

St Ive Parish Council

Minutes of the St Ive Parish Council Zoom Meeting held on Monday, 9th November 2020 at 7.30pm.

Item No.		Action by
1	<p>Those present. Cllrs. A Moss (Chairman), I Vaughan (Vice Chairman), S Reilly, R Farley, T Hodson, J Bruce, M Corney.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Chairman's Declaration – Cllr A Moss to sign the Chairman's Declaration of Acceptance of Office. Cllr A Moss signed the Chairman's Declaration of Acceptance.</p>	
3	<p>Apologies were received from Cllrs. P Haines, A Haines, C Vaughnley, K Parkes, N Libby and M Carr. (Cllr Carr had experienced problems connecting to the meeting).</p>	
4	<p>Councillors Declarations of Interest. To receive and grant Councillors requests for dispensations. Cllrs. R Farley and J Bruce declared an interest in any matters relating to the Pensilva Community Association (PCA).</p>	
5	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 21 when confidential matters may be discussed).</p> <p>There were no members of the public present.</p>	
6	<p>Report from Cornwall Council – Cllr Sharon Daw. No report received.</p>	
7	<p>To receive the Minutes of the Meeting held on the 10th August 2020. The Minutes of the Meeting held on the 10th August 2020 were approved and signed by the Chairman; proposed by Cllr R Farley, seconded by Cllr M Corney and unanimously agreed by those who attended.</p> <p>To receive the Minutes of the Meeting held on the 12th October 2020. The Minutes of the Meeting held on the 12th October 2020 were approved and signed by the Chairman; proposed by Cllr R Farley, seconded by Cllr M Corney and unanimously agreed by those who attended.</p>	
8	<p>Matters Arising from the Minutes.</p> <p>Meeting 10th August 2020. There were no matters arising from these minutes.</p> <p>Meeting 12th October 2020</p> <p>Item 14 Car Park at Fore Street, Pensilva – The vehicles in the car park had been reported to Cornwall Council parking enforcement for action.</p>	

	<p>It was noted that a caravan had been left in the car park at the St Ive Recreation Field and this may belong to a local resident. The Chairman will put a notice on the caravan asking the owner to contact the Parish Council.</p> <p>Item 14 Public Rights of Way. Cllr M Corney notified the meeting that he had contacted the Cornwall Council Public Rights of Way section in relation to his 2018 paths report and the inconsistencies and omissions found.</p> <p>Item 14 Adoption of Roads. The Clerk will make enquiries with Cormac as to why Quarry Road, Lower Middle Hill and Gooseberry Lane were being resurfaced as they roads were thought to be privately owned.</p>	<p>AM</p> <p>Clerk</p>
9	<p>Planning Applications – to receive a report from the planning committee on the following applications and any further applications received between the publication of the agenda and the meeting.</p> <p>a). PA20/09025 Mr & Mrs Marker, Trefor Cottage, Shute Lane, Pensilva – Merging of Trefor Cottage and BB Cottage to form a single dwelling and proposed extension to south west elevation. Support, proposed by Cllr T Hodson, seconded by Cllr I Vaughan and unanimously agreed.</p> <p>b) PA20/09043 Mr Marc Even, Fairview, Bicton Road, St Ive – Conversion, partial rebuild and change of use of redundant outbuilding and building remains into residential dwelling and the erection of independent garage / store with covered parking. Support, proposed by Cllr I Vaughan, seconded by Cllr T Hodson and unanimously agreed.</p>	
10	<p>Finance – to receive and approve en-bloc the following items (a) to (c) as circulated by the Finance Officer.</p> <p>a) Authorisation of payments / payroll.</p> <p>b) Direct Debits.</p> <p>c) Creditors and Debtors.</p> <p>It was proposed by Cllr T Hodson, seconded by Cllr R Farley and unanimously agreed that a) to c) be approved. The Chairman will speak to the Finance Officer in relation to the outstanding debts and it was suggested that advertisers be withdrawn from the Parish Pump magazine if accounts were not paid.</p> <p>d) Second quarter accounts for the financial year. The second quarter (half yearly) accounts had been circulated. The Clerk reported that money from an Insurance claim had been received after the end of September 2020.</p> <p>e) Budget for 2020/2021 to date. The accounts in line with the budget were discussed, and clearly identified the loss of income from the Millennium House and Mel Bar. Cllr R Farley and J Bruce offered to</p>	<p>AM</p>

	<p>consult with the trustees of PCA to look at options for the future of the building and it's management.</p> <p>f) Precept for 2021/2022. Having closed the Millennium House and the Mel Bar during most of the financial year because of the Coronavirus pandemic it was hard to predict the income in the future, reflecting the changes that were being made, and when bookings would come back. The Finance Officer had recommended that the current precept of £94,000 be maintained for the 2021/2022 financial year. Cllr M Corney spoke about the current level of reserves and how these should be established and maintained. The Chairman asked Councillors to carefully consider the information provided and stated the precept could be decided at the December 2020 meeting. They were asked to raise any questions before the next meeting.</p>	
11	Correspondence being forwarded to Councillors / Clerks report. Noted.	
12	<p>Play Areas / recreation Field – to report any matters needing attention.</p> <ul style="list-style-type: none"> o To agree that the Parks & Open Spaces Committee resolve the surfacing material defects at St Ive Recreation Ground and submit a recommendation to Full Council on the work and costs required. Cllr I Vaughan reported on the contractors who had been asked to look at the surface of the play equipment. Cllr J Bruce recommended that this matter should be put on hold as no official complaints had been received. 	
13	<p>Millennium House – to report on the closure of the building from the 5th November 2020. The building was now closed for events and meetings for the second lockdown owing to the Coronavirus (Covid 19) pandemic. The Post Office service along with the Blood Donors would continue; these being vital services. Sanitising, social distancing measures and one-way systems were in place. Cllr I Vaughan offered to look at the regulations relating to libraries. Cllr S Reilly advised that restrictions on children's activities were also changing.</p>	IV
14	<p>To resolve the form of future Parish Council meetings in accordance with minute 14 of the meeting dated 10th August 2020 and adhere to standing orders (Minute 14 stating – It was agreed that future meetings be held in the Millennium House, Pensilva to allow for social distancing). It was noted that changes to the Councils Standing Orders would be amended to accommodate the Zoom meetings being held in conjunctions to physical meetings. Proposed by Cllr R Farley, seconded by Cllr I Vaughan and unanimously agreed. Cllr J Bruce felt the Covid 19 restrictions automatically overruled Standing Orders.</p>	

15	<p>To resolve that meeting minutes will be published (circulated to Councillors) within five working days and copied to the Finance Officer. The Clerk will endeavour to comply with the five-day circulation instructions; and ensure all minutes were copied to the Finance Officer.</p>	Clerk
16	<p>To resolve that the Parish Clerk contact details be published. The Clerk was happy for her mobile number to be published and recorded on the Millennium House answerphone to enable the public to contact the Parish Council. Cllr J Bruce felt this was not necessary as the answerphone messages were being picked up and Councillors contact details were already being published should anyone wish to contact them.</p>	
17	<p>Parish Matters to be reported and noted by the Clerk / Items for the next Agenda.</p> <ul style="list-style-type: none"> ○ Millennium House Christmas Tree – The Chairman notified the council that a tree needed to be purchased. Cllr R Farley stated that PCA would fund this cost and purchase some new outside lights for its decoration. The caretaker was also looking at costs for projector lights. ○ Thanks – Councillors once again expressed their thanks to Cllr P Haimes for his commitment and efforts over the past three and a half years as Chairman and welcomed his continued support. 	
18	<p>Date of the next Full Council Meeting – to be agreed. Monday, 14th December 2020.</p>	
19	<p>To decide if Committee Meetings should be held via Zoom. It was proposed by Cllr M Corney, seconded by Cllr R Farley and unanimously agreed that committee meetings be held via Zoom if required.</p>	
20	<p>To close the Meeting to the press and public. There being no further business for the public meeting, proceedings closed at 8.40pm.</p>	
21	<p>Closed session, if required to discuss staffing or confidential matters.</p> <ul style="list-style-type: none"> ○ Report on the Staff redundancies. Staff redundancies were noted and their last working day would be the 31st October 2020. Remaining staff (not including the Parish Clerk and Finance Officer) would go back onto the government furlough scheme with some being part furlough on reduced hours. The situation would be monitored in relation to the use of the Millennium House building and work required. ○ The extended furlough scheme and staff affected. Noted above. The furlough scheme had now been extended to the end of March 2021 should this be required. Cllr I Vaughan asked if the Clerk or Finance Officer could go onto the scheme if their work was drastically reduced. 	

	<ul style="list-style-type: none">○ To receive details of the latest Parish Clerk salary expectation. The working hours for the Clerk and Finance Officer were discussed. <p>The meeting closed at 9.15pm</p>	
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Dated: 14th December 2020

Signed.