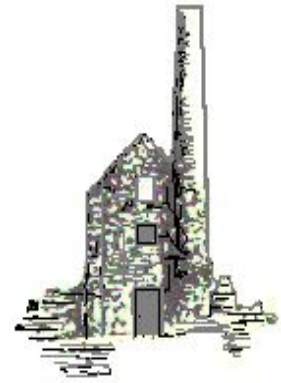


St. Ive Parish Council

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Minutes of a Meeting of the St Ive Parish Council held at 7.30pm on the 13th November 2017 at St. Ive Village Hall.

Members of the press and public were invited

Present: Cllr P Haimes – Chair, Cllrs Vaughan, Hodson, Bruce, Libby, Carr, Parkes, Corney, A Haimes, Moss, Farley, John Body (Financial Clerk)

131. Apologies: Cllr Wilson. The Parish Clerk was not present.

132. Public Participation:

Ms Jackie Campbell expressed her concern with the outlying planning application, Item 136.1 of the Agenda PA17/09941, Outline application for two dwellings and construction of vehicular access. Land north of Myrtle Cottage St Ive PL14 3NA. Mr B A Davy.

Ms Campbell's were that the size of each house and design was not in Keeping with the village, and the extra traffic and parking created will exacerbate an already bad situation. The Council examined the plans and debated the situation and concluded that the plans should be rejected for the reasons shown. Cllr Farley proposed, Cllr Parkes seconded and the subsequent vote was unanimous. **Clerk to action before 20th November 2017.**

Ms Vickie Bishop (PCA Trustee) read out a letter compiled by the PCA Trustees at a meeting on the 8th November 2017 indicating the intension to 'wind up' the PCA Charity. This decision was taken due to the perceived lack of progress, commitment and communication with the Parish Council. It was pointed out by the Council that a commitment and vote was made at the last PC meeting on the 9th October 2017 to agree, in principle, the offer made by PCA to run Millennium House and that this did not appear in the minutes of that meeting. A letter should have been sent to the PCA Trustees outlining that PC decision. Ms Bishop agreed to report back to the other trustees and arrange a meeting between PC and PCA to discuss the way forward.

133. Councillors Declarations of Interest.

Cllr Vaughan Declared an interest in the Planning Application PA17/09941.

134. Minutes:

The committee decided that the Minutes of the last meeting were not accurate enough for the chairman to sign. Cllr. P Haines will discuss the amendments with the Parish Clerk before they can be signed.

135. Matters Arising from the Minutes.

Cllr Moss reported that a provisional dates for the redecoration of the Function room was 5th, 6th and 7th January 2018, and the proposal for the refurbishment of the Bar.

Cllr Vaughan reported that he and Martin Green would dispose of the florescent tubes in the garage.

Cllr P Haines reported that the Library would not support a micro library in MH.

Cllr P Haines reported that there was a licensee training course in Plymouth for the cost of £295. He proposed that we offer the training to one of the bar staff as a backup to the Bar Supervisor. Summer was approached and she accepted the offer. Cllr A Haines proposed the offer, Cllr Corney seconded the offer, the subsequent vote was unanimous.

136. Planning Applications:

136.1 PreApp Outline application for two dwellings and construction of vehicular access. Land north of Myrtle Cottage St Ive P114 3NA . Mr B A Davy

This application was discussed and decision made under Public Participation with Ms J. Campbell.

137. PLANNING DECISIONS- None

138. Authorisation of Payments- October 2017.

Creditors of £11,513.08. Cllr. A Haines proposed, Cllr Hodson, Seconded. the subsequent vote was unanimous.

Payroll. £6875.40 Proposed Cllr. Vaughan, Seconded Cllr. Farley. The subsequent vote was unanimous.

The Debtors list was noted.

139. Business.

139. 1 Payroll for December 2017 – 15/12/17

A request was made to pay the MH staff early in December prior to Christmas. Proposed Cllr. A Haines, Seconded Cllr. Vaughan. The subsequent vote was unanimous.

139.2 Audit Report completed - recommendations.

Grant Thornton has completed the external audit and has issued a 'Notice of Conclusion of Audit' Certificate. This Certificate must be uploaded to the Parish Web site and must be displayed on notice boards for public consultation and information.

Clerk to action

Grant Thornton also informed the Parish that they will no longer be carrying out future audits and that a new auditor has been appointed.

139.3 Chubb designated Key holder

Chubb Fire and Security have sent a letter asking Council to update their records by supplying a second Key Holder for MH. Cllr Moss to contact Chubb to get clarification.

139.4 Millennium House Business Rates

It was reported that the appeal to get MH Business Rated reduced had been successful and they had been reduced by half. The Chairman, Cllr P Haines will send a letter to Ex-Cllr Alan Neal and to the Financial Clerk John Body thanking them for their effort and time to achieve this outcome.

139.5 Budget/Precept 2018/19

The 2018/19 budget and precept was discussed with the Financial Clerk John Body in attendance. It was suggested that we include £5,000 in the budget for unforeseen legal costs; this would not have any effect on the proposed Precept of £64,000, unchanged from 2017/18 precept. A proposal was made by Cllr Corney to set the 2018/19 Precept at £64,000 at this meeting, Cllr Vaughan seconded the proposal and the subsequent vote was unanimous.

140. CORRESPONDENCE-

140.1 Ive Church Cemetery maintenance grant

a letter was received from St. Ive District Church requesting give them a grant of £400 for the upkeep of the churchyard as we have done in the past. Cllr Corney proposed that we do, Cllr Vaughan seconded the proposal and the subsequent vote was unanimous.

140.2 Email from Cllr P Carter

It was reported that an email had been received from Cllr Carter resigning from the council. There was some concern that the email was dated 14th October and the council has only just been distributed.

141. Reports and Recommendations committees:

141.1 Planning Sub Committee

None

141.2 FAC Committee

None

141.3 Parks and Open Spaces

Cllr Vaughan reported that there will be a survey of the trees overhanging Slade Park Road Pensilva.

141.4 Internet Working Group

Cllr Bruce reported that he is going to get a TV in reception of MH to advertise coming events in MH.

141.5 Personnel

None

141.6 MHMC

Cllr Moss reported that we could get 12 aprons for approximately £90 for the catering staff, 6 plain white for food preparation and 6 Royal Blue aprons with 'Millennium House' embroidered for food presentation. This would give a more professional image. Cllr P Haines proposed that we buy the aprons, Cllr Farley seconded the proposal and the subsequent vote was unanimous.

Cllr Moss also reported that he had a quote to pressure wash the rear decking, strengthen the ramp and replace the steps for £450, with a further £50 to coat the deck when dry. Cllr Carr Proposed that the work should be carried out and Cllr Farley seconded the proposal. The subsequent vote was unanimous.

Also if it was an option we could hire a 'cherry picker' to clean the exterior cladding of MH for a cost of £245 + vat.

142. URGENT BUSINESS REQUIRING IMMEDIATE CONSIDERATION

Cllr Vaughan commented that we now need to consider advertising for a replacement for Cllr Carter. Cllr P Haines reported that he had been looking into the process and that an advert will be placed in the local paper, however the process cannot be triggered until the Chairman receives a Letter of resignation from Cllr Carter.

Question was asked by Cllr Libby about the Emergency Plan for the Parish. Cllr Corney reported that Steph Mc William was instrumental in its concept. The council needs to know where the plan is kept and what action is required in the event of an emergency. Cllr Vaughan volunteered to investigate.

143. Date of next meeting 11th December 2017 at Millennium House

SIGNED.....DATE.....