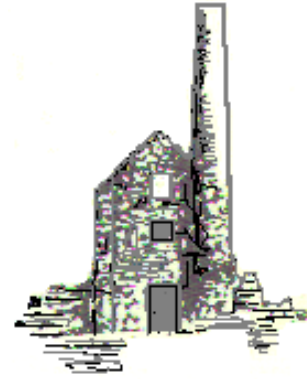


St. Ive Parish Council

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Minutes of the meeting of the St Ive Parish Council Finance and Administration Committee held at Millennium House on the 23rd February 2016 at 7.30pm

Member of the Press and Public were invited

Present: Cllr. Neal Chair, Cllrs Corney, Moss, Haines and Waddington

70. Apologies: Cllr. Dipper

71. Councillors Declarations of Interest: Cllr Haines Matter relating to Millennium House Cllr. Moss Matters relating to All Being Well.

72. To receive questions or statements from members of the public: No members of the public were present.

73. Minutes of the previous meeting: Minutes read Cllr. Moss was not present at the last meeting and the minutes should be amended to that effect. Cllr. Neal proposed Cllr. Waddington seconded Approved.

74. Matters arising: Football club. It was suggested that the club should pay a contribution for grass cutting, use of showers and for the display of advertising boards on the Pensilva playing field. It was agreed we should ask the club for a contribution of £50 per month for 12 months. Proposed by Cllr. Moss seconded by Cllr. Haines Agreed.

Insurance cover: A quotation was obtained from Zurich Insurance to cover the solar panels (a) on the roof of Millennium House. The annual premium will be £21.58 pa.

(b) A further quotation was obtained for the inclusion of Schedule B in our Policy to cover interruption of earnings. The annual premium will be £178.21 for up to £10,000 per month of lost income.

Both Items proposed by Cllr Waddington seconded by Cllr Moss. Agreed

(c) The question of insurance cover for the playground equipment delivered to the St Ive site was discussed. We are investigating this with Zurich and the supplier.

Pensions: Cllr. Neal raised the issue of future pension law and the future cost to the parish Council. Pension arrangements must be in place by January 2017. Only two staff members of staff qualify. The maximum cost to the parish council would appear to be £1800pa.

75. Business:

75.1. Quotations for the upkeep of the cemetery:

Mr Harris, Pensilva Gardening Services maintains the cemetery. It was suggested that we should obtain at least three quotes. This appears to be a rolling contract. We should advertise for quotes in the Parish Pump. Mr Harris should also be invited to quote.

75.2. Quotations for the upkeep of the playing fields:

Callington Town Council cuts the grass for both playing fields. It was agreed we should continue with Callington Town council and ask them if they were interested in quoting for maintenance of the cemetery. To be confirmed at the parish Council meeting

75.3. Bus shelter at St Ive

Cllr. Moss advised he had received three quotations for the shelter at St Ive. All three quotes are approximately £3000-£3500. Details of the proposed bus shelter has been put on the parish web site. We will need to apply for grants from the wind farm community benefit and Cornwall County. Cllr. Moss will pursue this with Cornwall County and report to the parish council meeting.

75.4. Annual review of Leases Coffee Shop/Post Office/ All Being Well.

Cllr. Neal said that we need to review our leases. The coffee shop lease is due for renewal on the 29th March 2016 after which it will continue on a monthly roll over unless renegotiated or terminated by either party. Cllr. Haimes reported the coffee shop was trading successfully. Cllr. Corney said we must include the tenants responsibility for payment of rates and taxes in future leases. It was agreed we should await the outcome of discussions with County and the District Valuer over the rate demands we have received.

75.5. Identify list of required actions:

Cllr Haimes said that council needs to devise a system of follow through on agreed actions, identifying who is responsible and who is reporting back on progress. This was agreed and various methods suggested. No firm agreement reached at this time but the minutes should indicate who is dealing with a specific problem.

At this point Cllr. Waddington mentioned letters we had been receiving from Chubb recommending a replacement switch in the alarm system. It is understood that Martin Green has replaced this item. We agreed we will ask for a report on this from Martin.

75.6. Request from primary school Pensilva for emergency occupation at Millennium House.

It was agreed that the school could use Millennium House for this purpose.

76. Financial Reports:

The financial reports were read and noted. Cllr. Waddington referred to the audit report received from Grant Thornton. This will be raised at the next Parish Council Meeting when it will be discussed and any actions decided upon.

77. Date of next meeting: 22nd March 2016

CLOSED SESSION.

(Detail removed)

Signed.....
Chairman