

St Ive Parish Council

Minute of the St Ive Parish Council Finance & Staffing Committee held on Tuesday, 23rd October 2018 in the Millennium House, Pensilva at 7.30pm.

1.. Present. Cllrs. A Moss (Committee Chairman), T Hodson, P Haines, M Corney.

Also attending: Mrs J Hoskin (Parish Clerk)
Mr John Body (Parish Council Responsible Finance Officer)
One member of the public.

2. Apologies for absence were received from Cllr.I Vaughan.

3. Councillors Declarations of Interest. Cllr M Corney declared an interest for Item 7.3 - the application from the Growing Project but was allowed a dispensation to speak, if required.

4. To receive questions or statements from members of the public. The lady representing the Growing Project explained the reasons for their grant application.

5. Minutes of the previous meeting held on 25th September 2018. The minutes of the finance and staffing meeting held on the 25th September 2018 were approved and signed by the committee Chairman, proposed Cllr P Haines, seconded Cllr M Corney and unanimously agreed.

6. Matters Arising for the Minutes.

Item 8 – Monthly finance reports – Cllr M Corney stated that month by month finance reports would be easy to monitor. The RFO explained the issues with the new sage accounting system that was currently not allowing these to be produced. The RFO would liaise with the Sage trainer on this matter. Mr Body stated that the password for the Sage system would be made available to Councillors who could then view the accounts, but not alter them. The status of the performing rights licence was confirmed.

Item 9 BT Sport - It was noted that the council were no longer paying for BT Sport although this was currently still being provided.

Item 9 – British Gas had now produced and amended figure for the inspection and servicing of the boiler and gym heating, being a sum between £600 and £700. Martin (caretaker) was questioning this with the company having at first been given a cost of approximately £400.

Item 9 Pensilva Village Pump. It was noted that quotations were being obtained for the railings / gates. A replica working pump could be purchased for approximately £30.

7. Business.

7.1 To receive an update on the review of the model Standing Orders. Cllrs. P Haines and Cllrs. P Haines, A Moss, I Vaughan and M Corney had met with the Clerk on the 2nd October and review the Standing Orders. The Clerk will make the agreed changes and circulate to all Councillors.

7.2 To review this year's budget figures to date. John Body had circulated figures to date along with a trial balance. The Admin Assistant was working towards updating the EPOS system that linked the bar tills and ordering / stock balance system. John had put together budget figures for 2019/2020 based on the current year's figures.

Having looked at the figures the Committee made a recommendation for a precept of £74,000 (seventy four thousand pounds) for the next financial year. Proposed Cllr T Hodson, seconded Cllr M Corney and unanimously agreed. It was noted a budget would be needed to buy services previously offered free from Cornwall Council / Cormac and take into account increased staff costs.

7.3 To consider an application from the Growing Project for money from the Solar Farm Fund. The utilities (water and electric) for the site no needed to be installed independently as the house adjacent to the site that was once owned by the lady who instigated the project was being sold. The Growing Project were a Community Interest Company, a not for profit organisation, that were looking for funding to support the cost of this work. It was proposed by Cllr P Haines, seconded by Cllr T Hodson and unanimously agreed that the Committee recommends the Council supports a funding application up to the value of £2,000 (two thousand pounds) to cover the costs of Western Power and South West Water.

8. Monthly Financial Reports – to be included in Item 7.2 of this meeting. Noted under Item 7.2.

9. Any other business. No matters raised.

10. Date of the next Meeting – Tuesday, 27th November 2018

There being no further business the meeting closed at 8.50pm.

Dated: 27th November 2018

Signed: