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**Minutes of St. Ive Parish Council meeting held at
St. Ive Village Hall, St. Ive on Monday 10th November 2014 at 7.30pm**

Present: Chairman Cllr. P Dipper

Councillors: Cllrs R Bennison, M Corney, J Kendrick-Crawshaw, A Moss, K Mutton,
A Neal, L Oliver, C Wadge and County Councillor S McWilliam

Officers: Admin Assistant – Mrs S Petipher

Members of the public.

The Chairman declared the meeting open at 7:32pm and welcomed the members of the public.

75. APOLOGIES - Cllr Mrs P Carter

76. CHAIRMAN'S REPORT

Cllr Dipper read to the members of the parish council and members of the public present his report concerning issues relating to council procedure.

Cllr Bennison stood to read a statement to the council and public raising various concerns and his decision to resign from the parish council, after which Cllr Bennison left the meeting at 7.45pm.

Cllr Neal addressed council voicing his concerns regarding the finances of Millennium House. There had been mistakes made relating to the issue of an Agenda for which he apologised to Cllr Corney

77. PUBLIC PARTICIPATION – none raised by the public present.

County Councillor Mrs S McWilliam reported to parish council that Cornwall Council is under pressure to make considerable savings in the coming years, this means that some services would be stopping unless parish and town councils were willing to take them on.

Cllr Kendrick-Crawshaw enquired if a list of the proposed services under threat is available. Cllr McWilliam replied that notification should be received by the parish clerk, but she would be happy to discuss this matter further if councillors wished to contact her.

Cllr McWilliam suggested given the additional responsibility that parish councils may be taking on consideration should be given to training and possibly joining CALC through which training could be obtained.

Cllr McWilliam left the meeting.

78. COUNCILLORS DECLARATIONS OF INTEREST

Cllr Kendrick-Crawshaw declared an interest in item 85.d South Western Ambulance Services.

79. MINUTES OF PREVIOUS MEETING

Unanimous agreement to sign the Minutes as a true reflection of the meeting. Cllrs Kendrick-Crawshaw and Mutton in the absence of the parish clerk had produced the minutes and apologised for any mistakes.

80. MATTERS ARISING FROM THE MINUTES

Item 70.b – Cllr Dipper reported that he attended the Remembrance Day service which had gone according to plan.

Item 71.1 – Cllr Dipper read to council the Millennium House Manager Sarah Hyland-Thorpe's response (see appendix C), there followed discussion

Point 1 - Geoff Firth is producing a manual to assist with the use of ESPOS

Point 2 – Cllr Neal responded that they happened to be in Millennium House at the time.

Item 72c. Cllr Dipper informed council that the Parish Clerk Mrs Angela Fisher was still unfit to return to work and had passed to the parish office a Doctor's Certificate for a further 6 weeks.

81. PLANNING APPLICATIONS

81.1 Applications Received Prior to Issue of Agenda

PA14/09489 – Fools Corner, Princess Road, Pensilva. Proposed Porch

Cllr Kendrick-Crawshaw proposed the application be approved, Cllr Moss seconded the proposal

It was **RESOLVED** by St Ive Parish Council to support this application.

81.2 Applications Received After Issue of Agenda – None received.

82. AUTHORISATION OF PAYMENTS SEPTEMBER 2014

83. a) Payroll

Cllr Moss proposed the payroll £6663.88 be ratified, Cllr Neal seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to authorise the payroll for October 2014.

84. b) Creditors

Cllr Mutton proposed the Creditors £5,157.68 be paid, Cllr Corney seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to authorise the Creditors for October 2014.

83. c) Debtors

Debtors £8,490.25 noted. Cllr Kendrick-Crawshaw enquired if the £125.00 owed by Burger Queen was to be written off. After discussion it was decided to bring this back to the next parish council meeting.

84. BUSINESS

84.1 Salt Bins

Cllr Corney informed council that he had checked the salt bins in the parish on the 17th October, all the bins were at least half full and therefore no action need be taken at present.

84.2 Contract of employment covering the absence of the Parish Clerk

After discussion it was agreed that in absence of the parish clerk any documentation usually signed or authorised by the parish clerk will be the responsibility of the Chairman or Vice Chairman.

Proposed: Cllr Kendrick-Crawshaw Seconded: Cllr Wadge

84.3 Children's Xmas Party, disco and gifts for staff/volunteers

After discussion it was decided that given the parish council's current financial constraints it would fund the children's Christmas party in the sum of £250 and that a small charge should be made for the Christmas disco to cover costs.

Proposed: Cllr Kendrick-Crawshaw Seconded: Cllr Moss

Gifts for the staff and volunteers although it was felt that it was a lovely idea to give a small present, but for financial reasons it was decided this year to give a signed card.

Proposed: Cllr Kendrick-Crawshaw Seconded: Cllr Moss.

84.4 Millennium House boiler maintenance

There followed discussion of the boiler maintenance contract and various other contracts relating to Millennium House it was decided to set up a working party to look at the contracts.

Action - The working party would consist of Cllrs Kendrick-Crawshaw, Moss and Wadge with two members of the public Karen Laurence and Rachel Allin

84.5 Millennium House Café Business Plans

Members of the Millennium House Forum requested that any decision on the choice of business plan be deferred until after their meeting on the 14th November to allow them to submit to council their proposals. There followed some discussion of the other business plans already submitted.

It was **proposed by Cllr Wadge** and **seconded by Cllr Moss** to deferred any decision thus allowing the Millennium House Forum to bring the proposal to the FAC meeting on the 25th November 2014.

85.6 Ordnance Survey End User Agreement

It was agreed that Cllr Dipper should signed the form.

Proposed: Cllr Mutton Seconded: Cllr Kendrick-Crawshaw.

86.7 Millennium House Feed-in Tariff

Agreement paperwork had been received from British Gas who also requested the submission of the first meter reading. It was proposed that this was accepted.

Action: meter reading submitted by the admin assistant

Proposed: Cllr Wadge **Seconded:** Cllr Mutton

84.8 Effective Functioning of the Parish Council possible Disciplinary Action

Cllr Corney who had requested this item be placed on the agenda, stated that with the resignation of Cllr Bennison and the apology for Cllr Neal no further discussion was needed.

85. CORRESPONDENCE

85(a) Letter received from A Collins

Cllr Kendrick-Crawshaw requested that this item be discussed in closed session, to which agreement was given.

85(b) Letter received from Pensilva School

A request from the Governing body of the Pensilva School asking if any member of the parish council would consider becoming a school governor. Cllr Kendrick-Crawshaw expressed an interest as he has past contact with the school.

It was unanimously agreed by the parish council that Cllr Kendrick-Crawshaw should contact the school with a view to becoming a governor.

85(c) Email received from Ferndale Developers

The Chairman read the email to council which informed of affordable properties with the community for sale.

85(d) Letter received from South Western Ambulance Services

Cllr Kendrick-Crawshaw left the room while this item was discussed.

A letter had been received from the SW Ambulance Service requesting a community grant of £83.88 to help with the costs of purchasing a Pulse Oximeter and Paediatric Finger Probes, to be used by the Community First Responder in the Pensilva and St Ive Parish area. After discussion it was

Proposed: Cllr Mutton **Seconded:** Cllr Olver

It was **RESOLVED** by St. Ive Parish Council with one abstention

Cllr Kendrick-Crawshaw returned to the meeting.

86 (e) Email received from B Llewellyn

Bus shelter – there followed discussion on the location of the bus shelter at St. Ive as the route taken by the bus services has changed and that buses only stopped by request. **Action:** It was agreed to contact the public transport department at Cornwall Council to ascertain how this service is funded.

85(f) Email received from Community Magazine Printing

Detailing the services provided and costings for printing parish magazines. It was decided that until the office photo copier lease ended this option was not viable.

86 REPORTS AND RECOMMENDATIONS FORM COMMITTEES

86.1 Report from the Finance & Administration Committee

Cllr Neal raised concerns relating to the ESPOS system used to record sales/stock levels in the Millennium House bar, it was felt that consideration should be given to the elevate risk when handling/banking of cash and training in the operation of the tills. Mr G Frith is producing a guide for using ESPOS which should be available shortly.

86.2 Neighbourhood Development Plan

Cllr Corney reported that progress was being made but slowly.

86.3 Liskeard Have Your Say Panel

Cllr Kendrick-Crawshaw report on the meeting that he had attended on the 4th November 2014. Various topics were discussed – Dog enforcement signs are to be replaced with updated details. - Mineshafts, with recent poor weather conditions the caps on the mineshafts are deteriorating care should be taken. – Underage drinking at Millennium House, PCSO Bob Anslow suggested that some benches at Millennium House should be moved to discourage young people gathering in certain areas.

Lost and Found Property – there is a new system for reporting items by completion of an on-line form on the website www.reportmyloss.com with further details available.

Firearms amnesty in Devon & Cornwall - An amnesty was held between the 3rd and 17th November 2014.

Crime statistics -There were 5 incidents reported for the St. Ive parish for the month.

86.4 Youth Project

Cllr Corney reported generally the behaviour of the young people was improving, but that they could not control the behaviour of young people outside of Millennium House who were not attending the youth group. Cllr Kendrick-Crawshaw reported that the police are to make more passive patrols, but to call the police if individuals were causing problems.

86.5 Internet Steering Group

Cllr Corney explained that there was a need for more people to assist with the website as he was currently doing everything.

87. DATE OF NEXT MEETING – 8th December 2014.

The public meeting closed at 10.3 pm and moved into closed session.

Minutes taken by:

Sue Petipher

Admin Assistant to St Ive Parish Council.

10th November 2014

Signed:

(The Chairman - Cllr. P Dipper)

Dated: