

## St Ive Parish Council

**Minutes of the Zoom Meeting of St Ive Parish Council held on Tuesday, 12<sup>th</sup> January 2021 at 7.30pm.**

Item No.		Action by
1	<p><b>Those present.</b> Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), T Hodson, M Carr, J Bruce, C Vaughnley, R Farley, M Corney.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p><b>Apologies</b> for absence were received from Cllrs. P Haines, A Haines, N Libby, K Parkes.</p>	
3	<p><b>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations.</b> Cllrs. J Bruce and R Farley declared an interest on any matters relating to the Pensilva Community Association (PCA).</p>	
4	<p><b>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 16 when confidential matters may be discussed).</b> There were no members of the public present.</p> <p>Cllr M Carr had received an enquiry from a resident about parking a RAF charity fundraising vehicle in the car park during the day. Some Councillors felt the presence of this vehicle in the village had served its' purpose. It was agreed that additional parking would not be available for the short term given the car park was being used to accommodate those visiting the post office and the Covid vaccination centre being set up in the building, including NHS staff.</p>	
5	<p><b>Report from Cornwall Council – Cllr Sharon Daw.</b> No report received.</p>	
6	<p><b>To receive the Minutes of the Meeting held on the 14<sup>th</sup> December 2020.</b> The Minutes the Meeting held on the 14<sup>th</sup> December 2020 were approved and signed by the Chairman; proposed by Cllr C Vaughnley, seconded by Cllr M Corney and agreed by those who attended. Cllr I Vaughan abstained having not attended this meeting.</p> <p><b>Circulation of Minutes within 5 working days of the meeting to Councillors and the Finance Officer.</b> The Clerk was asked to distribute minutes within five working days of the meeting and this had been missed off the 14<sup>th</sup> December 2020 minutes. The Clerk will endeavour to meet this request, although her hours were limited and other matters may need to take priority.</p>	
7	<p><b>Matters Arising from the Minutes.</b></p> <p><b>Item 2 Resignation</b> – It was agreed that the vacancy be advertised if the May 2021 elections were postponed.</p> <p><b>Item 7 (10c) Debtors</b> – The Chairman had discussed the debtors with the Finance Officer.</p>	Clerk

	<p><b>Item 9h) Charity Returns</b> – The Clerk notified Councillors that along with the Chairman (Cllr A Moss) she had completed the charity returns.</p> <p><b>Item 9i) Financial Risk Assessments</b> – The Chairman thanked Cllr T Hodson for completing the financial risk assessments.</p> <p><b>Item 13 Suggested Road Name</b> – The Clerk had relayed the response back to the builders, who currently had no other suggestions.</p>	
8	<p><b>Planning Applications – planning applications will continue to be circulated to all Councillors and the planning committee will address any issues.</b></p> <p>a) <b>PA20/06702</b> Mr &amp; Mrs B Oakley, Far View, St Ive – Conversion and extension of redundant garage / workshop to ancillary living accommodation and adaptable home working facilities suitable for use by elderly disabled relative. <b>Support</b> – proposed By Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed.</p> <p>b) <b>PA20/09931</b> Mr &amp; Mrs Breyley, Eldon, Road from St Ive to the A390 junction east of Haven Park, St Ive – Front and side extension. <b>No comment.</b> Cllr T Hodson informed the meeting that the application had been approved.</p> <p>c) <b>PA20/10656 Ms C Pringle, Fernlodge Boarding Kennels and Cattery, Golberdon Road, Pensilva – Application for permission in principle for 5 dwellings, together with the removal of all existing buildings including two units of residential accommodation.</b> The majority Councillors objected to this application (JB, AM, RF, MC, MC, CV); proposed by Cllr J Bruce, seconded by Cllr R Farley. Cllrs T Hodson and I Vaughan were in favour of this “application in principle”.</p>	
9	<p><b>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</b></p> <p>a) <b>Authorisation of payments / payroll.</b></p> <p>b) <b>Direct Debits.</b></p> <p>c) <b>Creditors and Debtors.</b></p> <p>It was proposed by Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed that (b) and (c) be approved. Councillors had not received the payroll but this was a standard report and two councillors were always required to authorise these transactions with the Finance Officer. This report would follow. The Clerk will check that the BT Sport has been cancelled and question a payment to a company not recognised by Councillors.</p>	Clerk
10	<b>Correspondence – forwarded to Councillors / Clerks report.</b> Noted.	

