

St Ive Parish Council

Minutes of the St Ive Parish Council Meeting held on Monday, 8th April 2019 in the St Ive Village Hall at 7.30pm.

Item No.		Action by
1	<p>Those present. Cllrs. P Haines (Chairman), M Carr, R Farley, S Reilly, A Haines, C Vaughnley, M Corney, N Libby, K Parkes, J Bruce, I Vaughan.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) Cllr S Daw and Cllr J Flashman (Cornwall Council) (7.45pm-7.55pm)</p>	
2	<p>Apologies for absence were received from Cllr. A Moss (Vice Chairman) and T Hodson.</p>	
3	<p>Councillors Declarations of Interest. To receive and grant any requests for dispensations. Cllrs. P Haines and A Haines declared an interest on any matters relating to the Parish Council Admin Assistant.</p> <p>Cllrs. R Farley and J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).</p> <p>Cllr C Vaughnley declared an interest on any matters relating to KV Accounting.</p> <p>Cllr M Corney declared in interest on any matters relating to the Youth Club.</p>	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 20 when confidential matters may be discussed). There were no members of the public present.</p>	
5	<p>Cornwall Council - Cllr Sharon Daw. Cllr S Daw reported on planning issues, stating that officers were now working closely with ward members and local councils. Cllr Daw highlighted the National litter Pick scheme.</p> <p>Cllr Corney enquired about the Councillors Community Chest fund.</p>	
6	<p>To receive and approve the Minutes of the Meeting held on 11th March 2019. The Minutes of the Meeting held on the 11th March 2019 were approved and signed by the Chairman, proposed Cllr I Vaughan, seconded Cllr A Haines and unanimously agreed.</p>	
7	<p>Matters Arising from the Minutes. There were no matters arising from the Minutes.</p>	
8	<p>Planning applications – to consider the following applications and any other applications received between the publication of the agenda and the meeting. There were no applications reported for this meeting.</p>	
9	<p>Planning Decisions / appeals – to report on any planning decisions received. None reported.</p>	

10	<p>Finance:-</p> <p>a) Authorisation of payments / payroll. The Council approved the payments and payroll, proposed Cllr P Haimes, seconded Cllr M Carr and unanimously agreed. Cllr I Vaughan confirmed the costs for the LED lighting for the function room.</p> <p>b) Direct debits. It was proposed by Cllr I Vaughan, seconded by Cllr C Vaughnley and unanimously agreed the direct debits be approved.</p> <p>c) Creditors and Debtors. The creditors were approved, proposed Cllr I Vaughan, seconded Cllr S Reilly and unanimously agreed. The Chairman will speak to the Finance Officer to clarify the card payment listed as miscellaneous.</p> <p>The debtors were approved, proposed Cllr K Parkes, seconded Cllr J Bruce and unanimously agreed. The Finance Officer will be asked to clarify the negative debtor.</p> <p>d) 2018/2019 Audit of Accounts – 24th May 2019 (for information only). Noted.</p> <p>e) To consider a request from St Ive Methodist Church for a donation towards the upkeep of the cemetery grounds. It was proposed by Cllr I Vaughan, seconded by Cllr A Haimes and agreed by the majority that the St Ive Methodist Church be given an donation of £400 towards the upkeep of the grounds. Cllr J Bruce did not support this decision.</p>	PH Clerk
11	<p>Correspondence – tabled by the Clerk.</p> <p>o Complaint of noise from the St Ive Playing Field from a local resident. Having noted the contents of the complaint it was agreed that the play equipment would remain in situ and not be moved to another location in the field. The existing equipment replaced the old items that had been on the same footprint for many years. Planning consent for the replacement equipment was not required. The Council had received no complaints of children’s clothes getting marked by the rubber surfacing. It was proposed by Cllr P Haimes, seconded by Cllr R Farley and unanimously agreed that no action be taken on this matter. The Clerk will send a letter to the residents concerned.</p>	Clerk
12	<p>Feedback from youth club on the offer of a room at Millennium House. Cllr M Corney reported there had been no official feedback from the youth group and it was suggested a letter be sent to the Chairman of the group.</p>	Clerk
13	<p>To consider the effectiveness of the St Ive parish Council website – feedback from Councillors. Councillors gave their feedback on other parish and town council websites. Cllr J Bruce felt that maybe the St Ive Parish Council website was not so attractive as some others but it did the job required and he felt there was little point in providing information that could be found via Google and other sites. It was agreed to retain the site for the immediate future, and remove any outdated information. The Clerk will be given access to operate the site along with Cllr J Bruce. Cllr S Reilly offered to run the Millennium House Facebook Page.</p>	Clerk/ JB/SR

14	<p>To resolve that a sub-committee be formed to investigate the options of a Neighbourhood Plan. Cllr M Corney who had chaired the previous Parish Plan working group had retained the terms of reference for the committee and many of the old documents. The committee would include members of the public and local organisations as well as representatives from the Parish Council. The development of a plan was a long process. It was suggested that the plan incorporates the Climate Emergency Plan although this could be carried out by two separate groups and merge into one plan at a later date. It was agreed the subject be deferred until the next meeting; and after the Climate Emergency meeting on the 12th April. A proposed date of the 16th April 2019 was suggested for a public meeting to seek interest in a Neighbourhood Plan.</p>	
15	<p>Review of the Millennium House bar opening hours and loyalty cards. Feedback from the public bar meeting held on the 22nd March 2019. Councillors noted the feedback from the recent bar meeting. It was agreed to revert back to a 3.00pm opening time on a Friday, proposed Cllr P Haines, seconded Cllr C Vaughnley and agreed by the majority. Cllrs. J Bruce and A Haines abstained. It was proposed by Cllr R Farley, seconded by Cllr A Haines and unanimously agreed to reintroduce the loyalty cards and the revised price of £10.00. Cllr J Bruce abstained.</p>	
16	<p>Cornwall Council / CRCC Volunteering scheme – projects that could be carried out under this scheme. It was agreed that an application be made to the scheme for the repainting of the building.</p>	
17	<p>Neighbourhood development Plan – to incorporate the Climate Emergency Discussed under Item 14 of this meeting.</p>	
18	<p>Highway Matters and issues to be reported to Cormac. To consider any further projects for the Community Network Highway Scheme for 2019/2020.</p> <ul style="list-style-type: none"> o To refurbish the cast iron directional sign at St Ive. 	
19	<p>Reports from committees:-</p> <ul style="list-style-type: none"> a) Millennium House Management Committee. Nothing to report. b) Parks & Open Spaces Committee – to confirm the appointment of the grass cutting contractor for 2019/2020. Cllr I Vaughan reported on the tendering process and the committee decision in appointing the contractor. c) Pensilva Community Association – It was noted that the PCA were meeting on the 17th April 2019 and would be signing the 2019/2020 lease for the coffee shop. 	
20	<p>Dates for Committee Meetings, if required:</p> <ul style="list-style-type: none"> a) Planning - Tuesday, 23rd April 2019 at 7.00pm b) Finance & Admin – Tuesday, 23rd April 2019 at 7.30pm c) Parks & Open Spaces – Friday, 26th April 2019 at 11.00am d) Personnel – Monday, 29th April 2019 at 6.15pm 	

	e) Millennium House Management Committee – Monday, 29th April 2019 at 7.15pm	
21	Date of the next Full Council Meeting –AGM / Full Council on Monday, 13th May 2019 at 7.30pm at Pensilva.	
22	To close the Meeting. There being no further business the Meeting closed at 9.12pm.	
23	Closed Session – to discuss any matters relating to staff or contracts. Minutes recorded separately.	

Dated: 13th May 2019

Signed: