

## St Ive Parish Council

### Minute of the Meeting of St Ive Parish Council held on Monday, 11<sup>th</sup> June 2018 in the Millennium House, Pensilva at 7.30pm.

The meeting at the correct time of 7.30pm and not 7.00pm as published on the agenda.

**1.. Those present.** Cllrs. P Haines (Chairman), A Moss (Vice Chairman), M Corney, M Carr, I Vaughan, R Farley, N Libby, A Haines.

**Also attending:** J Hoskin (Parish Clerk)  
Cllrs. S Daw and J Flashman (Cornwall Council).

**2. Apologies** for absence were received from Cllrs.T Hodson, K Parkes, J Bruce, C Vaughnley.

**3. Councillors Declarations of Interest.** Cllrs. P Haines and A Haines declared an interest on Agenda Item 17 should any matters arise in relation to the advertised admin assistant and outside catering contracts.

Cllrs. R Farley and I Vaughan declared an interest on any matters relating to the PCA.

**4. Questions form members of the public.** No public present.

**5. Cornwall Council report – Cllr. Sharon Daw** reported that she had contacted Cormac for an update on the work to install the base for the bus shelter at St Ive. High vehicles were hitting the overhanging the trees adjacent to the pubic highway on the St Ive road and this matter was being addressed.

Reports had been received from local residents that people from the Growing Project were parking in private driveways. This was not a parish council matter, although Cllr M Corney would investigate the situation.

An application for a tree preservation order had been submitted for the trees at the Emily Hobhouse Trust, St Ive.

Cllr Daw was asked to seek clarification on the filling of winter grit bins as conflicting information had been obtained as to whether or not the costs would be covered by Cormac or needed to be funded by the Parish Council.

Cllr Daw highlighted the Community Network Highway Scheme with an annual budget of £50,000 where councils within the network area could apply for funding for minor works, signs etc.

Cllrs. Daw and Flashman asked if the parish had an emergency plan that could be linked with neighbouring parishes for work such as the clearing of roads and winter gritting by local farmers in severe snow conditions.

(Cllrs. S Daw and J Flashman left at 8.05pm to attend a meeting at Linkinhorne Parish Council)

**6. To receive and approve the Minutes of the last meeting held on 14<sup>th</sup> May 2018.** The Minutes of the Annual General Meeting held on the 14<sup>th</sup> May 2018 were approved and signed by the Chairman. Proposed Cllr A Haines, seconded Cllr A Moss and unanimously agreed.

Having held a discussion on the numbering of the agendas and minutes for the full council meetings is was agreed by the majority vote that both wold start from Number 1 at every meeting and this would be reviewed at the end of the year. Proposed Cllr R Farley, seconded Cllr A Haines and agreed by six votes. Cllrs I Vaughan and M Corney were against this proposal.

## **7. Matters Arising therefrom.**

**Item 29 4b)** The Clerk reported that she had taken the Pensilva Youth project off the agenda until the group had come forward with something to report.

**Item 32 d)** The Audit had been completed and a copy circulated to Councillors. Cllr M Corney felt that the council needed to adopt the “general powers of competence” and make a resolution that they had done so. Item to be placed on the agenda for the next meeting.

**Item 40 Millennium House Management Committee .** The question was asked if the insurance money had been received from the claim for damages to the bar. The Clerk will clarify.

**8. Planning applications – to consider any application received.** There were no applications presented for consideration at this meeting.

**9. Planning decisions.** No decisions reported.

## **10. Finance:-**

- a) **Authorisation of payments.** The Council approved the payments presented, proposed Cllr A Moss, seconded Cllr I Vaughan and unanimously agreed.
- b) **Direct debits.** It was proposed by Cllr A Haines, seconded by Cllr A Moss and unanimously agreed these be paid.
- c) **Creditors.** The Council agreed to approve the creditors, proposed Cllr R Farley, seconded Cllr I Vaughan and unanimously agreed. Cllr I Vaughan proposed that the amount for Pirate FM be written off, this was seconded by Cllr P Haines and unanimously agreed. The Finance Officer will be asked to make this adjustment.
- d) **British Gas – to resolve to renew the contract for a further twelve months.** It was proposed by Cllr A Moss that the contract with British Gas be renewed from the 3<sup>rd</sup> July 2018 if uSwitch were unable to come up with a better deal, seconded Cllr I Vaughan and unanimously agreed.
- e) **Money for Carnival Week –** Cllr A Moss reminded councillors that the council had previously agreed to pay for the Screech Owl Sanctuary to visit on carnival day. It was proposed by Cllr A Moss, seconded by Cllr M Carr and unanimously agreed this be paid.

**11. Parish Council Vacancy for the Pensilva ward. To consider any applications received.** No applications received. The vacancy will continue to be advertised.

**12. Update on loan application for car park resurfacing.** The Clerk reported that the loan application had been accepted. Cllr Vaughan notified the meeting that the loan did not cover the whole cost of the project as funding would also be sourced from the lottery, the charity account and general revenue account.

It was proposed by Cllr I Vaughan, seconded by Cllr A Moss and unanimously agreed that the lamp post (not working) be removed and the three designated paths / kerbstones be removed to allow additional parking.

**13. Update on the provision of an electric car for the parish, it’s storage and charging point at Millennium House.** Cllr A Moss reported that a representative from CRCC had visited Millennium House and approved the site for the car and charging point. The agreement had now been accepted and returned. It was possible that this project would not proceed until the Autumn of 2018.

## **14. Correspondence – tabled by Clerk.**

- o Local Government Boundary Commission – Electoral review of Cornwall draft recommendations. Consultation ending on the 17<sup>th</sup> September 2018.

- Cornwall & Isles of Scilly Policing Update – Issue one (circulated to Councillors). It was decided to ask PCSO Bex Steed to attend the next meeting of the Council.
- Chubb – acknowledgement of termination of contract at Millennium House from 4<sup>th</sup> July 2018.
- Cornwall Council – letter from the Chairman of the Cornwall Council Standards Committee highlighting the work of the committee and the process relating to the complaints procedure.

**15. Pensilva Village Pump – to identify the work required to refurbish the pump.** The Clerk had received a report from a local resident on the work they felt was required to refurbish the pump and Cllr I Vaughan had inspected the site. It was agreed that a local surveyor be asked to provide a structural report to establish the work required. Cllr M Corney offered to seek the thoughts of a local archaeologist before a survey was appointed. It was agreed to proceed with obtaining a structural report if needed. Funding could be sought from the Solar Park Community Fund and the Cornwall Councillors Community Chest Fund.

**16. To set up a working group within the Council to review the Standing Orders and Financial Regulations and recommend the adoption of other policies required.** It was agreed the policies be reviewed by the Finance and Admin Committee who would report back to full council.

**17. Reports from Committees, if required.**

- **Finance & Admin** – Nothing to report.
- **Millennium House Management Committee** – Cllr P Haines was awaiting receipt of the electrical safety certificate following the recent inspection. Adverts had been placed seeking catering companies wishing to register for larger and private functions; closing date 14<sup>th</sup> June 2018. Cllrs A Haines and P Haines declared an interest and abstained. Councillors felt that a request from the football club to place a photograph of an ex player would set a precedent for the future; however the circumstances over the death of this young man were exceptional and it was agreed that this would not be a permanent fixture, proposed Cllr A Haines, seconded Cllr M Carr and unanimously agreed. It was noted that this year's Golfing Day was being held on Gala Day. Cllr Libby reported that the carnival procession would change owing to the lack of marshalls and no band.
- **Personnel** –The staffing restructure in the bar was working well. The vacancies for extra receptionist, relief bar staff and Parish Council admin assistant had been advertised, the closing date being the 14<sup>th</sup> June 2018. Cllrs. A Haines and P Haines declared an interest and abstained. Interviews to be conducted by the personnel committee chaired by Cllr R Farley.
- **Planning** – Nothing to report.
- **Parks & Open Spaces** – Cllr I Vaughan reported that the committee had appointed a contractor to carry out the weed spraying in Pensilva. Cormac were hopefully going to refill all winter grit bins before the start of the winter season. Additional salt would be purchased by the parish council and stored. It was agreed that a handyman be appointed for approximately 2 hours per week to carry out general grounds maintenance duties in the recreation field, play park and outside of the Millennium House at Pensilva, similar to the work already being done at St Ive. It was proposed by Cllr P Haines, seconded by Cllr M Carr and unanimously agreed to appoint a person for this work. A clean-up day had been scheduled for Saturday, 30<sup>th</sup> June 2018.

(Cllr R Farley left the meeting at 9.00pm)

**18. Dates for Committee Meetings, if required.**

- a) **Planning** – 26<sup>th</sup> June 2018 at 7.00pm.
- b) **Finance & Admin** – 26<sup>th</sup> June 2018 at 7.30pm.
- c) **Parks & Open Spaces** – 22<sup>nd</sup> June 2018 at 11.00am.
- d) **Personnel** – 2<sup>nd</sup> July 2018 at 6.15pm.
- e) **Millennium House** – 2<sup>nd</sup> July 2018 at 7.15pm.

**19. Date of the next Full Council Meeting** – Monday, 9<sup>th</sup> July 2018 at St Ive starting at 7.30pm.

No meetings to be held in August 2018 unless urgent matters arise or planning consultations are received. Committee were authorised make minor decision, if required.

**20. To close the Meeting.** There being no further business the meeting closed at 9.10pm.

Dated: 9<sup>th</sup> July 2018

Signed: