

St Ive Parish Council

Minutes of the St Ive Parish Council Meeting held on Monday, 11th March 2019 in the Millennium House, Pensilva at 7.30pm

Prior to the start of the meeting Samantha Reilly (co-opted at the last meeting) signed her "Declaration of Acceptance of Office".

Item No.		Action by
1	<p>Those present. Cllrs. P Haimes (Chairman), A Moss (Vice Chairman), M Carr, R Farley, A Haimes, K Parkes, J Bruce, I Vaughan, M Corney, T Hodson, C Vaughnley, S Reilly.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Nine members of the public.</p>	
2	<p>Apologies for absence were received from Cllr N Libby.</p>	
3	<p>Councillors Declarations of Interest. To receive and grant any requests for dispensations. Cllrs. A Haimes and P Haimes declared an interest on any matters relation to the Parish Council Admin Assistant. Cllr. C Vaughnley declared an interest on agenda item 11e). Cllrs. J Bruce and R Farley declared an interest on matters relating to the Pensilva Community Association (PCA). Cllr M Corney declared an interest on agenda item 13.</p>	
4	<p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to item 20 when confidential matters may be discussed). The Chairman welcomed everyone to the meeting and invited the members of the public to address the council, if they so wished.</p> <p>Mel Bar - Users of the Mel Bar commented on the current situation and made suggestions as to what could be done to improve the facility and attract more custom, bringing it back to the club it used to be. It was confirmed that BT Sport was cancelled due to costs and that many sports were available on the standard terrestrial TV. The Chairman suggested that a meeting be held to gauge public feeling, and a date was set for Friday, 22nd March 2019 at 7.00pm.</p> <p>Climate Emergency Plan (Agenda item 18). This subject was discussed and a lady introduced her services having helped Cornwall Council with their plan. The Parish Council were asked what action was being taken. Cllr M Corney reported that small steps had been made in the by the installation of solar panels. It was recognised that the Parish Council needed to act on this matter, hence the item on the agenda for this meeting.</p>	

	Bus shelter – the question if a second bus shelter was to be installed at St Ive, opposite the shelter recently erected.	
5	Cornwall Council - report from Cllr Sharon Daw. No report received.	
6	Police report from Liskeard Neighbourhood Team – PCSO Steve Edser, if available. PCSO Edser was unable to attend the meeting.	
7	To receive and approve the Minutes of the last Meeting held on 11th February 2019. The minutes of the meeting held on the 11 th February 2019 were confirmed and signed by the Chairman; proposed Cllr I Vaughan, seconded Cllr A Moss and unanimously agreed.	
8	<p>Matters Arising from the Minutes.</p> <p>Item 8 – (13) Pensilva School – Cllr C Vaughnley as Chairman of the School Governors clarified the situation with the under 4 year olds and the options being considered.</p> <p>Item 8 (20) Unknown Donor - The Chairman reported that an email receipt had been received from the Charity Commission in response to the changes for this charity. Cllr P Haimes suggested that maybe some of the money could be used to provide meals for children during the school holidays if they were entitled to a free school meal. Cllr R Falrey stated that Tesco ran a scheme that could anyone could register with.</p>	
9	<p>Planning Applications – to consider the following applications and any other applications received between the publication of the agenda and the meeting.</p> <p>a) PA19/01442 Land adjacent to Greatlands Bungalow, Gooseberry Lane, Pensilva – Reserved matters application for the construction of two detached dwellings, formation of access and associated works (details following application PA18/03234 dated 28.09.18). Support , proposed Cllr T Hodson, seconded Cllr A Haimes and agree by the majority. Cllr M Corney abstained.</p>	
10	<p>Planning decisions / appeals – to report on any planning decisions received.</p> <p>a) PA18/11015 Desiderata, Golberdon Road, Pensilva – retention of a residential caravan. The Clerk reported this application had been refused.</p>	
11	<p>Finance:-</p> <p>a) Authorisation of payments / payroll. The Council approved the payments and payroll, proposed Cllr A Moss, seconded Cllr A Haimes and unanimously agreed.</p> <p>b) Direct debits . It was proposed by Cllr I Vaughan, seconded by Cllr R Farley and unanimously agreed the direct debits be approved.</p> <p>c) Creditors and Debtors. The creditors were approved, proposed Cllr R Farley, seconded Cllr C Vaughnley and unanimously agreed.</p>	

	<p>The debtors were noted and questions raised about the report that the Chairman will address with the Finance Officer in relation to the outstanding debts.</p> <p>d) Update on asset register (part of the audit process). Cllr A Moss reported the register was almost complete with some final amendments to be made.</p> <p>e) To resolve to appoint KV Accounting Solutions to provide information on the new contracts of employment and associated matters (pension scheme etc). Costs to be approved. Cllr C Vaughnley abstained for this item. It was proposed by Cllr P Haines, seconded by Cllr J Bruce and agreed by the majority that KV Accounting works alongside the Parish Clerk to produce the documents required. Cllrs. R Farley and M Carr abstained from voting. Cllr M Carr stated that all final documents be presented and ratified by the personnel committee before being issued to staff.</p>	
12	Correspondence – tabled by the Clerk. Noted.	
13	To resolve to accommodate the youth club by offering them use of the Gallery Room for one evening per week on a trial basis. Having discussed the needs of the youth group and the facilities within Millennium House it was resolved to offer the club. It was proposed by Cllr J Bruce, seconded by Cllr I Vaughan and agreed by the majority that the Coffee Shop was an unsuitable venue and the youth group be offered the options of the gallery, art & craft room and sports hall free of charge to carry out their activities on a trial basis. Cllr M Corney abstained. Cllr R Farley suggested the group could apply to the PCA if funding was required.	
14	To consider the effectiveness of the St Ive Parish Council website. Cllr I Vaughan asked Councillors to look at the content of the existing Parish Council website and bring their thoughts back to the next meeting, having felt it needed to be updated and more user friendly.	Cllrs.
15	To amend the responder arrangements for the cold weather salt spreading at Millennium House. It was stated that the cleaner Nathaniel be the most appropriate person for this role as he was the first person in the building and closed by if needed. It was proposed by Cllr I Vaughan, seconded by Cllr K Parkes and unanimously agreed he be asked to carry out this duty as and when required. Cllr I Vaughan offered to speak with him.	IV
16	Review of Millennium House bar opening hours and loyalty cards. Item deferred until after the public meeting on the 22 nd March 2019 (as arranged under Item 4 of this meeting).	
17	Cornwall Council / CRCC Volunteering Scheme. Councillors were asked to think of project for this scheme and bring ideas back to the next meeting.	Cllrs.

18	<p>Climate Emergency plan for parish – Cllr M Corney had circulated an email to all councillors on this matter and the importance of the Parish Council recognising this. It was felt that a Neighbourhood Plan could address this matter and a sub-committee be formed to look at the options of creating a plan with individuals outside the Parish Council able to join. Proposed Cllr M Corney, seconded Cllr J Bruce and unanimously agreed.</p> <p>It was proposed by Cllr R Farley, seconded by Cllr P Haines and unanimously agreed that a public meeting be held.</p>	
19	<p>Highway matters and issues to be reported to Cormac. To consider projects for the Community Network Highway scheme for 2019/2020.</p> <ul style="list-style-type: none"> o Finger post sign at St Ive needs repairing. o Nameplate sign for School Road needs replacing. <p>The Clerk asked Councillors to pass any further items to her.</p>	
20	<p>Reports from committees, if available:-</p> <p>a) Millennium house – Report from sub-committee on grant funding options for the refurbishment of the building (windows, roof, kitchen, heating, wi-fi) etc. To source and approve the funding to appoint a project manager. To obtain the necessary quotations and report back to the Full Council on the funding bids available.</p> <p>Cllr P Haines reported on an incident in the bar and reception area on the 9th March 2019 that resulted in him suggested two customers be banned from the building for two weeks. This was accepted, proposed Cllr A Moss, seconded Cllr A Haines and unanimously agreed. It was noted that the bar needed to be driven to make it a success and encourage more customers. The bar opening times to be reviewed.</p> <p>To receive and consider a quotation to install LED replacement spotlights in the function room. It was proposed by Cllr I Vaughan, seconded by Cllr J Bruce and unanimously agreed the lighting be replaced.</p> <p>b) Open Spaces Committee – to agree that the appointment of a contractor for the 2019/2020 grass cutting and maintenance work be delegated to the Open Spaces Committee. It was proposed by Cllr R Farley, seconded by Cllr A Haines and unanimously agreed the Open Spaces Committee appoint the contractor.</p> <p>c) Personnel Committee – Staff contracts will be discussed at the committee meeting on the 1st April 2019.</p>	<p>OS Comm</p> <p>PComm</p>
21	<p>Dates for Committee Meetings, if required.</p> <ul style="list-style-type: none"> a) Planning – Tuesday, 26th March 2019 at 7.00pm b) Finance & Admin – Tuesday, 26th March 2019 at 7.30pm c) Parks & Open Spaces – Friday, 22nd March 2019 at 11.00am d) Personnel – Monday, 1st April 2019 at 6.15pm 	

	e) Millennium House Management Committee – Monday, 1 st April 2019 at 7.15pm.	
22	Date of the next Full Council meeting. Monday, 8 th April 2019 at St Ive.	
23	To close the Meeting. There being no further business the meeting closed at 9.50pm.	
24	Closed Session, if required. It was reported that a theatre event held in Millennium House on the 9 th March 2019 had raised £217 for the building but the organisers asked to take out their costs of £50. This was agreed, proposed Cllr M Carr, seconded by Cllr C Vaughnley.	

Dated: 8th April 2019

Signed: