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St Ives Parish Council

Minutes of the meeting of the St Ives Parish Council Finance and Administration Committee held at 7.30pm the 23rd August, 2016 at Millennium House.

Members of the Press and Public were invited

Present: Cllrs. Bennison Chair, Corney, Waddington, Dipper, Neal, and Vaughan.

118. Apologies: Cllrs Haines and Wilson

119. Councillors Declarations of Interest: None

120. To receive questions or statements from the members of the Public;

No members of the public were present.

121. Minutes of the previous meeting.

Proposed Cllr. Bennison Seconded Cllr Waddington minutes approved as **true copy**.

122. Matters Arising from the Minutes:

Chair reported that Graham Rees was pursuing the interested Darts Team and their application to play in the League. The locks had been purchased for the Pool Table.

123. Business:

123.1. Loyalty Scheme for Bar – Update.

Chair reported that Graham Rees had supported the idea of a Loyalty Scheme for the Mel Bar and had asked several customers who had expressed their support for the scheme. Chair reported that he would investigate the most appropriate options with Graham Rees. Clerk reported that Duchy Systems were agreed to a payment of £30

over 10 months for this year to provide EPOS Support. Proposed Cllr Waddington, Seconded Cllr Vaughan- **Agreed.**

123.2. Fire Risk Assessment- Recommendation and Training Update-

Clerk reported that several of the findings of the assessment were in hand and Cllr Haimes was to provide plans of the Building so that Fire Exits and Doors could be numbered. Some flammable storage would need to be relocated. Martin Green and Clerk to Action. Cllr Dipper would investigate providing in house training to save on costs of £435.

123.3. Financial Risk Assessment – Update

Chair reported that a business plan and a marketing strategy for Millennium House be put in place. A committee meeting to address this to be arranged. In addition, Chair reported the lawfulness of the process needs clarification. Cllr Waddington reported that he would draft a letter to Helen Furneaux a legal specialist. Cllr Waddington and Clerk to ACTION.

123.4 Solar panels being subject to Business Rates

Cllr Waddington had reported that Council had received an email from another Parish Council and was investigating this.

123.5. Millennium House Darts Team Registration

Clerk reported that Council had received a quote for the cost of cleaning two Bus Shelters in Pensilva. Cllr Waddington reported that the Bus Shelters County Council were responsible for. No further action.

124. Financial Reports:

Chair reported that Bar Figures were improving. Cllr Vaughan suggested a bar refurbishment may improve sales. Cllr Neal reported that he had received a letter from the valuation office and the discussions were ongoing. Chair reported that ways to reduce expenditure need to be investigated.

125. Date of next meeting: 27th September, 2016

Meeting closed 2140

Signed.....Date.....