

St Ive Parish Council

Minutes of the St Ive Parish Council Meeting held on Monday, 11th February 2019 in the Village Hall, St Ive at 7.30pm.

| Item No. | | Action by |
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| 1 | <p>Those present. Cllrs. P Haines (Chairman), A Moss (Vice Chairman), M Carr, I Vaughan, M Corney, J Bruce.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) PCSO Steve Edser (Police Neighbourhood Team) Two members of the public.</p> | |
| 2 | <p>Apologies for absence were received from Cllrs. T Hodson, C Vaughnley, A Haines, N Libby, K Parkes.</p> <p>Absent – Cllr R Farley.</p> | |
| 3 | <p>Councillors Declarations of Interest. To receive and grant any requests for dispensations. Cllr P Haines declared an interest on any matters relating to the office Admin Assistant.</p> <p>Cllr J Bruce declared an interest on any matters relating to the Pensilva Community Association (PCA).</p> | |
| 4 | <p>Questions from members of the public (meeting then closes to the press and public although visitors are welcome to remain for the rest of the proceedings up to Item 20 when confidential matters may be discussed).</p> <p>The Chairman welcomed everyone to the meeting and invited the members of the public to address the Council, if they so wished. There were no matters reported.</p> | |
| 5 | <p>Cornwall Council - report from Cllr Sharon Daw. No report received.</p> | |
| 6 | <p>Police report from Liskeard Neighbourhood Team – PCSO Steve Edser. To resolve to investigate the option for the reinstatement of the Pensilva Neighbourhood Watch Scheme. PCSO Edser introduced himself to the Council and outlined his role in the community publicising the Devon & Cornwall Police alert two-way community messaging system. Residents needed to register with the system that highlighted crime, anti-social behaviour, missing persons, events and local news.</p> <p>PCSO Edser stated that he would attend meetings of the Parish Council, if available or requested to do so. The speed of traffic through Pensilva was noted and it was unfortunate that the Community Speed Watch no longer operated in the village and there were no plans to set up these operations. The St Ive Community Speed Watch continued. Cllr A Moss informed PCSO Edser of the regular Wednesday coffee mornings at St Ive in the hope that he may be able to occasionally pop in and meet local residents.</p> | |

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| 7 | <p>To receive and approve the Minutes of the last Meeting held on 14th January 2019. The Minutes of the Meeting held on the 14th January 2019 were approved and signed by the Chairman following amendments to Item 14 (Cllr Corney seconded the proposal, not Cllr Carr as originally written) and Item 20 Cllr Corney seconded the proposal for the unknown donor, not Cllr Carr as written). Proposed Cllr I Vaughan, seconded Cllr A Moss and unanimously agreed.</p> | |
| 8 | <p>Matters Arising therefrom.</p> <p>Item 13 – Pensilva School. Cllr J Bruce had looked at the comments on Facebook, and notified the Council that there was a scheme to place nursery age children into the reception class with no mention of additional staff. The current nursery was run independent of the school. It was suggested a letter be sent to the school seeking clarification.</p> <p>Item 16 – a) Millenium House Management Committee. Cllr A Moss notified the meeting that a Beer Festival had been booked for the first bank holiday weekend in May 2019.</p> <p>Item 20 Unknown Donor Charity. The Chairman reported that along with the Clerk they had completed and submitted an application to the Charity Commission to revise and updated the wording of the Unknown Donor charity to clearly outline those who could benefit from the fund. Cllr M Corney asked that the names of the Trustees be updated on all charities, if not already done so. The Clerk will provide each Councillor with a copy of the document for each charity.</p> | <p>Clerk</p> <p>Clerk</p> |
| 9 | <p>Planning Applications:- to consider the following applications and any other applications received between the publication of the agenda and the meeting.</p> <p>a) PA18/10787 Ms Sue Seager, The Chantry, A390 between south west of Trebeigh and southern road roundabout, St Ive – retrospective listed building consent for the reinstatement of existing chimneys and installation of flue liner systems to create safe working fires. The Council resolved to unanimously support this application; proposed Cllr A Moss, seconded Cllr M Corney.</p> | |
| 10 | <p>Planning decisions / appeals – to report on any planning decisions received.</p> <p>None reported.</p> | |
| 11 | <p>Finance:-</p> <p>a) Authorisation of payment / payroll. The Council approved the payments and payroll; proposed Cllr I Vaughan, seconded Cllr M Corney and unanimously agreed.</p> <p>b) Direct Debits. It was proposed by Cllr I Vaughan, seconded by Cllr M Carr and unanimously agreed the direct debits be approved.</p> <p>c) Creditors and Debtors. Councillors approved the Creditors, proposed Cllr J Bruce, seconded Cllr I Vaughan and unanimously agreed.</p> <p>Cllr I Vaughan proposed the Debtors be accepted; this was seconded by Cllr A Moss and unanimously agreed. The Clerk reported that the accounts from</p> | <p>Office</p> |

