

Millennium House, Century Square

St. Ive Parish Council

Princess Road, Pensilva,

Liskeard, Cornwall, PL14 5NF.

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The Minutes of the meeting of the Millennium House Management Group

Held at Millennium House on Monday June 4th at 7.15 p.m.

1. There were present,
Cllr Mr P. Haimes (Chairman)
Cllrs, Mrs M. Carr, R. Farley, A. Haimes, R. Hicks, K. Parkes.
Cllrs, Messrs, J. Bruce, I. Vaughan, C. Vaughnley.
2. Apologies, were received from Cllr Mr A. Moss
3. Councillors declarations of interest, were received from Cllrs. Mrs R. Farley, R. Hicks, Mr J. Bruce and I Vaughan, in respect of matters related to PCA. From Cllrs, A. Haimes and P. Haimes in respect of Personnel, and Catering matters.
- 4 Election of Committee Chairman,
The Chairman asked for nominations for the Committee Chairman
Cllr. Mrs R. Farley proposed Cllr A. Moss, Cllr. Mr C. Vaughnley seconded and the motion was unanimously carried.
- 5 Questions from members of the public. None.
6. Minutes, the Minutes of the previous meeting had been circulated, the following anomalies were noted.
Opening note, appointment of Cllr. Mr A. Moss as Committee Chair, incorrect.
Minute 13 reference to pensioner lunches should read, weekly, not Monthly
Minute 13, reference to Summer completing licence application, should read.
Minute 13, omitted that teas and coffees would be served by existing staff for meetings in conference room.

These corrections were carried out Cllr Mr J. Bruce proposed that the minutes be accepted as a true record, Cllr. Mrs A. Haines seconded and the motion was unanimously carried.

7, Matters arising from the minutes

Minute 11 Electrical safety, Cllr. Mr P. Haines reported that the inspection had taken place. In general the outcome was satisfactory. Two power sockets need replacing, and some cabling needs enclosing in conduit. He outlined a possible need to renew trip switches which was to be advised. Cllr Mrs M. Carr added that renewal of the lamps in the Coffee Shop food preparation area had been recommended. He also spoke of quotations being sought to convert to LED lighting, with accompanying energy savings.

Minute 13 Licence holder, Cllr Mrs A. Haines reported that Mrs R. Hicks was temporarily named as licence, pending Summers licence arrival.

7 Update on car park surfacing.

Cllr. Mr I Vaughan advised that the loan was approved, and the contractor set to start in August when activities at the building were quieter. He also questioned if perhaps the school may be able to help with health centre staff parking. Cllr Mr C. Vaughnley responded positively.

8 Update on drains.

Cllr Mr I Vaughan reported that the drains had now been jetted and cleared, by contractor.

9 Provision of electric car

Business in hand with Cllr. A. Moss, update next month.

10 Electrical safety certificate

Refer to minute 7 above.

11 Staff restructuring

Cllr Mrs A. Haines reported that advertisements had been placed for staff, as follows, Admin Assistant, Relief Bar Person, Evening Receptionist, closing dates June 14th. The opportunity for caterers at Millennium House has also been advertised.

12 Change of licence, Cllr Mrs A. Haines reported that the licence for

Summer had been delayed, but would follow shortly

13 Other urgent business

Cllr Mr I. Vaughan raised the topic of BT Vision and the pending contract renewal, asking for approval to commence investigating alternatives.

14 Date of next meeting, Monday July 2nd

15 Close of meeting 8.00p.m.

Minutes by I. Vaughan