

St Ive Parish Council

Minutes of the Meeting of St Ive Parish Council held on Monday, 14th June 2021 at 7.30pm in the St Ive Village Hall.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), M Carr, R Greenhough, P Mann, C Vaughnley, T Hodson, R Farley, S Doe, J Bruce, N Libby, M Corney.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Three members of the public (candidates for co-option)</p>	
2	Apologies. None.	
3	Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley and J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 16 when confidential matters may be discussed).</p> <p>The Chairman welcomed everyone to the meeting and invited the candidates for co-option to outline their reasons for applying for the councillor position. Each candidate gave a verbal presentation that was well received and much appreciated.</p>	
5	Report from Cornwall Council ward member – Cllr S Daw. No report received.	
6	<p>To receive and approve the Minutes of the Meetings held on the 10th May 2021</p> <p>The Minutes of the Annual General Meeting held on the 10th May 2021 were approved and signed by the Chairman. Proposed by Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed.</p> <p>The Minutes of the Meeting held on the 10th May 2021 were approved and signed by the Chairman. Proposed by Cllr S Doe, seconded by Cllr R Farley and unanimously agreed.</p> <p>It was unanimously agreed to adopt the policy that minutes be circulated within ten days of a meeting, proposed by Cllr I Vaughan, seconded by Cllr C Vaughnley.</p>	

7	<p>Matters Arising from the Minutes.</p> <p>Annual General Meeting –</p> <ul style="list-style-type: none"> ○ Item 7 Committees – Cllr T Hodson suggested that planning committee meetings resume rather than debate applications via email. Cllr P Mann offered to join this committee. ○ Item 8 Trustees – The Charity Commission to be notified of any changes. <p>Full Council Meeting –</p> <ul style="list-style-type: none"> ○ Item 6 Wesley Road – The Clerk had again emailed the CC Community Network to see if the adoption of a one way system for Wesley Road could be put on the Highway Scheme. ○ Item 6 Bus Stop – The bus stop had not been re-glazed. ○ Item 11 Cornish Marathon November 2021 – Cllr C Vaughnley notified the meeting that the Cornish Marathon was being held over one month and managed using a running app. Therefore rooms within Millennium House would not be required. ○ Item 11 Roof – There had been no more reports of children on the roof of the building. It was noted that they were climbing up via the wood railings at the Coffee Shop. ○ Item 14 Councillors Training – Cllr I Vaughan notified members of the Good Councillors Guide that was available online. The Clerk also had a copy in the office. ○ 	Clerk
8	<p>Planning Applications – planning applications will continue to be circulated to all Councillors and the planning committee will address any issues.</p> <p>a) PA21/04475 Mr Kelvin Wenmouth, Dunnerdake Farm, St Ive – Construction of a concrete slurry store. The Council resolved to support this application subject to the health and safety regulations being met. Proposed by Cllr T Hodson, seconded by Cllr I Vaughan and unanimously agreed.</p> <p>b) PA21/03086 Mr R Clisby, 7 Glen Park, Pensilva, Construction of bedroom over existing garage including a balcony. The parish council had previously submitted their comments with no real objection to this application and felt the property was somewhat concealed, however the bedroom over the garage would be slightly out of keeping with the surrounding homes. The garage being a single block structure was a matter for building control. The planning officer was mindful to recommend the application for refusal, giving the parish council the opportunity to review their comments. Councillors resolved to agree with the planning officers recommendations; proposed by Cllr J Bruce, seconded by Cllr C Vaughnley and unanimously agreed.</p>	

