

St. Ive Parish Council

Millennium House, Century Square
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Minutes of St Ive Parish Council Internet Working Group meeting held at Millennium House, Pensilva on Friday 26th May 2017 at 9.15am.

Chair: Cllr J Bruce

Group Members: Cllr P Carter,
Cllr M Corney,
Cllr P Haines (as Chair of Parish Council),
Cllr R Wilson (as Vice Chair of Parish Council),

Absent: Cllr R Wilson

Members of the Public: None

Cllr Haines declared the meeting open at 9.20 am.

1. Present – Cllrs Bruce, Corney and Haines

2. Apologies – None

3. Election of Chair – Cllr Bruce proposed by Cllr Corney, seconded by Cllr Haines agreed unanimously.

4. Declarations of Interest – None.

5. Minutes of the Previous Meetings – There were no previous meetings in the last year.

6. Matters Arising from the Minutes – None.

09:50 Cllr Carter joined the meeting and Cllr Haines left the meeting.

7. Urgent matters requiring attention

7.1 Audit of IT

Parish Council IT resources need to be audited – **Action Cllr Bruce.**

7.2 Millennium House Website

Recommend to Parish Council that the Cornwall venue website be migrated to a new hosting account on 34sp.com at £9.95/month. Proposed by Cllr Bruce, seconded by Cllr Carter and agreed unanimously.

Cllr Bruce reported that the website is not functioning correctly and has not been maintained properly. Past payments could be reclaimed. **Action Cllr Bruce.**

7.3 Parish Council Website

The website hosting account password needs resetting. **Action Cllr Corney.**

The website hosting account needs moving to a managed account. **Action Cllr Bruce.**

7.4 Facebook

We do not have Admin control of the Millennium House Facebook page but need it. Cllr Carter to talk to Sarah. **Action Cllr Carter.**

The Millennium House Events Group Facebook page duplicates functionality of the main MH Facebook page. Events should be added to the MH page by FB users with Editor rights. Cllr Carter to talk to Karen. **Action Cllr Carter.**

7.5 Future Meetings

Meeting to be 4th Friday of each month at 9.15am in Millennium House.

The Chair declared the meeting closed at 10.22 am

Minutes taken by:

Martin Corney

Member of St Ive Parish Council Internet Working Group

26th May 2017

Signed:
(The Chair - Cllr. J Bruce)

Dated: