

St Ive Parish Council

Minutes of the St Ive Parish Council Parks & Open Spaces Committee Meeting held on Friday, 23rd November 2018 in the Gallery Room, Millennium House, Pensilva at 11.00am

Item No.		Action by
1	<p>Present. Cllrs. I Vaughan (Committee Chairman), P Haines, N Libby, M Carr, M Corney and Mr P Dipper.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk).</p>	
2	<p>Apologies for absence. None.</p>	
3	<p>Councillors Declarations of Interest. Cllr N Libby declared an interest on Agenda Item 7 – tree maintenance along the hedge at Millennium House.</p>	
4	<p>To receive the Minutes of the last Meeting. The Minutes of the Meeting held on the 28th September 2018 were approved and signed by the Committee Chairman, proposed Cllr. P Haines, seconded Cllr. M Carr and unanimously agreed.</p>	
5	<p>Matters arising.</p> <p>Item 6c) Piggy Lane – nothing to report. The Clerk to pursue Cornwall Council for a response.</p> <p>Item 9 Skateboard Ramp. The Clerk had forwarded photographs to Maverick to enable the company to provide a quotation for the repairs needed to the ramp.</p>	<p>Clerk</p> <p>Clerk</p>
6	<p>To discuss a plan for the Parish Council to undertake grass cutting on the verges. It was agreed that Cornwall Council be asked to provide information on the areas already being maintained by Cormac and to provide an Agency Agreement offer should the Parish Council wish to consider taking on this work.</p>	<p>Clerk</p>
7	<p>To receive quotations and update plans for tree maintenance along the hedge at Millennium House. Quotations for the work required to cut back the trees and remove the debris were considered:- Cllr N Libby declared an interest and left the room for this item.</p> <p>Quote A = £ 595.00 no Vat Quote B = £ 1,800.00 plus Vat Quote C = £ 1,450.00 no Vat Quote D =- £ 800.00 no Vat Quote E = disregarded as the contractor had quoted for the wrong hedge.</p> <p>It was proposed by Cllr. M Corney, seconded by Cllr P Haines and unanimously agreed that Quote A be accepted.</p>	<p>IV / Clerk</p>
8	<p>To receive an update on Parish Footpath report actions. The Clerk had obtained details of a company that supplied way marker disc but it was felt these should be obtained, free of charge, from Cornwall Council as previously requested. The Clerk will contact the CC Public Rights of Way section.</p> <p>Cllr M Corney spoke about the definite status of Goodmans Lane and the idea of having the path through Glen Park adopted as a public right of way given its regular usage by the public and children walking to school and catching the bus.</p>	<p>Clerk</p>

	Mr P Dipper stated that evidence forms would need to be completed to provide the history of the path and support any application submitted.	
9	To form a plan for tree maintenance in the cemetery. Cllr P Dipper reported that he, along with the Committee Chairman had met a tree contractor at the cemetery earlier in the day and was awaiting a quotation to address the work to the trees in the old section of the ground.	PD / IV
10	Movement of the spoil surplus in the cemetery, methods and costs. The Chairman stated that Mr Tony Hicks (Parish Council general maintenance officer) had offered to spread the heap of excess soil at the cemetery, and suggested that a mini-digger is hired for this purpose. Proposed Cllr M Carr, seconded Cllr P Haines and unanimously agreed. It was noted that Hi-Line on behalf of Western Power had cut back some of the trees along the boundary hedge adjacent to Goodmans Lane.	IV
11	Effecting repairs to the cemetery shed, installing a water butt and terminating the water supply. It was proposed by Cllr M Carr, seconded by Cllr M Corney and unanimously agreed that a water butt and stand be purchased to provide the water supply, and UPVC cladding be fitted to the rotten section above the shed door. Once the water butt is installed the contract with South West Water who currently provided a mains supply will be terminated.	PH / IV
12	Hedges overgrowing pavements. It was suggested that a list of properties where vegetation was overhanging the public footpath be compiled and passed on to Cormac who would contact the landowners / tenants.	Comm/ Clerk
13	Any other business for this meeting. <ul style="list-style-type: none"> o St Ive Playing Field – The Clerk reported that Western Power had requested permission to enter the field at St Ive to trim back a tree obstructing the electric cable. o Millennium House Football Fields. The youth football club had contacted the Clerk to report moles on the field. The Clerk had appointed South West Wildlife Service to address this matter. It was noted that a member of the senior football team had broken his leg during a match on Saturday, 17th November and the club had removed a section of fence adjacent to the car park to allow the ambulance to go onto the field. Arrangements had been made to have the fence reinstated but nothing had been said by the club. The Clerk will contact the Football Club secretary to report this and ask that any incidents in the future that relate to Parish Council property be reported as a matter of courtesy. 	Clerk
14	Date of the next Meeting. Friday. 25 th January 2019.	
15	To close the Meeting. There being no further business the meeting closed at 11.55am.	

Dated:

Signed: