

5	<p>Cornwall Council - report from Cllr Sharon Daw. Cllr Daw notified the Council that funding was not available to clean the area around the trough at Gang and she offered to carry out this work with the assistance of Cllr J Flashman, requesting that Cormac install a reflective post to protect it from passing traffic.</p> <p>Cllr J Flashman reported that he had visited the parish with Mike Eastwood (Cornwall Council Public Rights of Way officer) and he was in the process of addressing matters identified in the report provided by Cllr M Corney. Cllr J Flashman was a member of the Countryside Access Forum.</p> <p>Cllrs S Daw and J Flashman left at 8.00pm to attend a Council meeting at Linkinhorne.</p>	
6	<p>To receive and approve the Minutes of the Meeting held on the 8th July 2019.</p> <p>The Minutes of the Meeting held on the 8th July 2019, along with the Closed Session were approved and signed by the Chairman, proposed Cllr R Farley, seconded by Cllr C Vaughnley and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes.</p> <p>Item 4 – Recycling. It was reported that the recycling boxes in Millennium House had been sorted on the floor in the reception area. Mrs Humphreys will be contacted to ask that this be done off site.</p> <p>Item 11 – Correspondence. The Clerk confirmed that a letter had been sent to MP Sherryl Murray confirming that the parish had declared a Climate Emergency and a group had been formed to address this subject.</p> <p>Item 11 – Correspondence. Cllr C Vaughnley and reported the abandoned vehicle to DVLA and agreed to follow this up. The Clerk will also speak to the PCSO.</p>	CV / Clerk
8	<p>Planning applications – to consider the following applications and any other applications received between the publication of the agenda and the meeting.</p> <p>a) PA19/03618 Mr David East, Caradon Tyre Services, Pensilva Industrial Estate, Unit 1E St Ive Road, Pensilva – Extension to the side of the existing building for covered garage works / car repairs / storage / MOT testing works / general garage use (retrospective application). Application addressed by the planning committee on the 12th August 2019 - Support with the condition that the extension (already built) is repainted in an off white colour to match the existing units on the industrial estate. The current brown finish does not blend with the surrounding buildings</p> <p>b) PA19/06873 DJ Tucker a & Son, Peharget, Pensilva – Agricultural grain store building with associated works. Support with the recommendation that a tree planting scheme is carried out to the building from the Caradon Town Road. Proposed Cllr A Haines, seconded by Cllr R Farley and unanimously agreed.</p> <p>c) PA19/07051 Miss S Jonas, 28 Lower Glen Park, Pensilva – Retrospective approval for timber constructed shed. Support, proposed Cllr R Farley, seconded Cllr A Haines and unanimously agreed.</p> <p>d) PA19/07163 DV Developments Ltd, land on the west side of Shute Lane, Pensilva - Non-material amendment for revisions to soakaway locations</p>	

	and introduce permeable paving to application No. PA18/10069 dated 20/12/18. Support , proposed Cllr T Hodson, seconded Cllr J Bruce and agreed by the majority. Cllrs M Carr and N Libby abstained. The question was raised as to why the soakaway needed to be moved and the actions of the builders and their parking were noted.	
9	Planning Decisions / appeals – to report on any planning decisions received. None.	
10	<p>Finance:- Councillors had received the financial reports prior to the meeting. It was proposed by Cllr P Haines, seconded by Cllr R Farley and unanimously agreed that a), b) and c) be approved; noting that items identified as ongoing miscellaneous payments could be set up as a regular supplier. The cost of the bouncy castle hire will be reimbursed from the solar farm fund.</p> <p>a) Authorisation of payments / payroll</p> <p>b) Direct debits</p> <p>c) Creditors and debtors.</p> <p>d) To agree that the financial discrepancies be written off from the 2018/2019 accounts (Report from Finance Committee). Following a debate on this matter, it was proposed by Cllr R Farley, seconded by Cllr C Vaughnley and agreed by the majority that this meeting could not make decisions when three councillors were absent and a special meeting should be held to address this one matter. Cllrs P Haines and A Haines abstained.</p>	
11	Correspondence – tabled by the Clerk. The correspondence list was circulated. Requests from local charities for a financial donation will be considered by the Finance Committee towards the end of the financial year.	
12	<p>Millennium House – update and recommendations from the MHMC meeting held on the 2nd September 2019.</p> <ul style="list-style-type: none"> o Review of the hot food sit in / takeaway being carried out on Friday and Saturday nights following the two month trial. It was proposed by Cllr P Haines, seconded by Cllr C Vaughnley and unanimously agreed that the trial period be extended by another two months that would allow a true reflection on how the hot food nights were working. JP Hot Foods will not operate if the function room and kitchen are booked for a private party, and will leave by 7.00pm when the monthly film nights are being screened on a Friday evening. Cllr T Hodson reported that the extractor fans needed to be cleaned to prevent the smells from the kitchen going into the function room. o To discuss the costs of bringing BT Sport back into the Mel Bar and function room. The Clerk confirmed the costs. It was proposed by Cllr P Haines, seconded by Cllr T Hodson and unanimously agreed that BT Sport be brought back to the Mel Bar and reviewed in twelve months' time. 	Bar staff

	<ul style="list-style-type: none"> ○ Usage of the bar loyalty cards. The Council had a zero tolerance on the misuse of loyalty cards and staff had been instructed to confiscate any cards being loaned or used incorrectly. ○ To resolve to overhaul or replace the telephone / Wi-Fi system in the building. The Clerk was seeking quotes. Cllr J Bruce had provided an upgrade cost for the Wi-Fi earlier in the year. It was suggested the internal infrastructure be changed to unify the three routers currently in the building with one network. 	Clerk
13	<p>Pensilva Football Club – feedback from the recent correspondence / meeting. Cllr I Vaughan had circulated his report of the meeting with the club. The Clerk had emailed the club and awaited a response. It was proposed by Cllr C Vaughnley seconded by Cllr M Corney and unanimously agreed that the club be given four weeks to respond otherwise the right to play on the field will be withdrawn.</p>	Clerk
14	<p>Neighbourhood Plan and Climate Emergency Groups – update, if available. Cllr M Corney reported that the recent Neighbourhood Plan meeting was inquorate so unable to go ahead. The Climate Emergency Group was carrying out a carbon audit and a report on trees had been given by Mrs Llewellyn under Agenda Item 4 of this meeting.</p>	
15	<p>Highway Matters and issues to be reported to Cormac.</p> <ul style="list-style-type: none"> ○ Bus – Cllr K Parkes reported that the bus was not stopping at the allocated bus stop. This will be monitored and could be an issue with the driver. The Clerk will contact Citybus. 	Clerk
16	<p>Future of the BT kiosk in Pensilva and whether or not the Parish Council wish to adopt the kiosk or instruct it to be removed. BT were again surveying the usage of the public phone boxes and identified the kiosk in Pensilva as very low usage and not worthy of the expense to maintain it. Councillors felt that the modern kiosk was not of historic interest to the village (different from the old red box) and could therefore be removed; proposed Cllr C Vaughnley, seconded by Cllr J Bruce and unanimously agreed.</p>	
17	<p>St Ive Recreation Field – to consider a request from a local resident for the planting of trees in the park. Having received the report under Agenda Item 4 of this meeting and taking into account the Council members were Trustees of the field the Council supported the request and agreed that an application be submitted to the Woodland Trust. Proposed Cllr J Bruce , seconded Cllr M Corney and unanimously agreed. Blackthorn would not be planted in the field owing to the play areas for children. Cllr P Haines suggested that any excess tress be planted in the area at Slade Park road.</p>	Clerk/ PH
18	<p>Reports from committees, if available</p> <ul style="list-style-type: none"> ○ Planning and Finance Committee – to consider the request from these committees that their meetings be held on the fourth Monday of the month instead of the fourth Tuesday. It was proposed by Cllr J Bruce, 	

	<p>seconded by Cllr T Hodson and unanimously agreed this request be granted.</p> <ul style="list-style-type: none"> ○ To resolve whether or not committee meetings need to be held each month – or when required. It was agreed that committee meetings be held only if required; and should a meeting be called it would be held on the same day of the month as previously agreed. Councillors to be informed if no meetings are scheduled. Proposed Cllr A Haines, seconded Cllr C Vaughnley and agreed by the majority. Cllrs. R Farley, M Carr and K Parkes abstained. 	Clerk
19	Items for the next Agenda. No items reported.	
20	<p>Dates for Committee Meetings, if required</p> <ul style="list-style-type: none"> ○ Planning – Monday, 23rd September 2019 at 7.00pm ○ Finance & Admin – Monday, 23rd September 2019 at 7.30pm ○ Parks & Open Spaces – Friday, 27th September 2019 at 11.00am ○ Personnel – Monday, 7th October 2019 at 6.15pm. ○ Millennium House Management Committee – Monday, 7th October 2019 at 7.15pm. 	
21	Date of the next Full Council Meeting – Monday, 14 th October 2019 at Pensilva.	
22	To close the Meeting to the public. There being no further business the meeting closed at 9.40pm	
23	Closed session to discuss staffing and confidential matters – Minutes recorded separately.	

Dated 14th October 2019

Signed.