

Millennium House, Century Square,
Princess Road, Pensilva, Liskeard,
Cornwall, PL14 5NF.

Telephone: 01579 363096

Fax: 01579 362102

Email: stiveparish@btconnect.com

**St Ive
Parish
Council**



**Minutes of the Meeting of St Ive Parish Council Finance and Administration
Committee held at Millennium House, Pensilva on Tuesday 27th May 2014
commencing 7.30pm**

Present: Chairman Cllr. McWilliam

Councillors Cllrs. Dipper, Neal, Wadge, Corney

Members of the Public: one

Officer; Parish Clerk – Mrs A Fisher

The Chairman declared the meeting open at 7.50pm

1. Apologies – Cllrs Carter, Moss and Bennison

2. Councillors' Declarations of Interest - none declared

3. To Elect a Chairman – Cllr Dipper nominated Cllr Neal, seconded by Cllr Wadge, unanimous decision.

4. Minutes of the previous meeting – Cllr McWilliam proposed the Minutes be signed as an accurate reflection of the meeting, seconded by Cllr Dipper, unanimous decision.

5. Matters Arising

97. Pigeon Hut – update from Cllr Corney, the structure is not sound and still contains rubbish. The footballers plan to replace the roof and make use of it for the spectators at matches.

6. Business

6.1 Recommendation from internal auditor – Vernon Anderson had been unable to attend on the 22nd May and his visit is rescheduled for the 30th May 2014.

6.2 All Being Well exemption from VAT, should room rent be reduced – after discussion it was proposed that the rent remain at £250 per month. As All Being Well is a charity they are able to reclaim the VAT. The Service

Agreement (appendix 2) for the Parish Pump editor to be discussed at the June Parish Council meeting.

Action: Finance Clerk to ask the question from HMRC “Are we able to reclaim the VAT charged in respect of All Being Well?”

6.3 Virgin Balloon Ascension voucher expires September 2015 – donate to Gala Committee for raffle. Cllr McWilliam proposed the voucher be donated for the Gala Day raffle , seconded by Cllr Wadge, unanimous decision.

6.4 Alternative ways of running Millennium House – several ideas were discussed but generally we need involvement of all of the community to be successful. There is to be a public meeting on Tuesday 17th June at 7 pm to be held at Millennium House to encourage the community to become involved.

7. Monthly Financial Reports

7.1 April 2014 accounts - the General Manager’s report was discussed. Cllr Corney advised he had updated the latest version of the 2014/2015 Budget with the actuals for 2013/2014. Concerns expressed that we are no longer getting the business rate relief. If we had Charity status we would be eligible for 80% rebate with a further 20% at the discretion of Cornwall Council. Cllr Neal proposed that the General Manager report on how she aims to increase income.

Cllr Corney said that this forms part of the performance review, SMART objectives and targets to be agreed.

Cllr Dipper proposed that Cllr McWilliam be involved with setting the initial objectives and targets in consultation with the General Manager to get a system and checklist in place, seconded by Cllr Wadge. Four votes in support, Cllr Mc William abstained.

The Chairman closed the meeting at 10pm

8. Date of next meeting – 24th June 2014

Minutes taken by:

Angela fisher

Clerk to St Ive Parish Council.

28th May 2013

Signed:
(The Chairman - Cllr. A Neal)

Dated: