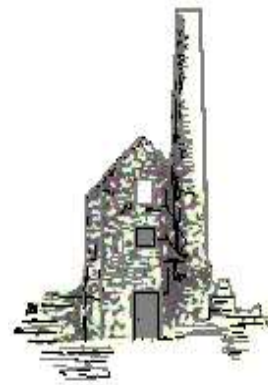


St. Ive Parish Council

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Minutes of St Ive Parish Council Finance and Administration meeting held at Millennium House, Pensilva on Tuesday 25th March 2014 at 7.30pm.

Present Chair: Chairman Cllr. S McWilliam

Councillors: Cllrs R Bennison, M Corney, A Neal, A Moss

Officer: Parish Clerk – Mrs A Fisher

Members of the Public:

The Chairman declared the meeting open at 7.30pm.

84. Apologies – Cllrs Dipper, Mutton and Carter. Cllr Bennison would be late

85. Public Participation - none

86. Councillors' Declarations of Interest – none declared

87. Minutes of the previous meeting – Cllr Corney proposed the Minutes be signed as a true reflection of the meeting, seconded by Cllr Moss, unanimous decision.

88. Matters arising from the Minutes Cllr Neal remarked that we are paying for maintenance of the website Cornwall Venue, but has not seen any recent updates. Cllr McWilliam requested the Clerk get confirmation from the General Manager that she intends to update the website, report to the Parish Council meeting. Cllr Corney advise the Cornwall Venue site is registered to Sam Dyer on behalf of the Parish Council, we should ensure we have the ownership of the website and access to all passwords

89. Business

89.1 Outsourcing the printing of the Parish Pump – After discussion of the Options Appraisal it was unanimously decided to recommend to the Parish Council to continue until the contract for the photocopier expires. To look at a suitable photocopier for the Parish Council office next year to replace the Olivetti.

89.2 To consider other ways of running Millennium House – the alternatives put forward by Cllr McWilliam were discussed. Cllr Corney remarked that the positives for a Charity are that we might be able to reduce our business rates and apply for funding that as a Parish we are not eligible for.

Cllr Neal recommended contacting an organisation running a similar venue to find out what problems they have come across, Carn Brea Leisure Centre Trust.

7.50 Cllr Bennison entered the room.

Cllr Corney advised that from research he has undertaken he thought it should be a Charity Ltd organisation. Cllr Bennison expressed concerns that a Charity would have issues with raising its own funding to purchase stock and fund salaries for a month.

Cllr Bennison remarked that last year Miller Commercial would have achieved rental income of £12,000.

It was agreed that Cllrs Moss and Corney would look for a local organisation to approach to see if this idea is feasible for Millennium House, to report to the next Finance meeting.

Cllr McWilliam to look at Cornwall leisure facilities that are profitable to see if we can talk to them.

89.3 Tenders for grass cutting –

St Ive and Pensilva Recreation Grounds -Clerk to go back to Callington Town Council to attempt to get a reduction, recommendation to the Parish Council to proceed with tender.

Tokenbury Cemetery – Unanimous recommendation to Parish Council to use Pensilva Gardening Services

Millennium House front gardens - Unanimous recommendation to Parish Council to use Pensilva Gardening Services

Millennium House play area - Unanimous recommendation to Parish Council to use Pensilva Gardening Services

90. Monthly Financial Reports – as the finance reports were delayed this month the General Manager be asked to prepare a report for the Parish Council meeting.

8.45 – Cllr McWilliam left the meeting.

90.1 February 2014 accounts –

- prepared reports were to date instead of for month 11
- Pensioner's lunches income not posted
- Unanimous decision to pay the direct debits £10,343.36 and cheques £2,856.76.

An external year end stock take has been arranged with Inn- Genius. An internal stock check to be undertaken by Graham Rees with Cllrs Corney and Moss.

91. Any other urgent business –

- The Clerk advised the Parish Council that there have been complaints from organisations that use Millennium House in the evenings of disruption from the youths who congregate outside Millennium House; she expressed concerns that this could affect bookings. Liskeard Town Council reports all issues to the Police. However PC Garth Hatt advised that if this is a Parish issue the Parish Council could look towards provision for a youth group.
- The Clerk has advertised for volunteers in the April edition of the Parish Pump to run a further youth café evening.
- Cllr Bennison remarked that the PWLB repayments for the solar panels have not been built into the budget.

92. Date of next meeting – 29th April 2014

The Clerk closed the meeting at 9.32pm

Minutes taken by:

Angela Fisher

Clerk to St Ive Parish Council

25th March 2014

Signed:

(The Chairman - Cllr. S McWilliam)

Dated: