

St Ive Parish Council

Minutes of the Meeting of St Ive Parish Council held on Monday, 14th January 2019 in the Millennium House, Pensilva at 7.30pm.

Item No.		Action by
1	<p>Those present. Cllrs. P Haines (Chairman), A Moss (Vice Chairman), K Parkes, C Vaughnley, T Hodson, I Vaughan, A Haines, R Farley, J Bruce, M Corney.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) Three members of the public.</p>	
2	<p>Apologies for absence were received from Cllrs. N Libby, M Carr and PCSO Edser (Liskeard Neighbourhood Policing Team).</p>	
	<p>At this point of the meeting the Chairman announced that a discussion would be held at the end of the proceedings regarding the terms / wording of the Unknown Donor Charity.</p>	
3	<p>Councillors Declarations of Interest. To grant any requests for dispensations. Cllrs. A Haines and P Haines declared an interest on any matters relating to the Staff Admin Assistant. Cllrs. R Farley and J Bruce declared an interest on any matters relating to Pensilva Community Association (PCA).</p>	
4	<p>Questions from members of the public.</p> <ul style="list-style-type: none"> ○ A parishioner questioned the rumour that the Council were to stop holding meetings at St Ive. The Chairman confirmed that the Council had a discussion on reducing the number of meetings at St Ive during the winter months but nothing had been decided. ○ The agent and applicant for Item 9b) Planning Application PA18/11636 had attended to outline the reason for the application and answer any questions. 	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received.</p>	
6	<p>Police Report from Liskeard Neighbourhood Team. PSCO Steve Edser had presented his apologies for this meeting. The Clerk distributed leaflets from the PCSO about the Devon and Cornwall Alert – a two way community messaging system operated by the Devon & Cornwall Police.</p>	
7	<p>To receive and approve the Minutes of the last Meeting held on the 12th November 2018. The Minutes of the Meeting held on the 12th November 2018 were approved and signed by the Chairman, proposed Cllr A Moss, seconded Cllr K Parkes and unanimously agreed.</p>	
8	<p>Matters Arising therefrom. Item 10c) The Clerk confirmed that loan payments were made six monthly.</p>	

9	<p>Planning Applications – to consider the following applications and any other applications received between the publication of the agenda and the meeting.</p> <p>a) PA18/11015 Mr & Mrs Valentine, Desiderata, Golberdon Road, Pensilva – retention of residential caravan. For information only – application supported by planning committee, proposed Cllr T Hodson, seconded Cllr R Farley and unanimously agreed.</p> <p>b) PA18/11636 Mr D Davy, land North of Myrtle Cottage, St Ive – Outline application for construction of single dwelling with all matters except, access, appearance, layout and scale.</p> <p>Cllr I Vaughan declared an interest and left the meeting for this item. Cllr T Hodson (Chairman of the Planning Committee) explained the details of the revised application and new access details. The Council agreed to support the application, proposed Cllr T Hodson, seconded Cllr A Moss and unanimously agreed.</p>	
10	<p>Planning decisions / appeals – to report on any planning decisions received. None reported.</p>	
11	<p>Finance:-</p> <p>a)..Authorisation of payments / payroll. The Council approved the payments and payroll, noting that two members of staff were not listed on the schedule. Proposed Cllr A Haimes, seconded Cllr P Haimes and unanimously agreed.</p> <p>b). Direct Debits. Councillors approved the direct debits, proposed Cllr P Haimes, seconded Cllr K Parkes and unanimously agreed.</p> <p>c). Creditors and Debtors. It was proposed by Cllr P Haimes, seconded by Cllr K Parkes an unanimously agreed the creditors and debtors be approved. Cllr C Vaughnley sought clarification on the grass cutting contract work. It was reported that the 8% surcharge notification was now being added to all invoices.</p> <p>d). Update on asset register (part of the audit process). Work ongoing.</p> <p>e) IT Upgrade for computer systems and anti-virus protection. Report, with recommendations and final costs – Cllr J Bruce. Cllr Bruce had presented his report at the Millennium House Management Committee Meeting.</p> <p>f) Procedures for collecting cash at Millennium House – Cllr I Vaughan. The system for handling cash was confirmed.</p> <p>g) To resolve that advertising for the Parish Pump magazine is paid in advance. It was decided that all advertising be paid for in advance starting on the 1st April 2019, and anyone submitting an advert throughout the year will be notified of the annual renewal date.</p> <p>h) To approve the recommendation from the Finance Committee that the cost for the weekly pensioners lunch be increased from £5.50 to £6.00 from the 1st February 2019. The 50p increase was unanimously agreed, proposed Cllr I Vaughan, seconded Cllr J Bruce.</p>	
12	<p>Parish Council Vacancy for the Pensilva ward. No applications received.</p>	
13	<p>Correspondence . The correspondence list was circulated by the Clerk.</p> <ul style="list-style-type: none"> o Governance Review – It was agreed that the Clerk returns the form to Cornwall Council expressing an interest in changing the name of the Parish 	

	Council from St Ive to Pensilva and St Ive, proposed Cllr J Bruce, seconded Cllr R Farley and agreed by the majority. Cllr M Corney was against this decision. The Clerk stated this would hopefully reduce the confusion with Cornwall Council and companies who were sending information to the office that related to St Ives.	Clerk
	At this point of the Meeting Cllr C Vaughnley responded to an enquiry made to the Clerk about the status of Pensilva school and rumours that pupil numbers were decreasing. Cllr Vaughnley stated there had been no official complaints, and certain parents were displaying comments on facebook and these were rumours and not facts. As Chair of the Governing Body he had invited a senior member of the County Council Education Team to visit the school. The playground area had been increased owing to the removal of the old swimming pool building.	
14	Pensilva Village Pump – refurbishment of the pump. Application for funding And to appoint a contractor to carry out the work. The Clerk had prepared the application for funding from the Cornwall Councillors Community Chest fund. The Chairman reported that he had met the gentleman who had maintained the pump many years ago when it was used by parishioners. The water level would not allow the pump to be restored to its' original condition. It was agreed to install the gates along with a plaque depicting the history of the site. Proposed Cllr C Vaughnley, seconded Cllr M Carr and unanimously agreed.	
15	Highway Matters and issues to be reported to Cormac. No matters reported.	
16	Reports from Committees, if available. a).Millennium House Management Committee – repairs / replacement gas boilers. The two gas boiler were currently broken down and one company had condemned the boiler that had problems with the combustion chamber. The second boiler was not leaking but elements of corrosion prevented it from working. The Chairman reported that parts were being sourced to repair one boiler to cover this winter period as a short term fix and then look to replace the heating system in the future. Bar prices were to be increased in line with the recommendations from the supplier and increase in purchase costs. This would take effect from the 14 th January 2019. The committee had discussed the misuse of loyalty cards and it was suggested these be withdrawn from March 2019, and replaced with special offers and “happy hours”. The brewery were keen to assist with the organising of a beer or gin festival should this be decided. b).To approve the recommendation from the MHMC that a sub-committee be formed to look at the grant funding options for the refurbishment of the building (windows, roof, kitchen, heating and wi-fi). To seek funding to appoint a project manager. To obtain the necessary quotations and report back to the Full Council on the funding bids available. The Council unanimously agreed this committee be formed and report back to the MHMC / Parish Council on any recommendations made. Proposed Cllr P Haines, seconded Cllr C Vaughnley. Councillors A Haines, T Hodson, I Vaughan and A Moss volunteered to sit on the committee.	AH/TH IV/AM
17	Dates for Committee Meetings, if required	

	<p>a). Planning – Tuesday, 22nd January 2019 at 7.00pm.</p> <p>b). Finance & Admin – Tuesday, 22nd January 2019 at 7.30pm</p> <p>c). Parks & Open Spaces – Friday, 25th January 2019 at 11.00am</p> <p>d). Personnel – Monday, 4th February 2019 at 6.15pm</p> <p>e). Millennium House Management Committee – Monday, 4th February 2019 at 7.15pm</p>	
18	Date of the next Full Council Meeting – Monday, 11 th February 2019 at St Ive.	
19	To close the Meeting. The being no further business for the public session the meeting closed at 9.20pm.	
20	<p>Closed Session, if required to discuss any matters relating to staff or contracts.</p> <p>(CONTENT REMOVED)</p> <p>The meeting closed at 9.35pm.</p>	Staff comm

Dated. 11th February 2019

Signed.