9	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <ul style="list-style-type: none"> a) Authorisation of payments / payroll. b) Direct Debits. c) Creditors and Debtors. <p>It was proposed by Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed the accounts (a) to (c) be approved. Cllr T Hodson questioned the amount being paid to BT Sport.</p> <p>It was proposed by Cllr C Vaughnley, seconded by Cllr J Bruce and unanimously agreed that “miscellaneous” should not be used and every payment or receipt should be recorded under a specific heading.</p> <p>Cllr M Corney stated that any matters relating to the money in the charity accounts should be recorded as a separate Trustees meeting.</p> <p>d) To approve the 2020/2021 Annual Governance and Accounting Statements as recommended by the Finance Committee. The Council unanimously approved the 2020/2021 accounts and annual governance statement. Proposed by Cllr C Vaughnley, seconded by Cllr M Corney. The Chairman and Clerk signed the statements, as required.</p>	
10	<p>Correspondence – forwarded to Councillors / Clerks report. Noted.</p>	
11	<p>Play Areas / Recreation Fields – to report any matters needing attention.</p> <ul style="list-style-type: none"> ○ St Ive Recreation Field – Cllr A Moss reported on matters raised by Barry who looked after the field that children were climbing on top of the play equipment. No further reports had been received about the surface material staining children’s shoes / clothes. The new bench was to be fixed. Compliments had been received that the grass was now been cut on a regular basis. A lady had requested an area be left to grow around the perimeter of the field to create a wildlife habitat. ○ Pensilva Play Area and Field – Nothing to report. 	
12	<p>Millennium House –</p> <ul style="list-style-type: none"> ○ Update on the bookings and use of the building now the Covid vaccination centre has closed. Cllr A Moss thanked Cllr M Carr for her work and support during the Covid vaccination process and keeping the facilities open and managing the journeys and drivers for the Age UK volunteer car service. Cllr Carr circulated the income coming from the NHS for this period. ○ Update on the start date for the roof repairs. if available. The anticipated start date was September 2021 with further companies being contacted to remove the solar panels as the previous contractor (Naked Solar) had now reduced their workforce and was unable to commit to the work. ○ To arrange a date for a Millennium House Management Committee Meeting. A meeting was scheduled for Wednesday, 23rd June 2021 at 7.00pm. Agenda items to be sent to the Clerk. 	IV

13	<p>Review of Parish Council Policies – Standing Orders. Councillors reviewed the Standing Orders. Cllr J Bruce proposed that meetings be held in premises that provided a wi-fi connection. This was seconded by Cllr R Farley. The proposal was supported. Cllrs. A Moss, M Carr, S Doe, P Mann and N Libby abstained.</p> <p>It was agreed that a letter be sent to St Ive Village Hall asking if there are any plans to install the internet facility in the building.</p>	Clerk
14	<p>Tokenbury Cemetery – to receive costs for the refurbishing of the cemetery gates and appoint a company to carry out the work. Quotations to refurbish the gates had been received from two companies, one recommending a powder coat finish and the other galvanising. It was proposed by Cllr J Bruce, seconded by Cllr C Vaughnley and unanimously agreed that further quotations be obtained.</p> <p>Comments had been made on the Pensilva Facebook page following the display of the No Dogs sign at the cemetery. Cllr I Vaughan stated that the Council were only ratifying the regulations already in place that dogs were not permitted; and only now had a sign been erected.</p> <p>The burial fees to be reviewed (item for the next agenda)</p>	Clerk
15	<p>Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.</p> <ul style="list-style-type: none"> ○ Public Rights of Way – Cllr M Corney reported on the Parks & Open Spaces Committee meeting and requested the council’s permission to contact Cornwall Council on matters concerning the public rights of way within the parish. This was granted. 	
16	<p>Date of the next Full Council Meeting – Monday, 12th July 2021</p>	
17	<p>To close the Meeting to the press and public. There being no further business this part of the meeting closed at 9.10pm.</p>	
18	<p>Closed session, to discuss staffing or confidential matters.</p> <ul style="list-style-type: none"> ○ To consider the candidates applications and make a decision on the co-option of one councillor for the Pensilva Ward. Having considered all candidates it was unanimously agreed to co-opt Nigel Gisby to fill the vacancy on the Pensilva ward. Proposed by Cllr M Carr, seconded by Cllr R Farley. ○ Staffing matters and the future of the furlough scheme. Agreed to continue using the furlough scheme for those members of staff already on this scheme. <p>There being no further business the meeting closed at 9.25pm.</p>	

Dated

Signed