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**St Ive  
Parish  
Council**



**Minutes of the Meeting of St Ive Parish Council Finance and Administration  
Committee held at Millennium House, Pensilva on Tuesday 26th November 2013  
commencing 7.30pm**

**Present:** Chairman Cllr. McWilliam  
Cllrs. Bennison, Neal, Corney, Moss, Olver  
**Clerk:** Mrs A Fisher

The Chairman declared the meeting open at 7.38pm

**52. Apologies – Cllrs Long, Dipper, Mutton and Carter**

**53. Councillors' Declarations of Interest – none declared**

**54. Minutes of the previous meeting –** Proposed by Cllr Bennison, seconded by Cllr Moss that the minutes be signed as an accurate reflection of the meeting. Five in agreement and one abstention.

Cllr Bennison congratulated Cllr Corney on the progress he has made with the website.

**55. Matters Arising from the Minutes**

**49. Parks and Open Spaces and Personnel meetings change to evening –**  
The Clerk reported there had been no clear preference, resolved to leave the meeting as daytime.

**Finance Clerk vacancy –** only one applicant has applied and related to a Councillor. Resolved to advertise the vacancy in the Cornish Times.

Cllr McWilliam advised that Cllr Dipper had proposed Ms S Lyall.

Cllr Bennison suggested approaching Hugh Hedderly to see if he would cover until a permanent clerk appointed.

**Action: Clerk to arrange advert for the Cornish Times and liaise with Mr Hedderly.**

**50.2 Utility services -** Cllr McWilliam expressed her appreciation to Cllr Bennison for the work he has undertaken in respect of the presentation of Solar PV panels. Cllr Bennison advised there would be no tangible benefits until after 7 years, when the loan would be repaid. In answer to questions he advised the roof structure is superb and in respect of safety, the power is reduced to a safe level should anyone be on the roof.

**50.3 All Being Well** – Cllr Bennison requested the Clerk record that Joe Bicarregui had given his personal guarantee that the outstanding room rental would be repaid.

## **56. Business**

**56.1 Budget** – agreed allocations were discussed at length and revised to be discussed further at the Parish Council meeting on 9<sup>th</sup> December 2013

Proposal to be put to the Parish Council meeting that the front of Millennium House be the responsibility of the General Manager.

All Being Well have agreed to open up the building for their use on a Saturday.

EPOS contract has been renewed for a further year, no increase from last year.

**56.3 General Manger, performance review criteria** – Cllr Olver advised of progress to date. Cllr Bennison recommended the focus should be on control of income and expenditure.

**56.4 Internal auditor appointment** – after discussion Cllr Bennison proposed Vernon Anderson, seconded by Cllr Moss, five in favour one against.

## **57. Monthly Financial Reports**

**57.1 October 2013 accounts** – no matters arising.

## **58. Any other urgent business**

**58.1. Advertise in Cornish Times for Finance Clerk post** – Clerk to proceed with placing advert.

**58.2 Printing of Parish Pump** – printer requires manual supervision, we are losing volunteers, would Councillors consider spending some time on this (4 days). Cllr Bennison recommended approaching Joe Bicarregui, if he volunteers this could be off set against arrears for All Being Well.

## **59. Date of next meeting** – 17<sup>th</sup> December 2013

The meeting closed at 10.15pm.

Minutes taken by:

*Angela Fisher*

St Ive Parish Clerk

5<sup>th</sup> November 2013

Signed: .....  
(The Chairman - Cllr. S McWilliam)

Dated: .....