	<p>Mobile temporary speed advisory signs offered by the Community Network – It was suggested that a sign could be sited at the Liskeard end of Princess Road near the Victoria Inn and one along Fore Street.</p> <p>The Clerk reported that she was attending the Cornwall Branch of the Society of Local Council Clerks meeting on the 22<sup>nd</sup> January 2021.</p>	
11	<p><b>Play Areas / Recreation Field – to report any matters needing attention.</b></p> <p>Cllr I Vaughan was seeking quotes for the regular cutting of the field at St Ive.</p>	
12	<p><b>Millennium House –</b></p> <ul style="list-style-type: none"> <li>o <b>Update on the use of the building for Covid vaccinations.</b> The Chairman thanked Cllr M Carr and Martin Green for their efforts in working with the Health Centre to establish a Covid vaccine centre at the Millennium House. Cllr Carr explained the layout of the facilities and the start date being the 14<sup>th</sup> January 2021. Volunteers were needed to assist with a variety of jobs including directing people into the building and car parking. Kernow Health were dealing with the co-ordinating some of the volunteers and names were being passed to them. Cllr M Carr related back to the Council's thoughts at the last meeting (Item 12) in that rooms could be made available free of charge; and although this was a wonderful gesture, there was money available from Central Government for these costs and the Health Centre had suggested that a payment be made for each day the centre is used. Volunteers from the coffee shop were opening the kitchen to provide food and drink for up to fifty NHS staff. Cllrs R Farley and J Bruce suggested that PCA help fund the expenses for this. The Clerk had asked Martin to order disposable cups, plates and anything else needed.</li> <li>o <b>Repairs to the roof. To consider further quotations for the work required and appoint a contractor.</b> The Chairman reported this matter was currently on hold owing to the restricted use of the building although efforts would be made to obtain additional quotes.</li> <li>o <b>To discuss quotes received for new guttering and agree to select a contractor for this work.</b> This will be included in the work on the roof.</li> <li>o <b>Request for a motor home aire at the Millennium House Car Park – to decide if this scheme is suitable for the car park and how it will be monitored (following a presentation from the Motor Home Club).</b> Cllr J Bruce had not spoken with a representative from the club given the forthcoming use of the car park with no space for additional parking once the vaccine centre was operating. Cllr J Bruce agreed to keep in contact with the club and look at this again in the future.</li> </ul>	<p>MCarr/ RF / JB</p> <p>AM</p> <p>JB</p>

	<ul style="list-style-type: none"> <li>o <b>Room Hire.</b> It was noted that bookings were now stopped but the centre would accommodate the blood donors later in the month.</li> <li>o <b>Christmas Tree.</b> Cllr J Bruce will arrange for PCA to reimburse the costs for the Christmas tree and lights.</li> <li>o <b>Age UK Vehicle.</b> The Chairman notified the meeting that the car was likely to be taken away owing to the lack of use and interest from the local community. No volunteer drivers had come forward although he himself had driven a local resident to hospital appointments. The Chairman will confirm whether or not the electric charging point can be retained.</li> </ul>	AM
13	<p><b>Matters to be reported and noted by the Clerk / Items for the next Agenda.</b></p> <ul style="list-style-type: none"> <li>o <b>Tokenbury Cemetery – update on the oversized headstone erected in the cemetery.</b> The Clerk had attended a site meeting with the monumental mason and was liaising with the family of the adjacent cremated remains plot who were preparing to install a tablet. Cllr I Vaughan outlined the regulations and sizes for monuments stating the plinth of the headstone erected was too large. . Cllr M Corney suggested that only ground level tablets be permitted on cremated remains plots. The Clerk and Cllr I Vaughan will resolve this matter.</li> <li>o <b>Footpath Sign – update on locating the public footpath sign removed from its location adjacent to Tokenbury Cemetery.</b> The Clerk will make enquiries with the landowner as to the missing sign and contact Cornwall Council if necessary. The sign was removed in early 2020. Photographic evidence would be provided by Councillors.</li> <li>o <b>Lower Middle Hill –</b> Cllr M Corney confirmed the by-way adjacent to Lower Middle Hill was identified on the Cornwall Council interactive map and could not therefore be restricted to walkers and horse riders. Cllr T Hodson reported on how vehicles were damaging the surface.</li> <li>o <b>Wesley Road, Pensilva –</b> It was suggested that option be pursued to investigate the possibility of making Wesley Road a one way system. The Clerk agreed to contact Cormac regarding this and address the list of outstanding matters provided by the Chairman.</li> </ul>	<p>Clerk/ IV</p> <p>Clerk</p>
14	<b>Date of the next Full Council Meeting – Monday, 8<sup>th</sup> February 2021.</b>	
15	<b>To close the Meeting to the press and public.</b> There being no further business the meeting closed at 8.50pm.	

16	<b>Closed session, to discuss staffing or confidential matters, if required.</b> o REDACTED	

Dated. 8<sup>th</sup> February 2021

Signed