

St. Ive Parish Council

Millennium House, Century Square,

Princess Rd., Pensilva,

Liskeard, Cornwall. PL14 5NF.

Tel 01579 363096 Fax 01579 362102

The minutes of a meeting of the Parish Council held on Monday 11th December at 7-30 pm at Millennium House.

Members of the press and public were invited

There were present, Cllr Mr P Haines Chairman

Ms L Childs , Parish Clerk

Cllrs, Mrs M Carr, R Farley, A, Haines

Cllrs, Mr J Bruce, M Corney, T Hodson, I Vaughan

144 Apologies were received from Cllrs, K Parkes, A Moss, N Libby and R Wilson

145 Public Participation, no members of the public were present

146 Councillors, declarations of interests, none.

147 Minutes, the Minutes of the previous meeting had been circulated, and were accepted as a true record. Proposed by Cllr Mr I Vaughan Seconded by Cllr J Bruce and carried unanimously.

148 Matters arising from the minutes,

148.1 Letter from PCA, Cllr Mr P Haines enquired of the clerk if the requested letter had been forwarded to PCA, the clerk failed to respond in the positive.

148.2 Cllr Mr P Haines enquired of the clerk, if the Audit Certificate had been displayed on the notice board, the clerk replied in the positive

148.4 Cllr Mr Haines informed council that summer had completed the licensing course as previously discussed, and that the result was awaited.

148.3 Cllr Mr I Vaughan enquired if any update was available in the question of designated key holder, Cllr Mr P Haines required that in the absence of Cllr A Moss no news was available.

149 Planning Applications, None

150 Planning Decisions, None

151 Authorisation of payments, The following payments were authorise direct debit payments, £10,726.52 proposed by Cllr Mr I Vaughan seconded by Cllr Mr J Bruce and carried unanimously.

Aged Creditors, £13897.55, proposed by Cllr Mrs R Farley, seconded by Cllr Mr I Vaughan, and carried unanimously.

Aged debtors, the Parish Clerk conveyed a message from the Finance Officer, who wished to advise Council of the outstanding amount owed by All Being well, who were three months plus in arrears. Cllr Mr P Haines proposed that action be deferred until the New Year when the situation customarily resolves itself, Cllr Mr T Hodson seconded and the motion was duly carried.

52 Businesses

152.1 Payroll, December payroll had been authorised previously.

152.2 Emergency Plan update of officers, Cllr Mr I Vaughan reported that it was necessary to update the coordinator as a result of a new Cornwall Councillor being elected. The Clerk was asked to write to CC Daw.

152.3 Payment Card, update to install system, Owing to delay since the original proposal, Cllr Mr J Bruce was asked to seek new quotations.

152.4 Ultraclean Quote information to be considered, Cllr Mr T Hodson repeated the decision made during the FAC meeting to seek a clearly defined quotation from the contractor. The Parish Clerk agreed to attend to this matter.

152.5 Replacement/refurbishment of taps in toilets. Cllr Mr P Haines introduced two quotations, one from Radford Plumbing in the sum of £275 plus parts at £823.00 which it was suggested council could purchase and reclaim the VAT.

The second from KIT in the sum of £220 with no parts quoted,

Cllr Mr I Vaughan proposed that the quote from KIT be accepted providing the material cost was the same. Cllr Mr J Bruce seconded and the proposal was voted upon 6 in favour and 2 opposed.

Cllr Mrs M Carr, raised the question of the taps in the kitchen, which she felt were dangerous due to hesitation in flow. Cllr Mr I Vaughan suggested that while the contractor was on site he could investigate and rectify this problem. The two tap sets with a probable cost around thirty pounds and about two hours to fit.

152.6 First aid and Firefighting Training. Cllr Mr P Haines reported on his findings for First Aid Training, he had been advised of prices varying from £370 per person, to £37 per person. The total sum for 12 persons being, £594.00 Cllr Mrs R Farley queried if the course included both CPR and defibrillator training. Cllr Mr. P Haines agreed to query this.

The parish clerk commented on the past uptake of fire and first aid training. Cllr Mr I Vaughan recommended that it should be mandatory for all staff this was adopted as a motion, seconded by Cllr Mrs A Haines and duly carried...

Cllr Mr P Haines asked Cllr Mr I Vaughan to report on the recent Fire Extinguisher Check, when 9 extinguishers were found to be in need of replacement. Cllr Mr I Vaughan responded that the original quote of £540 he had sourced elsewhere for £350, which included the commissioning charge. It was agreed to proceed with the purchase at £350, proposed by Cllr Mr T Hodson seconded by Cllr Mr P Haines. And carried unanimously.

Cllr, Mrs M Carr queried the checking of the extinguisher in the Coffee Shop as there was no key in the building. The Parish Clerk agreed there was currently no key and that one should be made available to facilitate emergency access.

152.7 Volunteers, Thank you Christmas Buffet, Cllr Mr P Haines asked for a proposal to approve a spend of £50 for the event. Cllr Mr T Hodson countered, by commenting that Councillor Mr A Moss had recently circulated that funds were still available from Platform for Change.

152.8 Staff Christmas Gift, Cllr Mr P Haines, asked for suggestions, Cllr Mr M Corney responded that in previous years chocolates or wine had been the norm Cllr Mr T Hodson suggested that a Gift Card enabled the recipient to make a personal choice, it was decided to give a £10 Morrison's Gift Card to each staff member, Proposed by Cllr Mr I Vaughan seconded by Cllr Mrs A Haines, and duly carried.

153 Correspondence

153.1 Resignation of Councillor Carter, **The** Parish Clerk reported that the Casual Vacancy Notice would be placed in the morning; Cllr I Vaughan advised he had already done so. The Parish Clerk outlined the process whereby the notice came from Cornwall Council. Cllr Mr I Vaughan suggested she could replace his edition.

153.1 Councillor Mr I Vaughan, introduced an e mail from Mr Andrew Collins, requesting help, with roadside tidying, the matter was deferred to the Parks and Open Spaces committee

154 Reports from Committees

154.1 FAC Cllr Mr I Vaughan asked that the decision taken by the FAC to grant an extension to the six month absence rule be afforded to Cllr Mrs R Wilson be waived in view of her illness. Cllr Mr P Haines seconded and the motion was duly carried.

154.2 POS

No actions

154.3 MH Management

No actions

154.4 Personnel

No actions

154.5 Internet Steering Group

No actions

154.6 Planning

No actions

155 Urgent Business Requiring immediate attentions

Cllr Mr J Bruce introduced a proposal from, Pensilva Youth who are keen to re-open the Youth Club one evening weekly in the Coffee Shop. Both Cllr Mrs R Farley and Cllr Mrs M Carr questioned why the specific request for the Coffee Shop, when the Arts and Craft Room provided more room and was more adaptable.

Cllr Mr J Bruce stated that it was a specific request and that he felt no alternative would be acceptable.

Cllr Mrs R Farley proposed that the request should be made in writing, specifying the needs of the group with its aims and objectives. Cllr Mrs M Carr seconded and the proposal was duly carried.

Date of next meeting Monday 15th January at St Ive Village Hall

Meeting Closed At

G. P. Haines (Chairman)