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**Minutes of St. Ive Parish Council meeting held at  
St Ive Village Hall, St. Ive on Monday 9<sup>th</sup> March 2015 at 7.30pm**

**Present:** Chairman Cllr. P Dipper  
**Councillors:** Cllrs M Corney, H Frith, A Moss and A Neal

**Officers:** Admin Assistant – Mrs S Petipher

Members of the public - 6

The Chairman declared the meeting open at 7:32pm and welcomed the members of the public.

**124. APOLOGIES** - Cllrs P Carter and L Olver

County Councillor Mrs S McWilliam is on long-term sick leave from her role as Cornwall Councillor.

**125. PUBLIC PARTICIPATION –**

Mr J Bicarregui from the Millennium House Forum informed council that he had been approached by members of Millennium House staff, who are concerned that their jobs will be affected when the Forum take over the running of Millennium House.

Cllr Dipper requested that Mr J Bicarregui be allowed to join the closed session at the end of the meeting when staff concerns would be discussed.

**Unanimous agreement was given.**

**126. COUNCILLORS DECLARATIONS OF INTEREST**

There were none declared.

**127. MINUTES OF PREVIOUS MEETING**

Cllr Corney proposed the minutes of the Parish Council meeting held on the 9<sup>th</sup> February be signed as a true reflection of the meeting, seconded by Cllr Moss, unanimous agreement.

**128. MATTERS ARISING FROM THE MINUTES**

Item 119.1 Adoption of Code of Conduct – to be dealt with later under Urgent Business.

## 129. PLANNING APPLICATIONS

### 129.1 Applications Received Prior to Issue of Agenda

**PA14/11437** An agricultural shed made from a steel RSJ frame with green corrugated sheets for the sides and roof. To be used for the storage and maintenance of agricultural machinery and equipment – Land PT Os 0038 Charaton Cross, Golberdon Road, Pensilva. Mr N Libby

There were no adverse comments from members of council.

**PA15/01807** The proposed erection of a dwelling ancillary to the operation of the applicant's business – Andy King Removals, Kingsmead, Quethiock Lane, St. Ive Mr A King & Mrs S Angier

Cllr Dipper invited Mr King and Mrs Angier to speak in support of their application and respond to question from councillors.

Proposed: Cllr A Neal  
Seconded: Cllr A Moss  
Carried: unanimously

It was **RESOLVED** by St Ive Parish Council to support this application. Unanimous decision.

### 129.2 Applications Received After Issue of Agenda

None received.

## 130. AUTHORISATION OF PAYMENTS SEPTEMBER 2014

### 130. a) Payroll

Cllr Moss proposed the payroll of £6,249.94 be ratified, Cllr Corney seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to authorise the payroll for February 2015.

### 130. b) Creditors

Cllr Neal proposed the Creditors of £8,548.02 be paid, Cllr Corney seconded the proposal.

The figure of £1500 for miscellaneous purchases was queried, it was suggested that the Finance Clerk be requested to add additional nominal codes for the coming financial year.

It was **RESOLVED** unanimously by St. Ive Parish Council to authorise the Creditors for February 2015.

### 130. c) Debtors

Debtors £7,981.10 noted. Cllr Frith brought to council's attention that fifty percent of aged debtors are over three months old. Cllr Dipper suggested that the Finance Clerk be requested chase up the amount owed by Cormac.

## 131. BUSINESS

### 131.1 Co-Option of Parish Councillors

After a brief discussion it was agreed to place an advert to co-opt parish councillors in the Parish Pump.

### 131.2 Millennium House Evening Security

Cllr Neal informed members that discussions had been held on the issue of evening security at Millennium House. A vote had been taken and the recommendation from the FAC committee was **“that we should have at least two people in Millennium House in the evenings, a receptionist as well as bar staff”**.

There followed general discussion on the subject, the cost of employing extra staff will have to be taken into consideration. It was agreed that Cllr Moss would speak with Martin Green to ascertain how many evenings per week extra staff would be required.

### 131.3 Millennium House Manager’s cover during sick leave

Cllr Dipper informed council that with Sarah Hyland-Thorpe currently on sick leave cover was required to open Millennium House at 8.30am to allow access for the Post Office, other members of staff and Angie Haines. Mr J Bicarregui commented that he may be able to assist, but would prefer this was discussed in close session. It was agreed to defer this item to closed session.

## 132. CORRESPONDENCE

### 132(a) E-mail received from Mr P Long

An email received from Mr Long a former councillor with St. Ive PC offering represent the parish council at the “Liskeard Have Your Say” meeting was read to council.

It was:

**Proposed:** Cllr M Corney to accept Mr Long’s offer.

**Seconded:** Cllr P Dipper

Carried unanimously

### 132 Items of correspondence received after the issue of the Agenda

#### Internal Audit – Vernon Anderson

An email received from Vernon Anderson offering his services to complete an internal audit and to arrange a date for his visit, should the parish council wish him to continue was read

It was:

**Proposed:** Cllr A Moss to accept Mr Anderson services and arrange a visit.

**Seconded:** Cllr P Dipper

Action: parish office to arrange appointment.

#### Invitation to Callington Town Council Civic Service

An invitation to the civic service on the 17<sup>th</sup> May 2015, was read to council due to prior engagements it is unlikely that a representative from St. Ive PC will be able to attend.

Action: Admin assistant to contact Callington Town Council.

#### BT Fibre Optic Broadband

Information received detailing an offer for the month of March 2015, was circulated to councillors. After general discussion it was agreed that Cllr Corney should contact BT to investigate the offer further.

**Email received from the Parish Clerk Mrs A Fisher**

Cllr Dipper read to council an email which he had received from Angela Fisher stating that due to ongoing health problems relating to the injury to her arm, she had regretfully decided to resign from the post of Parish Clerk.

After discussion it was agreed to place an advert in the Parish Pump for the post of Parish Clerk, the job description to be decided.

**133. REPORTS AND RECOMMENDATIONS FROM COMMITTEES**

**133.1 Report from the Finance & Administration Committee**

Cllr Neal reported on recommendations made by the FAC committee at their meeting on the 24<sup>th</sup> February 2015 as follows;

The cost of room hire for any event from the Events Committee which is purely for the benefit of the MH be fixed at £25.

Charity Accounts – concern that some rent on land owned was not being paid and that the funds were being mixed with other charity funds.

Contract with British Gas for electricity supply - Cllr Moss had been in contact with British Gas and they had offered another contract which would provide considerable savings and which will run until July 2016.

**133.2 Neighbourhood Development Plan**

Cllr Corney informed council that the funding application for the current year is being compiled.

**133.3 Liskeard Have Your Say Panel**

Discussed at item 132(a).

**133.4 Youth Project**

Cllr Corney inform members that the project is currently on hold until such time as Cllr P Carter is available.

**133.5 Internet Steering Group**

Cllr Corney reported he was still in need of volunteers from within councillors.

**133.6 Millennium House Forum Working Group**

This item carried over into Closed Session.

**134. URGENT BUSINESS REQUIRING IMMEDIATE CONSIDERATION**

Code of Conduct – there followed discussion of which items within the Code of Conduct needed to be amended/deleted.

It was:

**Proposed:** Cllr M Corney that “St Ive Parish” be inserted in the paragraph under Leadership on page 2, “St Ive Parish” be inserted in paragraph 1. under the heading Introduction and Interpretation on page 4. Item 2.6 on page 6 should read as follows “You must not accept any gifts or hospitality that you are offered or received in connection with your official duties as a member that could be seen by the public as likely to influence your judgement in these matters. There is no requirement to register or declare any gifts or hospitality which have been offered or received.

**Seconded:** Cllr P Dipper

**135. DATE OF NEXT MEETING – 13<sup>th</sup> April 2015**

The public meeting closed at 8.54pm and moved into closed session.

Minutes taken by:

*Sue Petipher*

Admin Assistant to St Ive Parish Council.

9<sup>th</sup> March 2015

Signed: .....

(The Chairman - Cllr. P Dipper)

Dated: .....