

## St Ive Parish Council

### Minutes of the Meeting of St Ive Parish Council held on Monday, 13<sup>th</sup> August 2018 in the Millennium House, Pensilva at 7.30pm.

**1.. Those present.** Cllrs. P Haines (Chairman), A Moss (Vice Chairman), M Carr, R Farley, K Parkes, M Corney, J Bruce, N Libby, T Hodson.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Two members of the public.

**2. Apologies** for absence were received from Cllrs. A Haines, I Vaughan, C Vaughnley.

**3. Councillors Declaration of Interest.**

Cllr N Libby declared an interest on Item 11 – the request from a regular user of the hall for a decrease in the hire charge of the function room.

Cllrs. J Bruce, T Hodson and R Farley declared an interest in any matters relating to PCA.

**4. Public Participation – questions from members of the public.** The Chairman welcomed the members of the public and invited them to address the Council, if they so wished. The bookings officer for Millennium House raised a point for agenda Item 11 in that the hire costs for the user had recently risen by £2.00 in line with other increased rates for the building.

**5. Cornwall Council – Cllr S Daw.** No report received.

**6. To receive and approve the Minutes of the last Meeting held on 9<sup>th</sup> July 2018.** The Minutes of the Meeting held on the 9<sup>th</sup> July 2018 were approved and signed by the Chairman following amendments to Item 10d) being two defibrillators and not 3 as written; and Item 18 the additional shelving and grant funding to support the costs to be investigated by Cllr A Moss and not Cllr J Bruce. Proposed Cllr A Moss, seconded Cllr R Farley and unanimously agreed.

**7. Matters Arising therefrom.**

**Item 7 (15) Village Pump** – Cllrs. M Carr and P Haines were awaiting the archaeologist and structural reports for the work required to refurbish the pump.

**Item 11 – Subletting of All Being Well Centre:** It was noted that personal fitness sessions were being held outside of the Millennium House opening hours. Ryan had experienced problems with the buildings alarm system but this had now been resolved. The Clerk will liaise with Joe regarding the frequency of these sessions

**Item 17 Highway Matters – installation of the base for a bus shelter at St Ive.** The base had now been installed and the seat placed in the St Ive playing field. The seat needed to be securely fixed before allowing anyone to use it.

**8. Planning Applications – to consider the following applications and any other applications received between the publication of the agenda and the meeting.**

- a) **PA18/06244** Land opposite Claremont, Quarry Road, Pensilva – Outline application for the construction of single detached bungalow with all matters reserved. Object, repeating access concerning as submitted for application PA18/00104. Proposed Cllr R Farley, seconded Cllr A Moss and unanimously agreed. Cllr M Carr stated that should the application be approved a security fence needed to be fixed to protect the privacy of those living in the adjacent properties.

- b) **PA18/06444** AJ Wilson & Co, Pensilva Industrial Estate, St Ive Road, Pensilva – Extension to the existing office. Support – proposed Cllr J Bruce, seconded Cllr M Corney and unanimously agreed.
- c) **PA18/06558** defer to planning committee meeting on 28<sup>th</sup> August 2018.
- d) **PA18/07397** defer to planning committee meeting on 28<sup>th</sup> August 2018.

**9. Planning Decisions – to report on any planning decisions received.** None reported.

**10. Finance:-**

- a) **Authorisation of payments.** The Council approved the payments presented, proposed Cllr A Moss, seconded Cllr R Farley and unanimously agreed.
- b) **Direct Debits.** The direct debit payments were noted and approved, proposed Cllr R Farley, seconded Cllr P Haines and unanimously agreed.
- c) **Creditors and debtors.** Agreed to approved, proposed Cllr J Bruce, seconded Cllr P Haines and unanimously agreed. The Clerk will clarify if interest had been applied to the debt owed for private parties, proposed Cllr R Farley, seconded Cllr P Haines and unanimously agreed.
- d) **Refund of business rates incorrectly charged for Coffee Shop – update.** Cornwall Council had confirmed the rateable value for Millennium House. Cllr A Moss had contacted Cornwall Council and the Valuation Office for a rate relief for the building and coffee shop and had submitted an appeal for a refund on the amount already paid. The coffee shop now being run by PCA should be granted rate relief. It was noted that the All Being Well Fitness Centre and Post Office already had a rate relief for their businesses.
- e) **Update on asset register (Part of the audit process).** Ongoing.

**11. Request from a regular user of the Hall for a decrease in the hire charge of the function room.**

Cllr N Libby declared an interest and abstained.

The Chairman suspended standing orders and invited Tessa Volders to speak about the monthly tea parties and the details of the letter sent to the parish council seeking a decrease in the hire charges for their use of the function room. The council resumed and unanimously agreed not to allow any further decrease in hire charges as this would be unviable and set a precedent for other groups using the facilities at Millennium House. The tea party organisers, as regular users already received the standard £10 reduction in room charges including the use of the kitchen. It was suggested that the group investigates becoming a registered charity that would enable them to obtain grant funding to support the events.

**12. To consider, amend or approve the draft lease to PCA for the Coffee Shop at Millennium**

**House.** Councillors reviewed, amended and unanimously approved the lease to be presented to PCA to manage the coffee shop. Proposed Cllr M Corney, seconded Cllr K Parkes. Cllrs. J Bruce, R Farley and H Hodson abstained.

**13. Parish Council Vacancy for the Pensilva ward. To consider any applications received.** No applications received.

**14. Correspondence.** The list of correspondence was tabled by the Clerk and copied to Councillors.

- o **Royal British Legion** – it was agreed that two wreaths be purchased for Remembrance Sunday.

**15. Pensilva Village Pump – to consider the structural report for the refurbishment of the pump, . If available.** Awaiting the structural reports; reported under item 7 of this meeting.

**16. Highway Matters:-**

- **Bus shelter provision at Glen Park – update on location and funding available.** Cllr I Vaughan was reviewing manufacturers and costs along with any funding available from Cornwall Council.
- **Update on installation of the bus shelter at St Ive.** Reported under item 7 of this meeting.
- **Parking issues at St Ive Village Hall – to note the correspondence received and response from Cormac.** Resolved this was not a matter for the Parish Council although Councillors could sympathise with local residents on the problems they were experiencing. The Clerk had consulted with Cormac who were unable to enforce yellow lines and the police were also unable to monitor. It was noted this was a matter for the St Ive Hall Committee who were aware of the situation and if drivers took care in positioning their cars then sufficient room was left for vehicles to pass. Cllr M Corney, as the Parish Council representative on the St Ive Hall Committee offered to address this at the next hall meeting.

**17. Reports from Committees, if required. To discuss the advantages if the Clerk were to attend committee meetings.** A number of the committees were not meeting in August.

- **Open Spaces Committee** – Cllr N Libby reported that the weed spraying throughout Pensilva had now been done.  
Cllr M Corney along with P Dipper were surveying the public rights of way.  
Cllr M Carr suggested that an item be placed in the Parish Pump magazine reminding landowners and tenants to trim their boundary hedges.  
The Council unanimously agreed to the purchasing of three aluminium village hall signs for St Ive (as requested by the Hall Committee), proposed Cllr P Haimes, seconded Cllr K Parkes.

**18. Dates for Committee Meetings, if required.**

- **Planning** – Tuesday, 28<sup>th</sup> August 2018 at 7.00pm.
- **Finance & Admin** – Tuesday, 25<sup>th</sup> September 2018 at 7.30pm.
- **Parks & Open Spaces** – Friday, 28<sup>th</sup> September 2018 at 11.00am
- **Personnel** – Monday, 3<sup>rd</sup> September 2018 at 6.15pm. Cllr J Bruce presented his apologies for this meeting.
- **Millennium House Management Committee** – Monday, 3<sup>rd</sup> September 2018 at 7.15pm. Cllr J Bruce presented his apologies for this meeting.

**19. Date of next Full Council Meeting** – Monday, 10<sup>th</sup> September 2018 at St Ive.

**20. To close the Meeting.** There being no further business the meeting closed at 9.35pm.

**21. Closed Session, if required to discuss any matters relating to staff or contracts.** No Closed Session required.

Dated: 10<sup>th</sup> September 2018

Signed: