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**Minutes of St. Ive Parish Council meeting held at
Millennium House, Pensilva on Monday 13th October 2014 at 7.30pm**

Present: Chairman Cllr. P Dipper

Councillors: Cllrs R Bennison, P Carter, M Corney, J Kendrick-Crawshaw, K Mutton,
A Neal.

Officers: None

Seventeen members of the public, (including County Councillor S. McWilliam).

The Chairman declared the meeting open at 7:32pm and welcomed the members of the public.

62. APOLOGIES - Cllr L Olver
Cllr J Kendrick-Crawshaw – Early Departure 10:00pm

63. PUBLIC PARTICIPATION

63.1 Mrs Bunkum Re: PA14/08999

Mrs Bunkum along with several other members of the public, notably members of the public neighbouring the application and other concerned local residents expressed major concerns with regards to Planning Application PA14/08999. It was felt that the application was not correctly advertised, although neighbouring properties received letters of notification dated 6th October 2014, these were not received until 10th October 2014. There were no public notification notices, and the application could not be found online using a Post Code search. It was suggested by the Chairman that the reason it couldn't be found online was due to it not having a Post Code as it's a new build. Cllr Bennison requested that County Councillor McWilliams should contact Cornwall Council Planning Department to ensure accuracy of the application.

63.2 Angela Warwick Situ8 Planning Consultancy – Ford Close, St Ive.

Angela Warwick who is a Director of Situ8 Planning Consultancy wished to gain response and feeling from the Parish Council before going to a public consultation with regard to further extension of the Ford Close development. In particular a Potential Phase 2 & Potential Phase 3, these basics maps and layout were issued to the councillors and are attached to these minutes. The overwhelming feeling from the Council and members of the public in attendance was a negative one.

63.3 County Councillor Stephan McWilliams report

- 63.3. a)** The emergency plan for St. Ive Parish is close to completion. It is hoped that one final meeting toward the end of the month will ensure this is in place before the winter.
- 63.3. b)** There are no results yet for the noise monitoring of the wind turbine. Once available, these will be shared with the Parish Council.
- 63.3 c)** All councillors are encouraged to try and attend one of the public meetings about the Cornwall Council budget. It is too complex to summarise but these meetings are a good opportunity to hear an overview and ask questions of County Councillor Folkes, the cabinet member for Finance and Resources.

63.4 Youth Café Proposal – Cllr P Carter

Cllr Carter presented along with Ms N Markham from Battling On CIC; a PowerPoint presentation to the Parish Council (which is attached to the minutes), in which she proposed the Pensilva Youth Project take over running the Millennium House Café. This was warmly received by the Chairman and Parish Council; it was recommended that this be discussed in greater detail at the next Finance and Administration Committee on 28th October 2014.

63.4 Co-Option of Candidate to Parish Council

A letter from Mr H Frith was received by and read to the Parish Council by the Chairman. Mr Frith expressed a keen interest in supporting the local community by wishing to be Co-Opted onto the Parish Council. Mr Frith received various questions and responded to the Council. Cllr Bennison stated that Mr Frith had great interest in the local community and would be a benefit to the Council, with a great interest in the Football Club and a wealth of experience in the publican industry. Cllr Bennison also stated that there had been a ‘Witch Hunt’ against Mr Frith, (this was relating to actions of Mr Frith which resulted in Mr Frith being banned from Millennium House). Cllr Neal expressed support for Mr Frith, stating his previous experience in setting up the Mel Bar and other relevant functions held at Millennium House.

Mr Frith was asked to leave the room while a vote was held. A discussion followed after a question from the floor as to if the vote should be held in private as Mr Frith had left the room. The Chairman explained that he had asked for this to be put into closed session but received feedback from individual Councillors that Mr Frith should be discussed in open session.

It was proposed by Cllr Kendrick-Crawshaw and seconded by Cllr Corney that Mr Frith **not** be co-opted as a Parish Councillor of St. Ive Parish Council. This was voted on, which had three in favour and four against.

It was proposed by Cllr Bennison and seconded by Cllr Neal that Mr Frith **be** co-opted as a Parish Councillor of St. Ive Parish Council. This was voted on, which had four in favour and three against.

It was **RESOLVED** by St. Ive Parish Council to accept Mr H Frith as a Parish Councillor for Pensilva Ward. Mr Frith signed the Parish Councillors Declaration Book.

64. COUNCILLORS DECLARATIONS OF INTEREST

Cllr Mutton declared an interest in item **67.1 a)** PA14/08999

65. MINUTES OF PREVIOUS MEETING – Monday 8th September 2014

It was **RESOLVED** unanimously by St. Ive Parish Council for the Chairman to sign the Minutes as a true and accurate representation of the last meeting.

66. MATTERS ARISING FROM THE MINUTES

No matters arising from the minutes.

67. PLANNING APPLICATIONS

67.1 Applications Received Prior to Issue of Agenda

67.1 a) PA14/08999 – Land Rear of Methodist Chapel, Chapel Lane, St. Ive. Construction of local needs dwelling to include provision of septic tank.

Cllr Mutton left the room.

County Councillor McWilliams to investigate possible fraudulent application. Parish Council to request Cornwall Council Planning Department to allow an extension of response time due to there being insufficient public notification.

It was **RESOLVED** unanimously by St. Ive Parish Council to defer this application to the next Planning Committee for further investigation.

Cllr Mutton re-entered the room.

67.1 b) PA14/09193 – 26 Amanda Way, Pensilva. PL14 5RA Conversion of garage to form kitchen and dining room with associated works.

Cllr Bennison proposed the application be approved, Cllr Mutton seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to support the application.

67.1 c) PA14/09162 – Land Pt OS 5384 At Charaton Road, Pensilva. Construction of managers dwelling along with provision of septic tank and formation of driveway.

It was **RESOLVED** unanimously by St. Ive Parish Council to defer this application to the next Planning Committee for further investigation. Parish Council to request Cornwall Council Planning Department to allow an extension of response time.

67.1 d) PA14/09165 – 14 Trelawney Gardens, Pensilva. PL14 5PL. Erection of two storey extension to provide additional living accommodation.

Cllr Bennison proposed the application be approved, Cllr Carter seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to support the application.

67.1 e) PA14/09095 – Fairview, Bicton Road, St. Ive. PL14 5RF. Conversion of redundant piggery into two holiday homes.

Cllr Dipper proposed the application be approved, Cllr Bennison seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to support the application.

67.2 Applications Received After Issue of Agenda

Applications received on the day of the Parish Council meeting were deferred to the Parish Planning Committee which would meet on 28th October 2014.

68. AUTHROISATION OF PAYMENTS SEPTEMBER 2014

68. a) Payroll

Cllr Mutton proposed the payroll £6,758.73 be ratified, Cllr Corney seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to authorise the payroll for September 2014.

68. b) Creditors

After reading though the creditors Cllr Neal raised an issue regarding Arrow Lifts and the Millennium House lift. It was noted that the emergency assistance alarm for the lift is not very audible and that the volume needs to be increased. Also that Arrow Lifts may also need to adjust the balance as the weight distribution seems to be out of line. It was also raised by Cllr Neal that all staff should be trained to be able to open the lift doors manually. Cllr Corney also raised an issue with the emergency assistance alarm for the disable toilets, being the alarm is also not loud enough and some staff were not aware as to how to reset these alarms.

Cllr Mutton proposed the Creditors £34,466.11 be paid, Cllr Corney seconded proposal.

It was **RESOLVED** unanimously by St. Ive Parish Council to authorise the Creditors for September 2014.

68. c) Debtors

Debtors £5,519.65 noted. The debtors to be referred to the next Finance and Administration Committee on 28th October 2014, for further action. Cllr Carter recommended for the £125.00 owed by Burger Queen is written off as there has been no communication received from them.

69. BUSINESS

61.1 Grant Thornton Audit

The Chairman is to discuss the Grant Thornton Audit in more detail with the Finance and Administration Committee on 28th October 2014. The audit fee is £850.00, plus Value Added Tax, (this includes a miscellaneous charge of £50.00). The Chairman also advised the Parish Council that the notice of inspection of the accounts but put into the public domain from the 20th October 2014 to allow the Finance Clerk enough time to make preparations if members of the public wish to inspect the accounts.

70. CORRESPONDENCE

In the absence of our Parish Clerk due to ill health, Cllr Bennison has offered to open all the post that comes to the Parish Office.

70. a) Letter from Secretary to Millennium House Forum

In the absence of the Parish Clerk, Cllr Corney & the Chairman had emailed all Parish Councillors that an open invitation to attend any of the Forum's meetings.

10:00pm – Cllr Kendrick-Crawshaw offered his apologies and left the meeting.

70 (b) A letter has been received from The Remembrance Day Committee inviting members of the Council to attend the forthcoming Remembrance Day Service. Councillor Dipper volunteered to attend on behalf of the Council.

A query was raised as to whether a Wreath has been ordered for laying at the War Memorial.

Action. Councillor Dipper to contact Mr Geoff Cox to enquire whether one had been ordered on our behalf and to enquire the price. It was also decided that He would contact Mr Paddy Long to enquire what happens at St Ive.

70 (c) A letter has been received from the Badminton Club with reference to the fact that some of their ladies were feeling intimidated by groups of young people hanging around the building. It was stated that it was not all young people just a few. They also stated that at times the hall was not being vacated by the youngsters using it before them so shortening their time on the court.

Councillor Carter on behalf of the Pensilva Youth Project said that if it was outside of the times that they were holding their Youth work they could not be responsible, but if they were around they would keep an eye on things in the Sports Hall and get the young people out on time.

She also added that one of the young people was aiming to come and speak to the meeting today with regards to the shelter that is in the Sports field for people to use not being very user friendly as it was open to the prevailing weather but unfortunately was unable to attend.

Action. Councillor Dipper will respond to the Badminton Club on the Councils behalf.

71 REPORTS AND RECOMMENDATIONS FROM COMMITTEES.

71.1 Finance and Administration committee.

a) Millennium House Stock Check report. Councillor Bennison reported that Councillor Neal and himself along with a member of the MH Staff had conducted another stock check which had brought more problems to light. Councillor Neal reported that the EPOS system had not been working or understood correctly for quite some time. He also put forward an idea that the system itself should be once more be placed back into the office where the Finance Clerk could keep a close control on it as an independent verifier.

Councillor Bennison said that they were aiming to have another stock check this week but wondered if this should be deferred until when the Epos system problems were sorted and the stock check would be likely to be correct.

A suggestion was made that Councillor Bennison should invite the MH manager Sarah Hyland-Thorpe to take part in the next stock check.

Councillor Frith asked if anyone from the Parish Council still meet with the brewery as he used to. Councillor Bennison said the Councillor Neal and himself had met with them lately with regards to some outstanding credits. Councillor Frith asked if the MH manager also met with them to which the answer was not able to.

Councillor Frith volunteered to resume talking to them as he had done in the past.

No real proposals or votes were taken on these points.

b) Santander Bank account update. Councillor Dipper advised the council that the old bank account had been closed and all the Monies were now in the Santander account.

c) Recommendation to close the cafe update – This had been covered earlier in the evening and was being discussed at FAC committee.

d) Internet banking – this had been looked into and the Finance Clerk John Body had shown an interest in certain parts of it (for example being able to check balances) but not full online banking.

e) Credit Card purchases update - The idea of using credit card purchases was going to be passed back to FAC to discuss this month.

f) All being well. With the amount outstanding from ABW in rent Councillor Bennison asked if the time had come for us to talk to Joe and find out where the problem lies. Councillor Dipper said that he would check with John Body the finance clerk and make sure that the invoices had been sent, it was agreed that if this was so maybe we needed to go down the route of setting a pay by date to ABW.

71.2 Neighbourhood development plan

Councillor Corney gave a brief insight into where the committee were at present along the route. The survey results had been uploaded on the Parish website and Facebook page and all the comments had been read through. The members of the Committee are working on the vision and plan documents and the next meeting was planned for this coming Wednesday 15th Oct at 7-30pm. Councillor Neal asked if a copy of the survey results could be e.mailed out to the councillors. Councillor Corney agreed to do this.

It was said that after the Planning consultants talk earlier in the meeting it was evident that Development needs to be the correct places.

71.3 Liskeard have your say panel – No report

71.4 Youth Projects – As previous discussion

71.5 Internet Steering group

Councillor Corney again asked for another Councillor to volunteer for this Committee as with Steph Mcwilliam's resignation they were one short. Councillor Carter said that although she was on the Committee she was not active and all the work was being done by Councillor Corney. No Volunteers were forthcoming at this meeting.

72 Any other Business.

a) Councillor Dipper told the council that in the Clerks absence he and John Body had sorted an internment of ashes at the Pensilva cemetery. Together they had checked the map of the cemetery and other records to make sure they had identified the correct site.

b) A letter had been received from a monumental mason asking for permission to erect a memorial stone in the cemetery. The Chairman detailed the proposed wording for the stone. This was approved by council as it was within the rules for memorials.

c) Councillor Dipper updated the council on the severity of the Parish Clerk's injury and noted that a doctor's certificate had been received covering a period of 6 weeks. He believed that it could be longer before Angela was able to resume he duties. He also told the council that the Statutory Sick Pay rules have now changed and we could no longer claim back the payments.

Councillor Dipper then proposed that in the interim we should offer the temporary position to Mrs Sue Petipher, a previous clerk, who he had sounded out on the issue and was willing to cover the period at a charge of £9 + vat per hour

The council agreed that we should offer Sue Petipher 8 hours per week at the price stated.

d) Councillor Corney advised the council that the Fun day at St Ive in aid of the Play project had raised £500.

73 Urgent Business requiring immediate consideration

This was deferred to the next meeting.

The meeting closed at 10-57pm.

Minutes taken by Councillor J Kendrick-Crawshaw and Councillor K Mutton

Signed
(The Chairman - Cllr P Dipper)