

St Ive Parish Council

Minutes of the Zoom Meeting of St Ive Parish Council held on Monday, 12th April 2021 at 7.30pm.

| Item No. | | Action by |
|----------|--|-----------|
| 1 | <p>Those present. Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), R Farley, M Carr, T Hodson, M Corney, J Bruce.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Three members of the public.</p> | |
| 2 | <p>Apologies for absence were received from Cllrs. P Haines, A Haines, N Libby, K Parkes, C Vaughnley.</p> | |
| 3 | <p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley and J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).</p> | |
| 4 | <p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 16 when confidential matters may be discussed).</p> <p>The Chairman welcomed everyone to the meeting and invited the public to address the council, if they so wished.</p> <ul style="list-style-type: none"> o Two local residents who were standing as candidates for the forthcoming parish council election introduced themselves. o An architect for planning application PA21/01449 was available to discuss and answer any questions on the proposal. | |
| 5 | <p>To receive and approve the Minutes of the Meeting held on the 8th March 2021</p> <p>The Minutes of the Meeting held on the 8th March 2021 were approved and signed by the Chairman. Proposed by Cllr M Carr, seconded by Cllr R Farley and unanimously agreed</p> | |
| 6 | <p>Matters Arising from the Minutes.</p> <ul style="list-style-type: none"> o Item 5 Wesley Road, Pensilva – The Clerk had submitted the request for Wesley Road to the Cornwall Council Community Network Highway Scheme for Wesley Road to become a one way system . o Item 7 Appointment of Auditor – The Clerk confirmed the audit was booked for the 8th June 2021. o Item 9e) Grant money – It was noted the £800 donation from Cllr S Daw had been received. o Item 14 Footpath Sign – The footpath sign at Tokenbury had been reinstated on the 9th April 2021 with Cllr N Libby overseeing the work. o Item 14 Herb Garden - No further information had been received. | |

| | | |
|---|---|--|
| | | |
| 7 | <p>Planning Applications – planning applications will continue to be circulated to all Councillors and the planning committee will address any issues.</p> <p>a) PA21/01083 Mr & Mrs A Britton, Kensa House, Higher Road, Pensilva – Proposed new garage and porch to front of dwelling. Object; the proposal appeared to be out of character with the existing street scene and not in-keeping with neighbouring properties. Proposed by Cllr I Vaughan, seconded by Cllr J Bruce and agreed by the majority. Cllr T Hodson did not support the councils decision.</p> <p>b) PA21/01449 Mr Marc Even, Fairview, Bicton Road, Pensilva – Conversion, partial rebuild and change of use of redundant outbuilding and building remains into residential dwelling and the erection of independent garage / store with covered parking (resubmission of PA20/09043). Support, proposed by Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed.</p> <p>c) PA21/02014 Mr & Miss Richard & Abi Lucas, land south west of Bramble Cottage, Lower Tokenbury Road, Pensilva – Variation of condition 2 of decision PA20/07408 dated 22/01/2021 – proposed new equestrian dwelling. Support, proposed by Cllr I Vaughan, seconded by Cllr T Hodson and unanimously agreed.</p> <p>d) PA21/02340 Mr D Rogers, Mill Lawn, Golberdon – Erection of storage building, removal of existing container storage and associated works. Support, proposed by Cllr T Hodson, seconded by Cllr M Carr and unanimously agreed.</p> <p>e) PA21/02368 Mr & Mrs L Reekie, land SW of Higher Charaton Farmhouse, Pensilva – Constrcution of menage (riding area), perimeter track and associated works. Support, proposed by Cllr T Hodson, seconded by Cllr M Carr and unanimously agreed.</p> | |
| 8 | <p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll.</p> <p>b) Direct Debits.</p> <p>c) Creditors and Debtors.</p> <p>It was proposed by Cllr I Vaughan, seconded by Cllr A Moss and unanimously agreed the account (a) to (c) be approved.</p> | |

| | | |
|-----------|--|----|
| | <p>The Clerk and Chairman will seek clarification on questions raised in relation to the above accounts in respect of money owed and payment timescales.</p> <p>d) To agree that the shares held by the Parish Council are sold and the money transferred into the Charity Account. Councillors and trustees agreed to sell the shares (245 @ 90p each) that current brought in an income of £2.21 per year. The money to be deposited into the charity account. Proposed by Cllr A Moss, seconded by Cllr I Vaughan and unanimously agreed.</p> | |
| 9 | Correspondence – forwarded to Councillors / Clerks report. Tabled by the Clerk and circulated to Councillors, when received. | |
| 10 | <p>Play Areas / Recreation Field – to report any matters needing attention.</p> <ul style="list-style-type: none"> o Clerks update on the Covid signs ordered for the play area and open spaces. The signs had been fixed at the play areas. o To consider the purchasing of two litter bins to be fitted near the stand at the Recreation Field, Pensilva. Cllr I Vaughan reported on the rubbish problems at this area of the field. It was agreed that money from the parks and open spaces budget be used to purchase new bins; proposed by Cllr A Moss, seconded by Cllr M Corney and unanimously agreed. Cllr I Vaughan will arrange for the bins to be ordered. o It was noted that “No Dog” signs were in the Millennium House office and will be fitted near the children’s play area. | IV |
| 11 | <p>Millennium House –</p> <ul style="list-style-type: none"> o Update on the use of the building for Covid vaccinations. Cllr M Carr notified the meeting that the vaccination days varied from week to week but was operating between four and five days most weeks. The Chairman stated the use of the Age UK electric car had increased and was now being used for journeys outside the parish including Derriford Hospital. Six new volunteer drivers had come forward and Age UK had agreed to monitor the usage of the vehicle. It was hoped that the facility could be retained. Cllr M Carr had promoted the availability of the car through Pensilva Health Centre. o To receive and discuss the report from Arrow Lifts. Councillors discussed the servicing report that identified some issues not previously mentioned. | |

| | | |
|----|--|--------------|
| | <p>It was agreed the emergency alarm be repaired at the cost of £170 plus Vat plus any other necessary repairs.</p> <ul style="list-style-type: none"> o To receive feedback from Age UK on the fitting of electric doors. The Chairman notified Councillors that he was awaiting a report from Age UK and researching the availability of any grant funding available. o Millennium House Roof and Guttering – update on quotations and appoint a contractor for this work. Having discussed the contents of the various quotations received and the variation of costs, Councillors decided upon the company to be used, being Cladding SW. Proposed by Cllr I Vaughan, seconded by Cllr A Moss and unanimously agreed. It was proposed by Cllr I Vaughan, seconded by Cllr A Moss and unanimously agreed that Naked Solar be appointed to remove and replace the solar panels on the roof. It was hoped that work could start in the Summer 2021. o Following the closure of the Mel Bar to agree that the Clerk be instructed to terminate the current card payment system and cancel the EPOS system. It was unanimously agreed that the contract for the EPOS system be cancelled; proposed by Cllr I Vaughan, seconded by Cllr M Carr. o To consider purchasing a non-contract card payment machine.- Sum up 3Gwith printer for a one-off payment cost. It was unanimously agreed to cancel the current card machine contract (expires May 2020) and purchase the non-contract machine from 3G. Proposed by Cllr I Vaughan, seconded by Cllr M Carr. o To discuss the use of the Mel Bar in the future. The Chairman reported on the interest shown in reopening the Mel Bar for two nights a week. Cllr R Farley felt this could be given some consideration if the local pub closed. The stock levels and type of products on offer would need to be considered. There was no decision made on this matter. | |
| 12 | <p>To discuss and agree that all matters relating to the setting up or cancellation of contracts for the Parish Council be dealt with by the Clerk. It was unanimously agreed that the Clerk carries out these duties upon the instruction of the Parish Council. Proposed by Cllr T Hodson, seconded by Cllr J Bruce.</p> | Clerk/ AM |

| | | |
|-----------|--|--|
| | The Clerk agreed to look at the South West Water contract for Millennium House in relation to dirty water charges. The Chairman to provide the SWWA account number. | |
| 13 | <p>Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.</p> <ul style="list-style-type: none"> o Bus Stop at Glen Park – Cllr M Carr reported that a glass panel on the bus stop had broken; possibly vandalised. o Website – Cllr J Bruce confirmed that the Millennium House website was not working. The Parish Council website was okay. o Agenda - Items for the agenda to be sent to the Clerk. | |
| 14 | Date of the next Full Council Meeting – Monday, 10th May 2021. To discuss the options to hold the Annual General Meeting at Millennium House (socially distanced). It was agreed to hold the AGM at Millennium House adhering to Covid 19 regulations. | |
| 15 | To close the Meeting to the press and public. There being no further business this part of the meeting closed at 9.00pm. | |
| 16 | <p>Closed session, to discuss staffing or confidential matters, if required.</p> <ul style="list-style-type: none"> o To revisit the pay award for Clerks and Finance Officers recommended by NALC form April 2020, not previously honoured by the Parish Council. It was confirmed by Cllrs R Farley and T Hodson that Councillors had previously agreed to consider the recommended pay increase published in 2020 although it was not approved at the time. The majority of Councillors agreed to now honour the pay increase for the Clerk and Finance Officer from the 1st April 2021. Proposed by Cllr R Farley, seconded by Cllr J Bruce. Cllr I Vaughan did not support this pay increase. | |
| 17 | To close the Meeting. The meeting closed at 9.10pm. | |

Dated 10th May 2021

Signed