

St. Ive Parish Council

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Minutes of the Meeting of the St Ive Parish Council Finance and Administration Committee held at 7.30pm the 23rd May 2017 at Millennium House.

183. Election of Chair:

Cllr Corney Proposed Cllr Hodson , Seconded Cllr Wilson – Agreed.

184. Present: Cllr. Hodson Chair, Cllrs.Haimes , Wilson, Vaughan, Moss and Corney. Finance officer Mr John Body was also attending.

185. Apologies: None

186. Councillors Declarations of Interest. None

187. To receive questions and statements from members of the public.

187.1 Millennium House Car Park

Cllr Vaughan reported that the pot holes in the car park were to be filled on 25/05/17 and Cllr Moss volunteered to help with this.

Council are to investigate the cost of the refurbishment of the car park. **Clerk to obtain three quotes once a design has been established.**

187.2 Catering operations at Millennium House

After discussion it was agreed that the Millennium House Management Committee would be undertaking a review of all catering operations and would report to FAC on savings,potential efficiencies and appropriate structures.

187.3 Offer of assistance in Parks and Open Spaces

Peter Dipper offered his assistance to the Parks and Open Spaces Committee and suggested that a transfer of assets and Lease agreement in Saltash was worth the Council investigating.

188. Minutes of the previous meeting. Signed as true copy. Proposed by Cllr.Corney, Seconded Cllr.Moss

189. Matters Arising.

The Committee discussed the following for review by mid-year, Annual Governance Statement 16/17, Insurance requirements, protection of property, stock controls and professional indemnity. **Cllrs Wilson and Moss to action.**

190. Business:

190.1 Code of Conduct Training:

Clerk has informed Committee of New Dates and venues for 2017.

190.2 Year End Outturn reports

It was agreed that the Accounting system should be reviewed. Cllr Hodson suggested that a more integrated system would be beneficial, with simpler more effective financial reports and the IWG could investigate quotes for updating the IT system.

190.3 Biffa- Direct Debit

Cllr Haimes Proposed that we pay Biffa by direct debit, seconded Cllr Vaughan – Agreed.

190.4 Parish Council Debit Card

Committee agreed in principle but further investigation of banking facilities and costs were needed.

190.5 Millennium House name change

Cllr Vaughan proposed that Millennium House community Centre could attract discounts and have possible financial benefits. **Clerk to investigate and present to the next FAC meeting.**

190.6 Other Business

Clerk membership to NALC was discussed and this was to be costed and brought to Council. Cllr Wilson suggested the advantages of the powers available under the Localism Act if the Parish Clerk was fully qualified.

191. Monthly Reports. Noted.

Finance Officer reported that the Budget should be updated to reflect legislative changes . Agreed. Cllr Wilson requested a timeline for Financial decisions eg; setting of Precept and budgets for the following year. **John Body to action.**

Finance officer predicts that the reserves in this fiscal year to be £67,000.

192. Date of next meeting- 27th June 2017.

Signed..... Dated.....