

St Ive Parish Council

Minutes of the St Ive Parish Council Millennium House Management Committee Meeting held in the Millennium House, Pensilva on Tuesday, 4th June 2019 at 7.15pm.

Item No.		Action by
1	<p>Those present. Cllrs. A Haines, P Haines, J Bruce, K Parkes, S Reilly, M Carr, A Moss.</p> <p>Also attending; Two members of the public.</p>	
2	<p>Apologies for absence were received from Cllrs. I Vaughan, C Vaughnley, R Farley, Mrs R Hicks and Mrs J Hoskin (Parish Clerk).</p>	
3	<p>Councillors Declarations of Interest. To receive and grant any requests for dispensations. Cllr J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).</p>	
4	<p>To appoint a Committee Chairman for the 2019/2020 year. It was proposed by Cllr M Carr, seconded by Cllr K Parkes and unanimously agreed that Cllr A Moss be elected Chairman for the 2019/2020 year. There were no other nominations.</p>	
5	<p>To receive comments or questions from members of the public. The members of the public were invited to address the Council and expressed their thoughts on the formation of a committee to manage the bar and it's functions.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 29th April 2019. The Minutes of the Meeting held on the 29th April 2019 were approved and signed by the Chairman, proposed Cllr A Haines, seconded Cllr M Carr and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes. The Clerk will be asked to update the committee on the items she had to address.</p> <p>Item 6 (6) Defibrillator – Cllr A Haines reported that the internal defibrillator had been removed.</p>	
8	<p>21st Anniversary event including Beer Festival on the 4th-6th May 2019 – report on event. Overall the anniversary events were a success and well supported.</p>	
9	<p>Forthcoming events. Carnival week from the 30th June to the 6th July 2019 was the next major event and being organised by the Events Committee.</p>	
10	<p>External signage / advertising banner – update. The sign had been approved by the Parish Council and contact had been made with the supplier. As of yet no response had been received.</p>	AM
11	<p>Report from the grant funding sub-committee, if available. Nothing to report – no meeting held.</p>	

12	Update on the installation of the electric cars, if available. No further update.	
13	EPOS reports for the Bar. It was suggested that staff could be trained to operate the EPOS system – to be considered. Tammi Haines would visit the office to update Cllr I Vaughan on the operations of the EPOS system, if required.	
14	To report on any issues with the bar. It was suggested that the system used for flushing the beer lines could be updated. Further information to be obtained.	AM
15	Staff (report from Personnel Committee) <ul style="list-style-type: none"> ○ To note that a receptionist has resigned – to resolve to appoint a receptionist or cover these hours utilizing existing staff. It was resolved not to fill the position in the short term and offer the hours that needed to be covered to existing staff. Committee to liaise with personnel committee on this matter. ○ Cleaner – to ensure the cleaning work is guided by the caretaker. Noted. 	MHMC /PC
16	Any other urgent business – <ul style="list-style-type: none"> ○ ASG the company who now managed the security system in the building will be asked to provide a fire safety report. The Fire Service to attend and check the fire regulations. ○ Climate Emergency Group – - the group were investigating the possibilities of battery storage for the building that would retain energy from the solar panels. ○ Keys – It was agreed that a list of key holders be obtained from the caretaker. 	AM
17	Date of the next Meeting . Monday, 1 st July 2019	
18	To close the Meeting. There being no further business the meeting closed at 9.00pm	

Dated. 1st July 2019

Signed.