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**St Ive
Parish
Council**



**Minutes of St. Ive Parish Council meeting held at St Ive Village Hall, St Ive on
Monday 8th July 2013 at 7.30pm**

Present: Chairman Cllr. P Dipper

Councillors: Cllrs A Neal, R Bennison, P Long, P Carter, S McWilliam

Officers: Parish Clerk – apologies

Six members of the public

The Chairman declared the meeting open at 7.30pm and welcomed the members of the public.

30. Apologies – Cllr S. McWilliam attending Linkinhorne Parish Council meeting first, would be delayed.

31. PUBLIC PARTICIPATION – Keith Mutton and Alan Moss were invited to give a brief outline of their background and reasons for wishing to be considered for co-option to the Parish Council. They were invited to attend the meeting and advised co-option would be considered at the Parish Council meeting in August.

Cllr Dipper requested a show of hands to co-opt Linda Olver to the Parish Council for St Ive ward – unanimous decision.

Cllr Dipper requested a show of hands to co-opt Martin Corney to the Parish Council for Pensilva ward – unanimous decision.

32. COUNCILLOR'S DECLARATIONS OF INTEREST – Cllr Olver in planning application PA13/04317, personal interest.

33. MINUTES – Proposed they be signed as a true reflection of the meeting by Cllr Bennison, seconded by Cllr Long, six Councillors in agreement.

34. MATTERS ARISING FROM THE MINUTES –

17.1 car park – Cllr Neal inquired about progress. Cllr Dipper is negotiating the loan of Playdale excavator to dig out the hole and refill, to work with Martin and Tony Hicks. Cllr Long commented that the recent high temperatures have caused the trays to expand and rise.

Action: Cllr Dipper

Cllr Bennison enquired about the results from the traffic survey. Cllr Dipper responded that he hopes to get these published in the next edition of the Parish Pump.

Action: Cllr Dipper

22. b website – Cllr Corney is agreeable to assist in looking at a way forward with the Millennium House website and consider the needs of the Parish Council. Cllr Bennison said that he is willing to speak to Andy Hicks to gain access to the code for the old Parish Council website; the access codes for the Millennium House site will be required from Sam Dyer.

Action: Millennium House Manager and Cllr Dipper

The date of the next Community Network Area meeting was requested. This will be held on the 29th July 2013.

35. PLANNING APPLICATIONS

Cllr Olver left the room.

35.1 Applications Received Prior to Issue of Agenda

PA13/04317 The change of use of agricultural land adjoining existing dwelling for the positioning and occupation of a mobile home for the occupation of a relative (& installation of septic tank). Higher Keason Farm St Ive, PL14 3NE Mrs L Olver

Cllr Bennison expressed concern over “the change of use of agricultural” land phrase.

Action: Clerk to ask for an extension until the 24th July 2013. The planning officer granted the extension and drew her attention to the conditions in the Supporting Statement. “The mobile home hereby permitted shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling currently known as Higher Keason Farm”.

“The use of the mobile home hereby approved shall be discontinued and the land restored to its former condition on or before (5 years from the date of the permission).”

Cllr Olver returned.

35.2 Applications Received After Issue of Agenda

PA13/05048 Build and provide provision for one Romany gypsy plot including siting of one mobile home, one day room and one touring caravan. – Hatchintan, St Ive Road, Pensilva PL14 5RD Mrs Carol Champion

Councillors expressed concerns that in the next field there is already a site for six units and feel that St Ive Parish has already sufficient sites. Cllr Neal proposed refusal, seconded by Cllr Bennison, unanimous decision.

Action: Clerk to complete consultee comments on Cornwall Council Planning website.

20.12 Cllr McWilliam entered the room.

36. AUTHORISATION OF PAYMENTS JUNE 2013

Payments to creditors £4,674.35 proposed to accept by Cllr McWilliam, seconded by Cllr Long.

The invoice of £84 from Flying Flounder was for the security update of the 5 computers.

The debtors of £6,388.01 were noted.

The payment to direct debits of £6,159.07 was proposed by Cllr McWilliam and seconded by Cllr Carter, five in favour.

Proposed by Cllr Long the salaries of £7,960.21 be ratified, seconded by Cllr McWilliam. Cllr Bennison queried that there is no amount shown against the St Ive Caretaker. This is an anomaly with the SAGE report and the correct amount appears on the BACS pay transfer report, the total on the analysis of payroll totals shows the correct amount. The Finance Clerk is aware of this issue but to date has not been able to resolve this; we do not pay for support for either of the SAGE packages.

37. BUSINESS

37.1 Options appraisal for website/s – discussed under item 34.

37.2 Resignation of Victoria Brooks – Clerk read the letter from Vicki.

Action: Millennium House Manager to write to Vicki expressing the Councillors appreciation of work at Millennium House.

38. CORRESPONDENCE

38.1 Temporary road closure – Bicton Road St Ive from 24th to 28th July 2013 (0730 to 1800 weekends included).

38.2 Temporary road closure – Axford Hill to Tidford Cross Lane, Blunts, Saltash – from 29th July to 2nd August 2013 (0730 to 1800 weekends included).

38.3 Intention to close junction north east of Thornton to Ford, St Ive – from 19th August to 6th September 2013 (24 hours, weekends included) for repairs to collapsed retaining wall.

These were read out by Cllr Dipper.

39. REPORTS AND RECOMMENDATIONS FROM COMMITTEES

39.1. Finance and Administration Committee – Cllr McWilliam advised that the website had been deferred.

39.2 Parks & Open Spaces – Cllr Long advised that St Cleer's skateboard park surface had a plastic coating which did not require painting, however this was from a different manufacturer.

Action: Clerk to investigate a cheaper source of the Gravitex paint.

Cllr Carter reported that St Ive has many talented youngsters who use the facility and she is looking into obtaining sponsorship for them.

Cllr McWilliam looking at a session in the office for new councillors with the finance clerk for an overview. It was decided to delay this until the others interested were co-opted.

Cllr Bennison raised the request for a cash flow forecast to be available for the Parish Council meeting, this was discussed and unanimously agreed that it would be of benefit.

Action: Finance Clerk

Cllr Neal advised the new Councillors that at the AGM it was recommended that the six existing Councillors be members of all the Committees, but that recommendations from Committees go to the Parish Council for decisions.

Cllr Dipper advised the pay area is progressing, Clare Lambert is checking the position of one item to ensure that the safety surface and future path and fence does not encroach onto the football field. He had spoken to Vernon Anderson who confirmed that there are no VAT concessions.

Viridor needs to pay the Parish Council and the Playdale invoice to the Parish Council must itemise the VAT. We need to show that the funding and the payment has been passed through the Parish Council. Cllr Dipper will attend the next project meeting. Cllr McWilliam advised that there is still a sum of approximately £13,000 that the Parish Council have promised to the project that could be used for the fence by the car park and the opposite end.

It was reported that a resident had complained about dog fouling on one of the graves. Cllr Neal advised that this might have been from deer, which looks very similar. It was proposed by Cllr Carter and seconded by Cllr Dipper that a sign be put up at the Cemetery “No Dogs”, unanimous decision.

39.3 Personnel Committee

- a) To approve job description for Millennium House General Manager
- b) To approve job description for Food and Beverage Supervisor

These were proposed to be agreed by Cllr Carter and seconded by Cllr McWilliam, two Councillors against.

39.4. Community Network Area Meetings – next meeting 29th July 2013

39.5. Caradon Hill Area Project – Rod Pascoe on this committee.

39.6. Bodmin Parishes Network – Cllr Long reported that Julie Dowton, Chair of the Commoners, is working to try and establish similar status for Bodmin as Dartmoor. The reduction in speed limit on Foredown to 40mph has been successful in preventing livestock deaths. It is hoped to progress this project over the remainder of the moor.

39.7. St Ive Village Hall – Cllr Long reported that the Hall thrives.

39.8 Youth Projects – Cllr Carter reported these are still well attended, she will run them through the summer although the day may change. Details are on the Facebook page Pensilva Youth Project. Cllr McWilliam asked if it would be possible to set up a scheme for disadvantaged youngsters to earn credits for chores, i.e. litter picking, to be spent in the café.

Cllr Neal remarked that he had read in the Cornish Times that the Pensilva football club had chosen a hotel in Liskeard for their annual presentation. Cllr Dipper would liaise with the football team.

40. URGENT BUSINESS REQUIRING IMMEDIATE CONSIDERATION -
none

41. DATE OF NEXT MEETING – 12th August 2013

The public meeting closed at 9.20 and moved into closed session.

Minutes taken by:

Angela Fisher

Chairman of St Ive Parish Council.

8th July 2013

Signed:

(The Chairman - Cllr. P Dipper)

Dated: