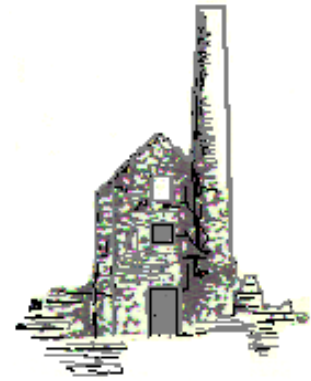


St. Ive Parish Council

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Minutes of the meeting of the St Ive Parish Council Finance and Administration Committee held at Millennium House on the 26th April 2016 at 7.30pm

Member of the Press and Public were invited

Present: Cllr. Neal Chair, Cllrs Corney, Haimes, Dipper and Waddington

86. Apologies: Cllrs Moss and Bennison.

87. Councillors Declarations of Interest: Cllr Haimes Matters relating to Millennium House
Cllr. Corney Matters relating to St Ive Park Project.

88. To receive questions or statements from members of the public:
None.

89. Minutes of the previous meeting: Cllr. Haimes proposed Cllr. Waddington seconded
Approved.

90. Matters arising:

Business Rate Valuation.

Chair reported that a meeting had been arranged for 3/5/16

Grass Cutting:

A quotation was obtained by Cllr Haimes for the purchase of a mower at a cost of £3283 from Mole Valley Farmers. Zurich Insurance informed Clerk that there would be no additional premium to cover this activity. Cllr Haimes to obtain two further quotes. Cllr Corney to investigate the storage options at MH.

Gas Canisters:

Clerk read the response from Helen Priestly advising that Bob Anslow would be informed and would be addressing by routine checks of the area.

91. Business:

91.1. Cemetery maintenance, Charges, Regulations

Committee Agreed that the regulations should be adhered to, Cllr Waddington proposed, Seconded, Cllr Dipper that we do not support an application for a larger Headstone – Unanimous. Mr Higley would be informed of Committees decision. Clerk to action.

91.2. Unknown Donor- Cheque clearing issue.

Cllr Waddington reported that there is an issue in clearing cheques for £3.97. Cllr Waddington to investigate the re-investment of these funds via Charibonds.

91.3. Internal Audit April/May 2016

Cllr Waddington reported that Anderson will be doing the Internal Audit on the 12/5/16.

91.4. Millennium House Survey

Cllr Corney reported that a survey of the fabric of the building and assets had been started pictorially to be an appendix to the lease, Cllr Dipper recommended an electrical survey was needed prior to the handover and an investigation of the cost.

91.5. Local Footpath Maintenance

Committee was advised by Clerk that Mr Crabb had been contacted and offered this contract. Awaiting reply.

91.6. Invoice for tree removal, Pensilva Playing Fields

Cllr Corney proposed, that the invoice would have to be paid by Parish Council Seconded, Cllr Haimes – Agreed

91.7 Staff Pension Scheme, Nest Authority.

Clerk reported that John Body had requested that there should be an additional authorized person on this account. Committee to liaise with PCA and John.

91.8 Council Banking Requirements

Signatures from Cllr Neal and Dipper. Cllr Carter to be contacted to complete this form.

92. Financial Reports:

The financial reports were read and noted.

Committee agreed that a Working Group was necessary to discuss the lease, handover agreement, PCA to be invited. Clerk to circulate date and time- 3/5/16 at 2pm.

93. Date of next meeting: 24th May 2016

Signed.....

Chairman