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| | <p>Pensilva Football Club had now been paid. Action will be taken for those with outstanding debts. The Clerk recommended that the payment process for adverts in the Parish Pump magazine be changed from April 2019. This will be discussed by the Finance Committee.</p> <p>d) Update on asset register (part of the audit procedure) Cllr A Moss reported this was ongoing work in progress.</p> <p>e) To accept and adopt the revised Financial Regulations. Cllr M Corney notified the meeting that the new Financial Regulations were similar to the previous document, but had been updated with current legislation and reviewed by members of the Finance Committee. It was proposed by Cllr M Corney, seconded by Cllr I Vaughan and unanimously agreed they be accepted.</p> | <p>F Com</p> <p>AM</p> |
| 12 | <p>Parish Council vacancy for the Pensilva Ward. To consider any applications if received. Local resident Samantha Reilly had expressed an interest in joining the Parish Council and had attended the meeting to introduce herself to Councillors, giving an 'resume' of her work and local interest. It was proposed by Cllr M Corney, seconded by Cllr M Carr and unanimously agreed Samantha be co-opted to fill the vacancy on the Pensilva Ward and joins the Council at the next meeting.</p> | <p>Clerk</p> |
| 13 | <p>Correspondence – tabled by the Clerk. Noted.</p> <p>The Open Spaces Committee will address the play safety report with ROSPA. Cllr M Corney informed the meeting that the item on Climate Emergency had not been placed on the agenda for discussion and requested this done at the next meeting.</p> | |
| 14 | <p>To agree that the annual lease be renewed for the Millennium House Coffee Shop to the Pensilva Community Association with no alterations. Cllr M Corney asked the Council to consider allowing the Youth Club the use of the Coffee Shop during times when it was not open to the public. Cllr J Bruce suggested that other rooms at Millennium House could be made more comfortable and youth friendly. Cllr I Vaughan raised the question "Do PCA want an amendment to the lease?" Cllr M Corney proposed an item be placed on the next agenda to consider the allowing the Youth Club to use the room. This was seconded by Cllr A Moss and supported by the majority. Cllrs. M Carr and J Bruce abstained.</p> | |
| 15 | <p>Highway matters and issues to be reported to Cormac.</p> <ul style="list-style-type: none"> ○ Potholes in the Pensilva to St Ive road. ○ A street light was reported as not working, The Clerk asked that the number on the column be passed into the office to enable this to be reported. ○ It was noted that the winter grit bins filled by Cormac had mostly been emptied by private individuals using the salt for their own personal use. | <p>Office</p> |
| 16 | <p>Report from Committees, if available.</p> | |

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| | <p>a) Millennium House Management Committee – repairs / replacement gas boilers – update from Chairman. The Chairman reported that one boiler was now working and the second boiler was being repaired on the 14th February 2019. Books and other items (puzzles and box set dvd’s) were being taken from the library and sold on ebay. PCSO Edser offered to look at any CCTV and also supply property marking pens that were identifiable under a UV light. The situation was being monitored.</p> <p>The roof had been inspected and costs were awaited for the repairs.</p> <p>Report from the sub-committee on grant funding options for the refurbishment of the building (window, roof, kitchen, heating, wi-fi). Funding to appoint a project manager. To obtain the necessary quotations and report back to the Full Council in the funding bids available. Nothing to report.</p> <p>There were no further Committee reports.</p> | |
| 17 | <p>Dates for Committee Meetings, if required:-</p> <p>a) Planning – Tuesday, 26th February 2019 at 7.00pm.</p> <p>b) Finance & Admin – Tuesday, 26th February 2019 at 7.30pm.</p> <p>c) Parks & Open Spaces – Friday, 22nd February 2019 at 11.00am.</p> <p>d) Personnel – Monday, 4th March 2019 at 6.15pm</p> <p>e) Millennium House Management Committee – Monday, 4th March 2019 at 7.15pm</p> | |
| 18 | Date of the next Full Council Meeting - Monday, 11 th March 2019 at Pensilva. | |
| 19 | To close the Meeting to the press and public. There being no further business the meeting closed at 8.50pm. | |
| 20 | Closed Session, if required to discuss matters relating to staff or contracts. No closed session required. | |

Dated: 11th March 2019

Signed: