

St Ive Parish Council

Minutes of the St Ive Parish Council Millennium House Management Committee Meeting held in the Millennium House, Pensilva on Monday, 2nd December 2019 at 7.15pm.

Item No.		Action by
1	<p>Those present. Cllrs. P Haines, I Vaughan, J Bruce, C Vaughnley, R Farley, M Carr, K Parkes, A Haines, S Reilly and Mrs R Hicks.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk)</p>	
	<p>Cllr P Haines chaired the meeting in the absence of the Committee Chairman, Cllr A Moss.</p>	
2	<p>Apologies for absence were received from Cllr A Moss.</p>	
3	<p>Councillors Declarations of Interest. To receive and grant any requests for dispensations. Cllrs. J Bruce and R Farley declared an interest on any matters relating to the Pensilva Community Association (PCA).</p>	
4	<p>To receive comments or questions from members of the public. There were no members of the public present.</p>	
5	<p>Minutes – to approve the Minutes of the Meeting held on the 7th October 2019. The Minutes of the Meeting held on the 7th October 2019 were confirmed and signed by Cllr P Haines; proposed Cllr J Bruce, seconded by Cllr C Vaughnley and agreed by the majority. Cllrs. R Harding and I Vaughan were not at this meeting.</p>	
6	<p>Matters Arising from the Minutes.</p> <p>Item 6 (13) – Pensilva Football Club. The Clerk reported that the club had agreed to pay the annual fee for the pitch and changing rooms. A fixture list had been received for the next month.</p> <p>Item 6 (14) Hire of kitchen. It was noted that the regular hiring of the kitchen on Friday and Saturday evenings was no longer an issue as the lady had stopped serving hot food.</p> <p>Item 9 List of key holders. Cllr P Haines reported that a full set of master keys was now being put together.</p> <p>Item 10 Installation of electric car – Cllr A Moss confirmed that Age UK had covered the insurance costs.</p> <p>Item 14 – Blue Flame service and maintenance contract- It was noted that the boiler was being serviced on the 18th December 2019.</p> <p>Item 15a) Mobile Bar – The mobile bar was now up and running.</p> <p>Item 15c) Daffodil Bulbs - Bulbs including crocus and tulips had been planted.</p>	

	<p>Item 15f) Parish Council notice board - The new notice board had now been fitted.</p> <p>Item 15 h) Assault in Mel Bar – The Clerk reported that the man accused of the assault had requested sight of the CCTV footage and this had been refused. The police had been notified of the request.</p>	
7	Performing Rights Licence –update on renewal. Cllr A Moss continued to challenge the renewal charge for the licence.	AM
8	Business Rates for the building – update. The Clerk offered to assist Cllr A Moss in resolving this matter and contacting the Valuation Office. MP Sheryll Murray had again been contacted but was currently in purdah pending the December 2019 general election.	Clerk
9	External signage / advertising banner – update. The new Millennium House sign will be fitted this week. BT Sport advertising to be relocated and another banner ordered.	Clerk
10	Upgrading the telephone and wi-fi system in the building – to resolve to recommend that the quotation from BT be accepted. It was proposed by Cllr J Bruce, seconded by Cllr I Vaughan and agreed by the majority that the BT package be accepted if it would improve the current internet in the building and do away with the “D” link. Cllrs. A Haines and R Farley felt the work should be completed in one job and not in phases.	
11	Update on the repairs to the roof. The roof continued to deteriorate and further leaks had appeared. Cllr A Moss had applied to Awards for All for Funding. It was suggested the Cornwall Community Fund be asked if money was available. Temporary work had been carried out to fix an internal gutter system to move the dripping water away from the public area on the first floor of the building.	AM/ Clerk
12	Upgrade of the kitchen and grant funding for this work. The Clerk felt the existing kitchen was not fit for purpose and planned to seek designs and costs for its replacement.	Clerk
13	Christmas parties – to sort out the organising of these events. Final arrangements for the Christmas parties were confirmed and names were taken for the events.	
14	<p>Any other business / forthcoming events.</p> <ul style="list-style-type: none"> ○ Staff voucher – It was agreed that staff would again receive a £10 voucher, proposed Cllr I Vaughan, seconded by Cllr R Farley and unanimously agreed. ○ Events Group – The event group “mingle with a tingle” party was being held on Christmas Eve. ○ Room Hire costs – to be discussed at the next meeting. ○ Internal notice board – Cllr J Bruce asked if the Climate Change Group could have a notice board in the building. It was felt this would set a precedent for other organisations and space was limited. 	

15	Date of the next Meeting – to be decided. 3 rd February 2020.	
16	To close the Meeting. There being no further business the meeting closed at 8.35pm.	

Dated: 3rd February 2020

Signed.