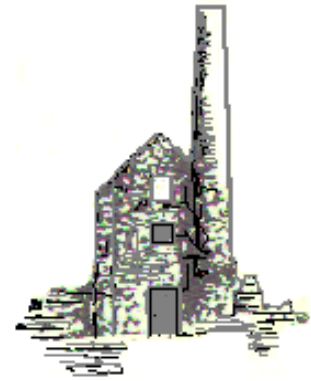


St. Ive Parish Council

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Minutes of a Meeting of the Finance and Administration Meeting held at 7.30pm on the 27th October 2015 at Millennium House.

38. Present: Cllrs: Neal, Corney, Waddington, Moss and Dipper

39. Apologies: None

40. Councillors Declarations of Interest:

Councillor Moss declared his interest in All Being Well Centre.

41. Public Participation:

Member of the public Mr Heely brought it to Committees attention his recent planning application (PA15/09910). Clerk provided Committee with the application for their information. Mr Heely took this opportunity to explain in detail the reasons for this application to remove the S106 Planning Obligation on his property. Cllr Corney explained that a decision would be made at Parish Council Meeting. Cllr Dipper Proposed, that Committee could make a recommendation to Parish Council, Seconded Cllr Moss- 2- For, 3- Abstentions.

Member of the Public Mr Bennison asked Committee to report on the level of reserves held currently by Parish Council. Cllr Neal reported that amount as being £79,000.

Mr Bennison the brought it to Committee that the successful running of the Café at Millennium House, leased at £250.00 a month raised the question of whether Parish Council had sought independent contractors to run Millennium House?.

Cllr Dipper reported that Council had sought independent contractors without success.

Mr Bennison then asked if there was a paper trail of this investigation? If not this could be regarded as negligence by the Council. Cllr Neal reported that with Cllr Waddington they had sought two other commercial alternatives. Cllr Moss regarded this option as too lengthier a process, with regards to the current financial status.

42. Minutes of Previous Meeting:

Cllr Neal reported that Cllr Dipper was present at the previous meeting amended minutes signed. Clerk apologised for the omission.

43. Matters Arising:

43 .1. Viridor Grant – Parish Clerk reported that a Grant Application had been made for £3,000.00. Committee discussed the previous Application being for substantially more. Clerk

to investigate. Cllr Neal recommended that Committee looked into the possibility of applying to Sita for a grant for the works. Clerk to action.

43.2. Bar license- Cllr Moss reported from a meeting on 15th October with Bob Hoare (Licensing Officer) that Millennium House is not compliant with the current Bar License at point 2.29, the licensed areas of Millennium House not being covered by CCTV. Cllr Moss informed Committee that Council were obtaining quotes for additional cameras and equipment from Chubb, ASG and from Martin Green. Clerk to action. Cllr Corney proposed that Council writes to Bob Hoare and Nicola Henderson (Police Licensing Officer) to inform them that the DVR now running correctly and that Parish Council is resolving the issues with the license.

43.3 Parish Pump Arrears- Cllr Moss reported that John Body and Cllr Moss had actioned.

43.4 All Being Well Rent Arrears- Clerk reported that All Being Well had been written to on the 9th October, in the letter it was requested that they provide a payment plan for this debt and that Parish Council could not carry this debt over to Millennium House transfer. Cllr Neal suggested that Parish Council should be doing more to obtain the amount owing. Cllr Waddington and Mr Bennison suggested that a loan be offered to them. Cllr Waddington to issue a letter to look at other alternatives.

43.5 Repairs to Showers at Millennium House

Clerk reported that no response so far from the Football Club. Cllr Dipper suggested that we ask Martin Green to turn the water heaters off in the showers until they are repaired. Cllr Corney to action.

44 Business:

44.1 Review of Charges Millennium House

The rates of charges were discussed and it was Proposed by Cllr Moss that Parish Council meet with Millennium House Events Group as they are reported to have sufficient funds to pay for their letting costs at arranged events, Seconded, Cllr Corney –Unanimous. Chair and Vice Chair to action.

44.2 Maintenance of Skateboard Park Area

Cllr Neal reported that the skateboard area required maintenance. Cllr Moss reported that it would need to be painted.

Rubbish Bins need to be provided, the costs of both need to be investigated and Clerk and Martin Green to action.

44.3 Follow up of decision 6.2 re- Football Club- (minutes 26/05/2015)

It was proposed by Cllr Moss, Seconded by Cllr Dipper that Clerk write to the Football Club in regards to the following;

- 1) To ask them to remove/relocate the steel container and make the boundary wall good.
- 2) For a donation towards the grass cutting costs.
- 3) To renegotiate their terms of agreement with Millennium House, in regards to match fees and food.

44.4 Financial Reserves

Cllr Neal reported that the year-end projected reserves stood at £36,764.

Committee agreed that this needed investigation as what to do as reserves should be at three months running costs. Cllr Waddington reported that for transparency monies for the charities

needed to be clearly ring fenced. Committee agreed that this item would be discussed further in the future.

44.5 Finance for Proposed Transfer of Millennium House

Cllr Neal brought to committee the question of PCA and their finance. It was agreed that Cllr Corney talk to PCA in regards applying for Grants.

44.6 Ban of E-Cigarettes in Millennium House

Cllr Neal reported that Graham Rees had requested the banning of e-cigarettes in Millennium House. It was Proposed, by Cllr Moss , Seconded Cllr Corney- Unanimous.

44.7 Legal Signatory for Core Commission

Committee agreed that Cllr Waddington should be the legal signatory.

44.8 Xmas Party Funding

Proposed by Cllr Corney that Council pay the same for event as the previous year, Seconded, Cllr Waddington- Unanimous. Clerk to action.

44.9 Wreaths for Remembrance Sunday

Proposed by Cllr Corney that Council donates two wreaths as usual for this, Seconded, Cllr Moss – Unanimous. Clerk to action.

45 Monthly Financial Reports

Cllr Neal raised his concerns over the revenues coming into Millennium House. Staffing costs were also discussed as they were not as low as were to be expected.

Date of Next Meeting; 24th November 2015

Closed Session

(Detail removed)

Leesa Childs (Parish Clerk)

09/10/2015

Approved..... (Alan Neal-Chairman)