

St Ive Parish Council

Minutes of the Zoom Meeting of St Ive Parish Council Meeting held on Monday, 14th December 2020 at 7.30pm

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), T Hodson, C Vaughnley, J Bruce, M Carr, M Corney, R Farley, S Reilly.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Apologies for absence were received from Cllrs, I Vaughan (Vice Chairman), N Libby, K Parkes, P Haines and A Haines.</p> <p>Resignation. At this point of the meeting Cllr Samantha Reilly tendered her resignation; as she was moving away from the area. The Council felt she would be a great loss, and the Chairman thanked her for her work especially her commitment to organising volunteers during the Coronavirus lockdown this year. The Clerk will inform Cornwall Council, stating that the vacancy will possibly not be filled as the timescale was within six months of the next Council elections.</p>	Clerk
3	<p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley and J Bruce declared an interest in any matters relating to Pensilva Community Association (PCA).</p>	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 16 when confidential matters may be discussed).</p> <p>There were no members of the public present.</p>	
5	<p>Report from Cornwall Council – Cllr Sharon Daw. No report received.</p>	
6	<p>To receive the Minutes of the Meeting held on the 9th November 2020. The Minutes of the Meeting held on the 9th November 2020 were approved and signed by the Chairman; proposed by Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes.</p> <p>Item 8 (14) Car Park, St Ive Recreation Field. The caravan had now been removed from the car park.</p> <p>Item 8 (14) Adoption of Roads. Cllr C Vaughnley reported that the roads were registered as byways and Cormac were carrying our surface report work to prevent damage to vehicles. It was hoped the work would be completed soon.</p> <p>Item 10c) Debtors. The Chairman reported on the debtors and companies that had been invoiced for six monthly advertising in the Parish Pump magazine.</p>	

	<p>There was currently no charge for advertising as the magazine was only available online since the Coronavirus pandemic. These invoices will be written off.</p> <p>Item 13 Millennium House. The Chairman notified the meeting that Millennium House had now re-opened and some bookings had been received.</p> <p>Item 17 Millennium House Christmas Tree. The tree was up and children from Pensilva School were making decorations for it. These had been collected from the school today to be placed on the tree tomorrow. Cllr R Farley confirmed that PCA were funding the tree and new lights. It was noted that reference to the “caretaker” should read “supervisor”.</p>	
8	<p>Planning Applications – to receive a report from the planning committee on the following applications and any further applications received between the publication of the agenda and the meeting.</p> <p>a) PA20/09380 Mr & Mrs K Ridgers, Fern Villa, Charaton Cross, Golberdon – Alteration and rear extension. Support, proposed by Cllr T Hodson, seconded by Cllr J Bruce and unanimously agreed.</p> <p>b) PA20/10020 Dr & Mrs S Stripling, Belmont House, Higher Road, Pensilva – Alteration to dwelling to form sunroom and roof terrace by replacement of existing sunroom. Support, proposed by Cllr T Hodson, seconded by Cllr J Bruce and unanimously agreed.</p> <p>c) PA20/10103 Ms Sue Seager, the Chantry, The rectory, Blackthorn Grange, St Ive – Non material amendment for alterations to design of The Grange and landscape adjustments (application number PA19/07964 dated 31st July 2020 relates). Support, proposed by Cllr T Hodson, seconded by Cllr J Bruce and unanimously agreed.</p> <p>d) PA20/10554 Mr C Childs, West Trelvallick, St Ive – Certificate of lawfulness for existing use of barns as a single residential dwelling. Object, proposed by Cllr T Hodson, seconded by Cllr J Bruce and unanimously agreed. Councillors felt conversion works had already been completed without planning permission or building control; and the barns should be tied to the main dwelling house to prevent further homes being sold as individual properties. Retrospective planning, with conditions, should be obtained by the applicant prior to submitting a certificate of lawfulness application.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
9	<p>Finance – to receive en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll.</p> <p>b) Direct Debits.</p>	

	<p>c) Creditors and Debtors. Cllr J Bruce had not received the reports. The Clerk will confirm his recent email address with the Finance Officer. It was proposed by Cllr R Farley, seconded by Cllr M Carr and agreed by everyone present noting the direct debits had not been sent. Cllr T Hodson suggested that the frequency of Biffa collections be reduced should the costs be less.</p> <p>d) Precept for the 2021/2022 to be decided. Having looked at the budget and the recommendation by the Finance Officer, it was proposed by Cllr R Farley, seconded by Cllr S Reilly and unanimously agreed the precept for 2021/2022 be £94,000 (ninety-four thousand).</p> <p>e) To grant authority to the Finance Officer to transfer money from the parish councils deposit account into the current account. It was proposed by Cllr R Farley, seconded by Cllr C Vaughnley and unanimously agreed that authority be given to the Finance Officer to make the necessary financial transfers.</p> <p>f) To resolve to give the staff the annual Christmas bonus (£20 voucher). Councillor resolved to give vouchers to the eight members of staff; proposed by Cllr M Carr, seconded by Cllr T Hodson and unanimously agreed.</p> <p>g) To resolve to give a £20 voucher to a volunteer for their work and commitment to Millennium House. Agreed, proposed by Cllr M Carr, seconded by Cllr T Hodson and unanimously supported.</p> <p>h) Charity Returns. The Clerk had asked Cllr P Haines to assist with the annual charity return submissions. The Chairman will compete these with the Clerk if Cllr Haines is unavailable.</p> <p>i) Financial Risk Assessments. Cllr T Hodson will carry out the next financial risk assessment.</p>	<p>Clerk</p> <p>AM</p> <p>AM</p> <p>Clerk</p> <p>TH</p>
10	Correspondence – forwarded to Councillor / Clerks report. Noted.	
11	Play Areas / recreation Field – to report any matters needing attention. The grass at the St Ive Recreation Feld required cutting. It was agreed that actions be taken to get this work done. It was suggested the Open Spaces Committee look at producing a contract to keep the field tidy.	Clerk/ OSC

12	<p>Millennium House –</p> <ul style="list-style-type: none"> o Update on the opening and use of the building and staff working hours. Reported under item 7 of this meeting. Cllr M Carr notified the council that enquiries had been made via the Pensilva Health Centre to use Millennium House as a Covid vaccine centre and discussions were ongoing. Councillors welcomed this and room fees were held. It was thought that a government contribution was available to cover building hire costs. It was suggested that the rooms be made available free of charge and a donation be requested towards heating costs. Cllr M Carr agreed to pursue talks and report back in the new year as to how this had progressed with details of the exact requirements for rooms / staff etc. o Repairs to the roof. To note the situation regarding the contractor considered for this work and decide if further quotations should be obtained. The Chairman updated the council on the position of the contractor and the change of company name since the original quote was accepted. The work to be carried out was also discussed. Owing to the situation the Chairman was seeking additional quotes along with the replacement guttering costs (item below). o To discuss the quote received for new guttering and agree to accept this or resolve to seek further quotes. The quote already received will be held until further prices have been obtained. o Request for a motor home aire at the Millennium House car park. Cllr J Bruce explained how the aire operated. Parking for motor homes would be made available at a small charge. Homes were permitted to stay in one location for two nights over a 28day period, so no long-term parking. Parking would be booked in advance and only members of the Motorhome Club would be permitted. No planning or change of use was required. The only requirement needed was a parking bay and water. Cllr C Vaughnley suggested a representative from the club give a presentation at a future meeting or meet with Councillors on site. Cllr J Bruce will organise this. 	JB
13	<p>Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.</p> <ul style="list-style-type: none"> o Suggested road name for new development (Cotton Fields?) Councillors did not like the name Cotton Fields as a second choice since Borlase Close was rejected. No further names were suggested. The Clerk will inform Andrew Borlase Builders. o Wesley Road, Pensilva. Cllr T Hodson questioned the benefits of having Wesley Road made a one way system going down, with restricted access 	Clerk

	<p>to residents only. This would protect the junction. The Clerk will contact Cormac.</p> <ul style="list-style-type: none"> o Yellow Lines. Cllr S Reilly reported that yellow lines in the village including Gooseberry Lane needed repainting and these had been reported although there was a 2-3 year programme for this work. o Cormac matters. The Chairman will forward a list of outstanding Cormac matters to the Clerk. 	Clerk
14	Date of the next Full Council Meeting – Monday, 11th January 2021.	
15	To close the Meeting to the press and public.	
16	<p>Closed session to discuss staffing or confidential matters, if required. The Clerk reported on an email received from Cllrs P Haines. Councillors addressed the contents of the document and agreed to take no further action.</p> <p>The meeting closed at 9.10pm</p>	

Dated

Signed