

St Ive Parish Council

Minutes of the St Ive Parish Council Parks & Open Spaces Committee Meeting held on Friday, 25th January 2019 at 11.00am

Item No.		Action by
1	<p>Present. Cllrs. I Vaughan (Committee Chairman), P Haimes, M Carr, M Corney and Mr P Dipper.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk)</p>	
2	Apologies for absence were received from Cllr N Libby.	
3	Councillors Declarations of interest. None declared at this stage of the meeting.	
4	Public Session – to receive questions and statements from members of the public on items on the agenda. There were no members of the public present.	
5	Minutes – to receive the Minutes of the Meeting held on the 23rd November 2018. The Minutes of the Meeting held on the 23 rd November 2018 were approved and signed by the Chairman, proposed Cllr P Haimes, seconded Cllr P Dipper and unanimously agreed.	
6	<p>Matters Arising.</p> <p>Item 5 (9) Skateboard Ramp – The Chairman reported that the skateboard ramp had now been repaired by a local company.</p> <p>Item 9 Tree maintenance in the Cemetery – The quotation from the contractor for work to the trees had not yet been received. The Chairman, for various reasons and budget constraints, asked that this work be put on hold for the immediate future; and this was agreed by the Committee.</p>	
7	<p>To discuss the options for the Parish Council grass cutting work under an Agency Agreement with Cornwall Council. The Clerk had made enquiries with Cormac who had agreed that verge trimming could be passed to the Parish Council under an Agency Agreement. A copy of an agreement document had been received to allow the Committee to consider the terms of the work. The Chairman invited the committee to express their opinion on this matter and it was proposed by Cllr M Carr, seconded by Cllr M Corney and unanimously agreed not to enter into an agreement and leave Cormac to continue doing the work.</p> <p>It was however agreed that the Committee could revisit this in the future. Some areas not being cut will be reported.</p>	
8	<p>To review quotations and update plans for tree maintenance along the hedge at Millennium House. The appointed contractor had sustained injuries on another job that resulted in him being unable to carry out the work as planned. The Chairman requested the work be considered “not urgent” and deferred. This was unanimously agreed, proposed Cllr P Haimes, seconded Cllr M Carr.</p> <p>Cllr M Carr reported that the Health Centre had no objection to the tree work being done.</p>	

9	<p>To receive an update on the parish footpaths – report / actions. The Clerk will seek confirmation from Cornwall Council on the work to be done on the paths following the recent survey carried out by Cllr M Corney and Mr P Dipper. A paper copy will be forwarded to them, if necessary. Cllr M Corney suggested each individual report could be submitted via the Cornwall Council website.</p> <p>The Clerk will email Paul Allen (Cormac) to report the collapsed section of wall adjacent to the public highway at Piggy Lane, Pensilva, the responsibility of Cornwall Housing.</p> <p>The footpath at Penvale was overgrown.</p>	Clerk
10	<p>Cemetery:-</p> <ul style="list-style-type: none"> o To form a plan for tree maintenance. Item deferred. o Installation of the water butt and the instructions to terminate the supply with South West Water. The water butt had been installed and the Clerk will now terminate the contract with South West Water. o Movement of surplus spoil – method and costs. Work to be carried out in the Spring when the weather and ground conditions improve. o Repairs to cemetery shed. Cllr P Haines will purchase the UPVC cladding to replace the rotten wood section above the shed door. o Management of Headstones. The Chairman reported on the duty of care to inspect old memorials and this applied to many of the monuments in the old section of the burial ground and this matter should not be neglected. Mr Dipper questioned who would be compliant to determine what is safe or unsafe and the Chairman responded stating that the work was part of the cemetery regulations and management. It was proposed by Cllr M Carr, seconded by Cllr P Haines and unanimously agreed a survey be undertaken. The Chairman and Mr Dipper offered to carry out this work. 	Clerk PH IV/PD
11	<p>Overgrown trees and vegetation encroaching on the pavements and public highway. Areas identified:-</p> <ul style="list-style-type: none"> o The Barn at Middle Hill, Pensilva o No. 24 Princess Road, Pensilva (large overgrown Fuschia bush). o Cornelly House and section of land at St Ive. Cllr M Corney reported that the section of land in question belonged to Cornwall Council and the fire hydrant and drain also needed to be uncovered. 	
12	<p>Management of parish milestones (as agreed at the Full Council meeting in November 2018). The locations of the four milestones in the parish were identified and it was agreed these be monitored by the Committee and the grass maintenance contractor and the areas to be trimmed as and when required. Any milestones not already registered will be recorded.</p> <p>Cllr P Haines reported on the historic granite trough on the road from Pensilva to St Ive and suggested that Cormac be asked to install a black and white marker post to protect it and any passing vehicles that pull into the side of the road.</p>	Clerk

13	Update on Cormac filling the winter grit / salt bins. Cormac had confirmed the grit bins will be filled.	
14	Date of next Meeting – Friday, 22nd February 2019 at 11.00am	
15	To close the Meeting. There being no further business the meeting closed at 12 noon	

Dated: 22nd February 2019

Signed: