

St Ive Parish Council

Minutes of the Meeting of St Ive Parish Council held on Monday, 12th July 2021 at 7.30pm in the St Ive Village Hall.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), M Carr, N Libby, R Greenhough, J Bruce, C Vaughnley, T Hodson, M Corney, R Farley, S Doe.</p> <p>Also attending. Mrs J Hoskin Two members of the public.</p>	
2	<p>Apologies for absence were received from Cllrs. P Mann, N Gisby.</p>	
3	<p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley and J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).</p>	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 20 when confidential matters may be discussed).</p> <ul style="list-style-type: none"> ○ The ladies organising the Pensilva pre-school fun day on the recreation field on the 15th August 2021 outlined the events for the day. The council gave permission for the group to bring in a mobile licenced bar. <p style="text-align: right;">(members of the public left the meeting at 7.38pm)</p>	
5	<p>Report from Cornwall Council ward member – Cllr S Daw. No report received.</p>	
6	<p>To receive and approve the Minutes of the Meetings held on the 14th June 2021. The Minutes of the Meeting held on the 14th June 2021 were approved and signed by the Chairman following an amendment to item 9 (the parish council to send a letter to debtors demanding payments are made within 7 days for any outstanding amounts or county court proceedings will be taken to recover the money). Proposed by Cllr J Bruce, seconded by Cllr I Vaughan and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes.</p> <ul style="list-style-type: none"> ○ Item 7 (6) Bus Stop – The bus stop had still not been re-glazed. ○ Item 7 (11) Cornish Marathon November 2021 – Councillors had no objection to the car park being used by those taking part or organising the event. Cllr C Vaughnley to clarify numbers. 	CV

8	<p>Planning Applications – planning applications will continue to be circulated to all Councillors and the planning committee will address any issues.</p> <p>a) PA21/04679 Mr Craig Powell, 29 Amanda Way, Pensilva – Construction of raised decking at the rear of the bungalow with a ramp on the east side beside the rear wall and steps on the opposite side. Cllr A Moss declared an interest and abstained. Support – proposed by Cllr T Hodson, seconded by Cllr I Vaughan and agreed by the remainder of the council.</p> <p>b) PA21/05544 Ms Denise Holwill Architectural Services, land adjoining 1 Glen Park, Pensilva – Proposed new dwelling. Councillors had no objections to the proposal but recommended the Cornish hedge is reinstated around the property. Proposed by Cllr T Hodson, seconded by Cllr I Vaughan and agreed by the majority. Cllrs. M Carr and A Moss abstained.</p> <p>c) PA21/ 01083 Mr & Mrs A Britton, Kensa House, Higher Road, Pensilva – Proposed new garage and porch to front of dwelling. Following a debate a counter proposal by Cllr J Bruce objected to the garage and porch that would be in front of the existing dwelling and the building line for neighbouring properties. The proposal was also out of character for the area. This was seconded by Cllr M Corney and agreed by the majority. Cllrs. S Doe and T Hodson abstained.</p> <p>Cllr R Greenhough left the meeting as he was unable to hear owing to the acoustics in the room.</p>	
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<p>9</p>	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <ul style="list-style-type: none"> a) Authorisation of payments / payroll. b) Direct Debits. c) Creditors and Debtors. <p>It was proposed by Cllr I Vaughan, seconded by Cllr M Corney and unanimously agreed that (a) and (c) be approved. Councillors were unable to confirm (b) direct debits. Cllr C Vaughnley offered to contact the Finance Officer in relation to BT payments and charges.</p> <p>d) To authorise the annual donations to parish churches. Councillors approved the annual £400 donations to both St Ive church and St Ive Methodist church for the upkeep of the burial grounds. Proposed by Cllr I Vaughan, seconded by Cllr M Corney and agreed by the majority. Cllr J Bruce did not support these donations.</p> <p>e) To discuss the situation regarding the parish pump magazine and printing costs. It was agreed papers copies of the parish pump should resume as soon as possible upon confirmation that volunteer distributors were still available to hand them out. Adverts to paid for in advance and these to be placed with the Finance Officer and then passed to the magazine editor. An increase in advertising costs was agreed – £10 per quarter page per month ; £ 20 per half page per month and £30 a month for a full page. Rates to start in August 2021 or as soon as the magazine is printed. Proposed by Cllr R Farley, seconded by Cllr M Carr and unanimously agreed. Long term advertisers will no longer be offered a discount.</p>	<p>Clerk / Fin Off</p> <p>Fin Off</p>
<p>10</p>	<p>Correspondence – forwarded to Councillors / Clerks report. Noted. Councillors agreed not to become involved in temporarily holding finances for the St Ive Community Resilience Project.</p>	
<p>11</p>	<p>Play Areas / Recreation Fields – to report any matters needing attention.</p> <ul style="list-style-type: none"> ○ St Ive Recreation Field – Nothing to report. ○ Pensilva Play Area and Field – It was confirmed that the junior football club would now be playing on the main pitch. 	

12	<p>Millennium House –</p> <ul style="list-style-type: none"> ○ Update on the bookings and use of the building. Cllr M Carr updated the council on the groups and bookings wishing to return to the building. The NHS were also using the conference rooms for meetings and training sessions. The coffee shop had been well supported since reopening. ○ To agree to purchase a new dishwasher for the kitchen. It was noted the dishwasher was over twelve years old, leaking and not working properly. Investigations had resulted in it being beyond repair with no parts available. Councillors authorised Cllr M Carr to arrange the purchasing of a new dishwasher at the cost of £1,499 plus Vat; proposed by Cllr R Farley, seconded by Cllr S Doe and unanimously agreed. ○ To agree to purchase a new computer for the reception office. Following a discussion about the reception office computer it was agreed that Cllr J Bruce looks at the software available and a limit of £1,500 be set for the purchasing of the IT required. Proposed by Cllr R Farley, seconded by Cllr S Doe and unanimously agreed. ○ Update on the start date for the roof repairs and removal of solar panels for this work. The 6th September 2021 was the proposed start date for the work. Councillors considered the quotations for the removal and refixing of the solar panels and selected a company to carry out this work. Proposed by Cllr I Vaughan, seconded by Cllr A Moss and unanimously agreed. ○ To consider the options of a Charitable Incorporated Organisation. Cllr R Farley explained the status of such a charity and the work required to form a CIO. The organisation would be a registered charity with non-paid trustees. Cllr R Farley recommended the current Pensilva Community Association (PCA) be changed to a CIO with a new constitution. The council resolved to ask the Pensilva Community Association to consider changing the name and status of their current organisation to a CIO. Proposed by Cllr I Vaughan, seconded by Cllr C Vaughnley and agreed by the majority. Cllrs R Farley and J Bruce declared an interest and abstained. 	<p>MC</p> <p>JB</p> <p>Clerk</p>
13	<p>Review of Parish Council Policies – Financial Regulations. Item deferred. The Clerk to clarify how many councillors are legally required to authorise payments. In principle councillors raised no objection to payments being made by the Finance Officer and one Councillor but agreed to wait for clarification.</p>	<p>Clerk</p>

14	<p>Tokenbury Cemetery –</p> <ul style="list-style-type: none"> ○ To receive an update on the refurbishment of the cemetery gates. The Chairman reported that Cllr P Mann had offered to refurbish the gates. The council agreed to purchase the paint and other materials required. ○ To address the comments made on the “No Dog” sign and cemetery regulations. The council agreed that exceptions cannot be made for certain dog owners wishing to take their pet into the cemetery. ○ To review the burial fees. The council approved the revised fees recommended by the Parks & Open Spaces Committee in May 2021. Proposed by Cllr I Vaughan, seconded by Cllr R Farley and agreed by the majority. Cllr J Bruce abstained. 	
15	<p>To receive reports from Committees and authorise any recommendations. To approve minutes of Committee meetings and actions recommended. None.</p>	
16	<p>Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.</p> <ul style="list-style-type: none"> ○ Public Rights of Way – Nothing to report. The Parks and Open Spaces Committee were addressing matters in relation to the public rights of way. 	
17	<p>Emergency Committee – to consider forming a committee and reviewing the emergency plan. Cllr I Vaughan notified Councillors of the manual held in the parish council office. To be circulated to Councillors. First aid training to be addressed by the Millennium House Management Committee.</p>	Clerk/ MHMC
18	<p>Parish Matters to be reported and noted by the Clerk / Items for the next agenda.</p> <ul style="list-style-type: none"> ○ Road markings – It was noted that the majority of road marking in Pensilva needed repainting and in particular the yellow lines from Gooseberry Lane around to The Victoria Inn. The white lines on the speed humps had also faded. ○ Age UK Electric Car – The Chairman reported an increase in bookings for the electric car and new volunteers had come forward to drive the vehicle. The costs were cheaper than local taxi hire especially for those needing to visit Derriford Hospital. 	
19	<p>Date of the next Full Council Meeting – Monday, 13th September 2021 at Pensilva. Cllr I Vaughan presented his apologies for this meeting.</p>	
20	<p>To close the Meeting to the press and public. There being no further business the meeting closed at 10.05pm.</p>	
21	<p>Closed session, if required to discuss staffing, contracts or confidential matters. No closed session required.</p>	

Dated

Signed