter months at Millennium House, Pensilva.	
19	To close the Meeting to the press and public. There being no further business the meeting closed at 9.50pm.	
20	Closed session, to discuss staffing, contracts or confidential matters. Closed session not required.	

Dated

Signed