

St Ive Parish Council

Minutes of the Zoom Meeting of St Ive Parish Council held on Monday, 8th February 2021 at 7.30pm.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), T Hodson, R Farley, M Carr, J Bruce, M Corney, C Vaughnley.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) Cllr S Daw (Cornwall Council) One member of the public</p>	
2	<p>Apologies for absence were received from Cllrs. P Haines, A Haines, N Libby, K Parkes.</p>	
3	<p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley and J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).</p>	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 18 when confidential matters may be discussed).</p> <p>The Chairman welcomed the member of the public and invited them to address the council, if they so wished.</p> <ul style="list-style-type: none"> o Mr Adam Strutridge introduced himself as a candidate for the forthcoming Cornwall Council elections in May 2021. o Cllr I Vaughan, on behalf of a resident, asked if any parish councillors were standing down at the forthcoming elections; and questioned the future of the Parish Pump magazine asking if printed copies would return in the future after the Coronavirus lockdown. It was noted that the Editor was happy to continue for the time being and printed copies would again be considered in the future, possibly depending on public demand. The Chairman felt the council had worked well together as a team during the last 3 ½ years and at the time of this meeting councillors had not expressed their plans for the future. 	
5	<p>Report from Cornwall Council – Cllr Sharon Daw. Cllr Daw congratulated the Millennium Centre on transforming the building into a Covid vaccination centre, and she was happy to donate £500 from her Councillor Community Chest Fund to support the work in providing food, drinks and facilities for the NHS and volunteer workers. The money would also support the loss of income during the closure of the building. The Clerk will complete the application form. Cllr Daw reminded everyone to stay safe and left for another meeting at 7.40pm.</p>	Clerk

6	<p>To receive the Minutes of the Meeting held on the 12th January 2021. The minutes of the meeting held on the 12th January 2021 were approved and signed by the Chairman. Proposed by Cllr M Carr, seconded by Cllr J Bruce and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes.</p> <p>Item 7 Resignation. The Clerk confirmed that elections were going ahead in May 2021 so the vacancy would not be filled in the interim period.</p> <p>Item 13 Tokenbury Cemetery – The funeral directors had now met with the individual monumental masons and family and the matter had now been resolved without having to move an existing headstone.</p>	
8	<p>Planning Applications – planning applications will continue to be circulated to all Councillors and the planning committee will address any issues.</p> <p>a) PA20/11560 and PA20/11317 Gillbard, Trebeigh Farm, merrymeet, Liskeard – Listed Building Consent and Planning for variation of conditions 2, 5 and 6 of decision PA19/02395 dated 29th November 2019 – Listed Building Consent for conversion of building to dwelling. The council resolved to make “no comment” on this application. Proposed by Cllr R Farley, seconded by Cllr T Hodson and unanimously agreed.</p> <p>b) PA21/00005/NDP Menheniot Parish Council – Plan proposal submitted for Menheniot Neighbourhood Development Plan. Councillors noted the contents of this application.</p>	
9	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll. b) Direct Debits. c) Creditors and Debtors.</p> <p>It was proposed by Cllr C Vaughnley, seconded by Cllr R Farley and unanimously agreed that (a) to (c) be approved. It was noted that some staff remained part furloughed and part working.</p> <p>d) To appoint the Auditor for the 2020/2021 financial year accounts. The Clerk asked the council to appoint Aalgard Renshaw for the annual audit. Having used the company for the past few years Cllr I Vaughan suggested that costs be obtained from alternative auditors. The Clerk will make enquiries.</p> <p>e) To report on further grant money received. The Finance Officer had emailed figures to Councillors.</p>	Clerk

	<p>f) To approve that money from the Unknown Donor Charity be given to Pensilva CP School for the purpose of purchasing electronic notebooks for children’s home schooling during the Coronavirus pandemic. The equipment will be owned by Pensilva School. The sum of money required is £4,000 for ten notebooks. It was proposed by Cllr I Vaughan, seconded by Cllr R Farley and unanimously agreed to ask the Trustees to spend up to £4,000 for this purpose. Cllr M Corney informed the meeting that he was a Trustee but not listed on the Charity Commission website.</p>	
10	<p>Correspondence – forwarded to Councillors / Clerks report. Being circulated by the Clerk. Cllr J Bruce updated the meeting on comments from the Facebook page.</p>	
11	<p>Insurance renewal / review. Cllr I Vaughan advised the meeting that the insurance was due for renewal in July 2021, the end of a 3 year agreement with the current company. The Clerk and Chairman will invite quotes from other insurance providers that the needs of a local council.</p>	Clerk / AM
12	<p>Play Areas / Recreation Field – to report any matters needing attention. It was confirmed that no formal complaints had been received in relation to the surfacing material at the St Ive play area. It was agreed that the quote received to replace the surfacing would therefore be put on hold. A volunteer team would clean and wash the surfacing when the weather improves.</p> <p>Cllr I Vaughan had obtained two quotations for the cutting of the grass in the St Ive field. It was proposed by Cllr I Vaughan, seconded by Cllr C Vaughnley and unanimously agreed that the quote of £160 for the first cut of the season, followed by additional cuts at £80 be accepted. Cllr I Vaughan will inform the contractor.</p> <p>The other quote was £250 for the first cut and £150 for additional cuts.</p>	IV
13	<p>Millennium House –</p> <ul style="list-style-type: none"> o Update on the use of the building as a Covid vaccination centre. Cllr M Carr referred to the many compliments received and the commitment by volunteers who working as a team with the NHS and Medical Centre staff had created a wonderful atmosphere for anyone visiting Millennium House. Some food donations had been received, including Tesco’s in Launceston. The number of days for vaccinations was increasing depending on supplies available. The NHS had paid to resolve some wi-fi problems in the building. Forty new chairs had been brought into the centre and these would be left after the vaccinations were over. o To agree that energy contracts for the building be reviewed. Current contracts expire in July 2021. The Chairman offered to look at alternative providers of energy and compare costs. 	AM

	<ul style="list-style-type: none"> o Millennium House roof and guttering – quotations and the way forward with this project. The project was currently on hold and further quotations were being obtained. o To consider the fitting of electric doors for wheelchair users. It was agreed that the building had no disabled friendly access and that enquiries be made to change the existing mechanism on the front door to electric doors. Also a grant application could be submitted to cover the cost of this work and the work in writing the funding bid. o To consider the change of lighting in the sports hall. It was proposed by Cllr I Vaughan, seconded by Cllr M Corney and agreed by the majority that the lighting in the sports hall be changed to LED at the approximate costs of £750 for the light tubes and £250 for the labour and scaffold tower. Cllr M Carr abstained. 	
14	<p>May 2021 Elections – to receive an update on the forthcoming elections. It was agreed that the Millennium House could accommodate the Election Poll Station should Cornwall Council wish to move the facility from the previous site at the Village Hall. Information on the elections would be available on the Cornwall Council website in March 2021. The Clerk will make enquires about nomination packs for candidates.</p>	Clerk
15	<p>Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.</p> <ul style="list-style-type: none"> o Footpath sign – update on the public footpath sign missing from its location adjacent to Tokenbury Cemetery. The Clerk reported that she was talking to the landowner and would make arrangement to get the sign reinstated. It was noted that electric gates had now been installed at the entrance to Tokenbury Manor that may restrict access to the footpath by wheelchair users. Cllr C Vaughnley stated that the landowner was within his rights to do the work he had done and not all paths could be disabled friendly. The path and stile had not been affected. o Facebook – The current status of the Pensilva and Millennium House Facebook pages were discussed with a view to changing the administrator. o Age UK Electric Car – The Chairman reported the Age UK car was being used to transport patients for Covid vaccinations and some hospital visits. Nine local volunteer drivers had come forward. It was hoped that the use of car could be justified in the future and would remain on site. 	Clerk AM

	<ul style="list-style-type: none"> o Wesley Road, Pensilva – Following a discussion it was agreed that the Clerk contacts Cormac to investigate the possibility of having the one way system funded by the Community Network Highway scheme should this be possible (reported at the last meeting). 	Clerk
16	Date of the next Full Council Meeting – Monday, 8 th March 2021.	
17	To close the Meeting to the press and public. There being no further business the meeting closed at 8.45pm.	
18	<p>Closed session, to discuss staffing or confidential matters, if required.</p> <ul style="list-style-type: none"> o To report on the staff's annual leave remaining for this financial year. The Finance Officer had been asked to address staff leave for the current financial year. 	

Dated. 8th March 2021

Signed.